

सिपेट : पेट्रोकेमिकल्स तकनीकी संस्थान CIPET : Institute of Petrochemicals Technology गिंडी, चेन्नई / Guindy, Chennai



23.08.2024

Sub: HOSTEL MESS COMMITTEE- Reg.

As the new academic year 2024-25 (ODD SEMESTER) started, we hereby announce the formation of the new Hostel Mess Committee. This committee will take charge of the mess operations with immediate effect and will be responsible for ensuring the smooth functioning of the hostel mess.

HOSTEL MESS COMMITTEE (BOYS) ODD SEM- AUG 2024 to FEB 2025

1.) Mess Secretary - Mr. J. AMBALATHUAARASU (B.E- 4th Yr.: Room No-320) Mob: +91- 89 037 932 59 2.) Mess Asst. Secretary - Mr. A .K SATHIESH KUMAR (PGD-PPT- 2ad Yr.: Room No-516) Mob: +91-63 801 967 16

S1. No.	NAME	COURSE	CONTACT
1	Mr. Muhammad Aslah.M	M.Sc 2 nd Yr.	9526779577
2	Mr. Kamaludeen S	M.TECH- 1st Yr.	9092638002
3	Mr. Navinkumar.S	M.E 1 st Yr.	8270025785
4	Mr. Balakrishnan P	B.TECH- 4th Yr.	9600804972
5	Mr. M. Druvasai	PD-PMD – 1 st Yr.	8050041121
6	Mr. Dilly Ganesh.V	BE- 3 rd Yr.	8438593566
7	Mr. Pragadeeshwar M	B.TECH- 3rd Yr.	9385664622
8	Mr. C. Ragupathi	DPMT- 3 rd Yr.	9361700669
9	Mr. M.Arulkumar	DPT – 3 rd Yr.	8925315482
10	Mr. G. Kannan	B.TECH - 2 nd Yr.	8667507350
11	Mr. Alan R Nair	BE – 2 nd Yr.	8089762146
12	Mr. J.Sam Daniel	DPMT - 2 nd Yr.	8056132303
13	Mr. Nenavath Vijay	DPT - 2 nd Yr.	8897015100
14	Mr. Shishanth K	B.TECH - 1 st Yr.	9566100185
15	Mr. Gopi B	BE – 1 st Yr	9080674835
16	Mr. Tanmay Dadhe	DPMT - 1 st Yr.	7340034343
17	Mr. K.Sivakumar	DPT - 1 st Yr.	9500718725
18	Mr. S. Subash	CAD/CAM	9363149281

MESS - Executive Student Member's

HOSTEL MESS COMMITTEE (GIRLS) ODD SEM- AUG 2024 to FEB 2025

Mess Secretary - DIVYASHREE K (B.Tech 4th year)
Mess. Asst Secretary - VIJAYA DURGA DEVI M (B.E 4th year)

MESS - Executive Student Member's

S1. No.	NAME	COURSE	MOBILE NUMBER
1	SREELAKSHMI KRISHNAKUMAR	M.Sc. APS 2 nd YEAR	8547826186
2	ADITHYA	M.Sc. APS 2 nd YEAR	6283611103
3	MUTHUSELVI M	B.Tech 4 TH YEAR	9361916058
4	SHINY SCINTILLA	B.E 4 th YEAR	9342699689
5	SRINIDHI	B.E 3rd YEAR	7540039954
6	HARSHINI M	B.TECH 3rd YEAR	8778241486
7	BELINDA LOUIS	B.TECH 2 nd YEAR	8838583319
8	GAJALAKSHMI	B.E 2 nd YEAR	9344309480
9	ROJA K	B.TECH 1 st YEAR	7845218175
10	THANYA SAI K	B.E 1 st YEAR	6381477480

Roles & Responsibilities of Mess Committee:

- a.) The Committee acts as a bridge between the administration, caterers, hostel authorities on one side and the students on the other.
- b.) The Committee shall be responsible to Facilitates the grievance redressal of students and communicates the same to the concerned authorities.
- c.) Keeps a check on the daily issues regarding the hostel mess infrastructure, the housekeeping issues, mess facilities, etc.
- d.) Responsible for supervising and managing the mess. The Committee shall be responsible for ensuring smooth function and timely operation of the mess.
- e.) The committee shall verify the quality and hygiene standards of food being served in the mess and a separate register must be maintained for that and also ensure that the prescribed menu is strictly followed.

Sub: HOSTEL WING COMMITTEE- Reg.

As the new academic year 2024-25 (ODD SEMESTER) started, we hereby announce the formation of the new Hostel Wing Committee. This committee will take charge of the hostel cleanliness, regular electricity supply and to address student complaints w.r.t. infrastructure, safety, security, to check attendance of the students, address any medical emergencies, if any from today 23- Aug-2024 onwards.

HOSTEL WING COMMITTEE (BOYS) ODD SEM- AUG 2024 to FEB 2025

1.) Hostel Wing Secretary - Mr.V. Naveen (B.Tech- 4th Yr.: Room No-417) Mob: +91- 82 484 114 21 2.) Asst. Wing Secretary - Mr. L.Sandeep (PD-PMD- 1st Yr.: Room No-506) Mob: +91- 80 157 650 65

Sl. No.	NAME	COURSE	CONTACT
1	Mr. R. Ashwin Raj	DPT - 1 st Yr. Second Floor (Metro Side)	6381940107
2	Mr.A. Arivuththendral	B.E- 1 st Yr. Second Floor (PO Side)	9487757091
3	Mr. S.Sushant.	DPMT- 3 rd Yr. Third Floor (Metro Side)	7358950947
4	Mr. R.Balaeswaran	B.E- 4th Yr. Third Floor (PO Side)	9345725448
5	Mr. K P.Vallarasu	B.E- 3 rd Yr. Fourth Floor (Metro Side)	9543453335
6	Mr. S.Yasar Ali Baig	B.Tech- 4th Yr. Fourth Floor (PO Side)	8189957208
7	Mr. V.Suresh Pandi	PD-PMD- 1 st Yr. Fifth Floor (Metro Side)	9786576137
8	Mr. Adithraj	M.Sc – 2 nd Yr. Fifth Floor (PO Side)	9778080835
9	Mr. Kalimuthu k	B.E – 2 nd Yr. Sixth Floor (Metro Side)	9360238977
10	Mr. Athva S S	B.TECH - 2 nd Yr. Sixth Floor (PO Side)	9597446611
11	Mr. S.Partha sarathi	DPMT – 2 nd Yr. Seventh Floor (Metro Side)	7695861413
12	Mr. A. Tamilarasan	B.E - 2 nd Yr. Seventh Floor (PO Side)	6369949544

Floor In-Charge Member's

HOSTEL WING COMMITTEE (GIRLS) ODD SEM- AUG 2024 to FEB 2025

S. No.	NAME	COURSE	MOBILE NUMBER
1	DIVYASHREE K	B.TECH 4th YEAR	9080314061
2	VIJAYA DURGA DEVI M	B.E 4th YEAR	9894143800
3	MANONMANI S	B.TECH 3rd YEAR	6382013565
4	SANTHIYA R	B.TECH 3rd YEAR	6383127349
5	BHUVANA C	B.TECH 2nd YEAR	9042308729
6	DHANALAKSHMI	B.E 2nd YEAR	7904327361
7	SOWMYA G	B.TECH 1st YEAR	7806999351
8	SAMYUKTHA M	B.TECH 1st YEAR	9843600636
9	ARCHANA K C	M.Sc. APS 2nd YEAR	8589908433
10	NANDHANA M	M.Sc. APS 2nd YEAR	6283677219

Roles & Responsibilities of Hostel Wing Committee:

- a.) Ensure that all students adhere to hostel rules and regulations. Address and report any incidents of misconduct or violation of hostel policies to the appropriate authorities.
- b.) Act as the first point of contact for resolving conflicts or disputes between residents. Report unresolved issues to the Hostel Warden or higher authorities for further action.
- c.) Coordinate with housekeeping staff to ensure regular cleaning schedules are followed. Oversee the cleanliness and hygiene of common areas, including corridors, bathrooms etc., and Encourage students to maintain cleanliness in their personal and shared spaces.
- d.) Collect and address grievances related to living conditions, facilities, Liaise with the Hostel Warden or other authorities to ensure prompt resolution of these issues. Maintain a record of grievances received and actions taken.
- e) Serve as the communication link between the students and the hostel administration. Relay important information, notices, or updates from the hostel authorities to the students. Participate in hostel committee meetings to represent the interests and concerns of the every student.

Assistant Warden (Boys)

Warden

Assistant

(Girls)

Hostel Warden (Girls)

3

den (Boys)