### Advt. No. CIPET / HO-AI / 08 / 2017

## **ESSENTIAL QUALIFICATION AND EXPERIENCE**

# <u>Director / Chief Manager (Finance & Accounts, Per. & Admn./HR):</u>

S. No.	Details	Requirement
1.	Name of the Post	Director / Chief Manager (Finance & Accounts, Per. & Admn./HR)
2.	Pay Band & Grade Pay	Pay Matrix Level 13 Basic: Rs.123100/-
3.	Age limit for direct recruits	Upto 45 years relaxable in the case of SC / ST / OBC(NCL) / PWD and others as per Govt. of India directives.
4.	Educational & other qualification required for direct recruits	Chief Manager (Finance & Accounts)  Full Time First Class B.Com and Full time First class MBA(Finance) from a recognized University with 15 years post-qualification experience in the relevant field. OR Professional Qualification CA/ICWA with 12 years relevant post-qualification experience.  Or  Chief Manager (Per. & Admn./HR)  Full Time First Class any degree (preferably in Mgmt. or any other professional field) and Full time First class MBA(Per./HR) / Master in Human Resource Management from a recognized University with 15 years post-qualification experience in the relevant field. Degree in Law is desirable.



## Manager (Finance & Accounts, Per. & Admn./HR):

S. No.	Details	Requirement
1.	Name of the Post	Manager( <u>Finance &amp; Accounts, Per. &amp; Admn./HR</u> )
2.	Pay Band & Grade Pay	Pay Matrix Level 12 Basic: Rs.78800/-
3.	Age limit for direct recruits	Upto 40 years relaxable in the case of SC / ST / OBC(NCL) / PWD and others as per Govt. of India directives.
4.	Educational & other qualification required for direct recruits	Manager (Finance & Accounts)  Full Time First Class B.Com and Full time First class MBA(Finance) from a recognized University with 10 years post-qualification experience in the relevant field.  OR Professional Qualification CA/ICWA/SAS qualified official of Govt. Sector with 08 years relevant Post - qualification experience.  Or  Manager (Per. & Admn./HR)  Full Time First Class any degree (preferably in Mgmt. or any other professional field) and Full time First class MBA(Per./HR) / Master in Human Resource Management from a recognized University with 10 years post-qualification experience in the relevant field.  Degree in Law is desirable.



### Senior Officer(Finance & Accounts, Per. & Admn./HR)

S. No.	Details	Requirement
1.	Name of the Post	Senior Officer(Finance & Accounts, Per. & Admn./HR)
2.	Pay Band & Grade Pay	Pay Matrix Level 11 Basic: Rs.67700/-
3.	Age limit for direct recruits	Upto 35 years relaxable in the case of SC / ST / OBC(NCL) / PWD and others as per Govt. of India directives.
4.	Educational & other qualification required for direct recruits	Sr. Officer (Finance & Accounts)  Full Time First Class B.Com and Full time First class MBA(Finance) from a recognized University with 06 years post-qualification experience in the relevant field.  OR Professional Qualification CA/ICWA/SAS qualified official of Govt. Sector with 05 years relevant Post - qualification experience.  Or  Sr. Officer (Per. & Admn./HR)  Full Time First Class any degree (preferably in Mgmt. or any other professional field) and Full time First class MBA(Per./HR) / Master in Human Resource Management from a recognized University with 06 years post-qualification experience in the relevant field.



## Officer (Finance & Accounts, Per. & Admn./HR)

S. No.	Details	Requirement
1.	Name of the Post	Officer(Finance & Accounts, Per. & Admn./HR)
2.	Pay Band & Grade Pay	Pay Matrix Level 10 Basic: Rs.56100/-
3.	Age limit for direct recruits	Upto 30 years relaxable in the case of SC / ST / OBC(NCL) / PWD and others as per Govt. of India directives.
4.	Educational & other qualification required for direct recruits	Officer (Finance & Accounts)  Full Time First Class B.Com and Full time First class MBA(Finance) from a recognized University with 03 years post-qualification experience in the relevant field.  OR Professional Qualification CA/ICWA/SAS qualified official of Govt. Sector with 03 years relevant Post - qualification experience.  Or  Officer (Per. & Admn./HR)  Full Time First Class any degree (preferably in Mgmt. or any other professional field) and Full time First class MBA(Per./HR) / Master in Human Resource Management from a recognized University with 03 years post-qualification experience in the relevant field.