



10. List of enclosures(Not applicable in case application is for contractual engagement for limited or fixed period of Retired/Ex-CIPET employee(s):
  1. 10<sup>th</sup> Std. certificate mentioning Date of Birth as proof of age.
  2. Copies of educational qualifications.
  3. Copies of previous employment letters including salary slip in support of last salary drawn at each of the previous employment as proof of experience claimed.
  4. Bond details with the present employer, if any
  5. Any one Identity Card with photograph (E.g. Voter ID/ Driving Licence / PAN / AADHAR card etc.).
  6. Copy of salary certificate from the present employer (if applicable).
11. It is mandatory to send self-attested photocopies of each one of the documents enlisted above along with the application form.
12. Candidates are required to possess a valid email ID, which is to be entered in the application form so that intimation regarding call letters inviting the shortlisted candidate for participating in the selection process can be sent.
13. No application fee is applicable for applying for any of the advertised positions.
14. Good working knowledge of computers is desirable.
15. Applications complete in all respect and strictly in the prescribed application format along with necessary enclosures, super-scribing the contractual position applied for on the top of the envelope, should be sent by registered / speed post to “The Director & Head, CIPET: CSTS, Bhubaneswar, S-3/79, Sector-A, Zone-B, Mancheswar Industrial Estate, Bhubaneswar, Odisha.