

GENERAL INSTRUCTIONS/TERMS & CONDITIONS FOR APPLYING FOR POSITIONS ON CONTRACTUAL ENGAGEMENT OF RETIRED/EX-CIPET EMPLOYEES FOR LIMITED (OR) FIXED PERIOD IN CIPET

- 1) The application should be submitted only in the prescribed application form for advertised positions for contractual engagement for limited or fixed period in CIPET of Retired / Ex-CIPET employees, which can be downloaded from the CIPET website www.cipet.gov.in
- 2) The outer cover should be super scribed with the name of the position applied for.
- 3) Candidates are required to possess a valid email ID, which is to be entered in the application form.
- 4) Age limit: The maximum age for Retired / Ex-CIPET employees to apply for engagement on contract in CIPET should not be more than 64 years as on last date notified in the circular for receiving applications.
- 5) These positions are purely on contractual basis, renewable as per the applicable terms and conditions subject to performance; provided the maximum term of such engagement on contract shall in no case exceed three years subject to condition that the age of Retired / Ex-CIPET employee does not exceed 65 years during the currency of contractual engagement.
- 6) The engagement on contract of Retired / Ex-CIPET employees shall not be considered as a case of re-employment.
- 7) While deciding remuneration of Retired / Ex-CIPET employees, it shall be ensured that the remuneration so fixed in respect of engagement of Retired / Ex-CIPET employee on contract on full time basis will be akin to the fees applicable for engagement of consultants as notified by DOPT, GOI from time to time.
- 8) Monthly remuneration payable to the Retired / Ex- CIPET employees shall be so fixed that the sum of total remuneration so fixed on engagement on contract by CIPET and pension as drawn by the Retired / Ex- CIPET employee is not more than the last basic pay drawn by him at the time of his retirement; provided that in the case of pre VII Pay Commission retirees, the notional basic pay he would have drawn on 01.01.2016 in the revised pay scale on the basis of last basic pay drawn by him before retirement in the pre-revised pay scale shall be treated as the last basic pay drawn, as the case may be.
- 9) The Retired / Ex-CIPET employee(s) engaged on contract shall continue to draw pension and dearness relief thereon as per his entitlement during the period of his engagement on contract in CIPET.
- 10) Incomplete/Unsigned applications may be rejected.
- 11) Canvassing in any form and or bringing in any influence, political or otherwise, will be treated as a disqualification on the part of applicant's candidature.
- 12) No application fee is applicable for applying for any of the advertised positions.
- 13) Good working knowledge of computers is desirable.
- 14) Applications complete in all respect and strictly in the prescribed application format along with necessary enclosures, super-scribing the contractual position applied for on the top of the envelope, should be sent by registered / speed post to **“PRINCIPAL DIRECTOR & HEAD, CIPET:CSTS-Haldia, City Centre, P.O. Debhog, Haldia, Purba Medinipur, West Bengal - 721657”**.