



**CENTRAL INSTITUTE OF PETROCHEMICALS  
ENGINEERING & TECHNOLOGY**

**CIPET: CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS) - HALDIA  
(Department of Chemicals & Petrochemicals  
Ministry of Chemicals & Fertilizers, Govt. of India.)**

**EXPRESSION OF INTEREST**

**FOR**

**EMPANELMENT OF ALLOPATHIC DOCTOR BY CIPET:CSTS-HALDIA FOR HIRING SERVICES AS  
"CONSULTANT DOCTOR" FOR PROVIDING MEDICAL CONSULTATION TO ITS STUDENTS AND  
STAFF ON "TWICE-A-WEEK" VISIT BASIS**

Advt No. CIPET:CSTS/Hal/EOI/2024-25/1 dated: 30.11.2024

**Last Date of Submission: 16.12.2024**

**ADDRESS**

**CIPET: CENTRE FOR SKILLING AND TECHNICAL  
SUPPORT (CSTS) – HALDIA**  
City Centre, PO: Debhog, Haldia, Dist: Purba Medinipur,  
West Bengal  
Pin-721657 Website: <http://www.cipet.gov.in>  
Email: [haldia@cipet.gov.in](mailto:haldia@cipet.gov.in)

# CIPET: CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS) – HALDIA

## **Notice Inviting Expression of Interest (EOI)**

CIPET: CSTS-Haldia invites Expression of Interest from the qualified and registered allopathic Doctors for empanelment by CIPET:CSTS-Haldia to provide medical consultation on “twice-a-week” visit basis at the institute. The applicants are informed to submit the Expression of interest in two Bid Systems (Part 1 Technical and Part 2 Financial) at CIPET:CSTS-Haldia as per following details.

### **Important Information and Dates**

| <b>Sl. No</b> | <b>Description</b>                               | <b>Details</b>   |
|---------------|--|--|
| 1             | EOI invited by                                   | CIPET: CSTS-Haldia   |
| 2             | EOI No.:   | Advt No. CIPET:CSTS/Hal/EOI/2024-25/1<br>dated: 30.11.2024 |
| 3             | EOI information available at                     | <a href="http://www.cipet.gov.in">www.cipet.gov.in</a>     |
| 4             | Date of EOI Publication                          | 30.11.2024   |
| 5             | Date, Time of Issue or to download the EOI forms | 30.11.2024, 10.00 am                                       |
| 6             | Last Date, Time for Submission of EOI            | 16.12.2024, 05.00 pm                                       |
| 7             | Date, Time and place of opening of Technical bid | 17.12.2024, 11.00 am<br>CIPET: CSTS-Haldia                 |
| 8             | Opening of Financial bid                         | After Finalization of Technical Bid                        |

## **INTRODUCTION**

Central Institute of Petrochemicals Engineering & Technology, (CIPET: CSTS-Haldia) is an autonomous body under Department of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. of India.

CIPET: CSTS-Haldia invites Expression of Interest in 2 bid system (Technical and Financial Bid) for initially one year contract (extendable upto maximum of 3 years) for empanelment of experienced and registered allopathic Doctor for providing medical consultation to its students and staff on "twice-a-week" visit basis.

## **DETAILS OF REQUIREMENT OF SERVICES**

- To provide medical consultancy services to the students and staff of CIPET:CSTS-Haldia on "twice-a-week" visit basis.

## **ESSENTIAL QUALIFICATION & CRITERIA**

1. MBBS Degree from a recognized university recognized by the MCI.
2. Age should be preferably below 60 years with good state of health being a preferred criteria.

## **EMPANELMENT & TENURE:**

- The empanelment shall be purely on temporary and fixed period contract basis for a period of One year which will be extendable upto maximum of 3 years. Further extension shall be reviewed at the end of the year on satisfactory performance with mutual consent.

## **HOW TO APPLY:**

- Eligible and interested candidates may apply as per the prescribed application form at Annexure-A & Annexure – B respectively. All relevant documents (MCI registration certificate & PAN Card copy) should be attached with the application. Incomplete application forms shall be summarily rejected.
- The Applicant should submit application in two bid system i.e. TECHNICAL BID and FINANCIAL BID. Both the bids should be kept in separate duly sealed envelopes and these two separate sealed envelopes then shall be posted in a single sealed envelope.
- The applicant is expected to examine all instructions, forms, terms and specifications in the EOI Documents.
- The EOI should be submitted in sealed envelopes and clearly superscribed as "EXPRESSION OF INTEREST (EOI) FOR DOCTOR'S EMPANELMENT ON TWICE-A-WEEK VISIT BASIS" and should reach to the office of Principal Director & Head, CIPET: CSTS-Haldia, City Centre, PO: Debhog, Haldia Dist: Purba Medinipur, West Bengal – 721657 on or before 16.12.2024.
- Principal Director & Head, CIPET: CSTS, Haldia will have the sole authority to accept or reject any application or cancel the EOI at any stage, if he is satisfied with the cause to do so, without assigning any reason thereof.

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STAFF ON "TWICE-A-WEEK" VISIT BASIS**

**ANNEXURE "A"**

## TECHNICAL BID

| S.No     | Particulars  | Details                      |  |
|----------|--|------------------------------|--|
| <b>1</b> | Name in full (block letters) (the name should be same as in qualification degree)                        |                              |  |
| <b>2</b> | Father's / Husband's Name  |                              |  |
| <b>3</b> | Date of Birth (DD-MM-YYYY)   |                              |  |
| <b>4</b> | Gender   | Male                         | Female      Others                     |
| <b>5</b> | E-mail   |                              |  |
| <b>6</b> | Mobile No.   |                              |  |
| <b>7</b> | Medical Qualification(s) :   |                              |  |
|          | Sr. No   | Medical Degree(s)/Diploma(s) | Name of the Medical College/University |
|          |  |                              | Year of Passing                        |
| <b>8</b> | MCI registration number and place of registration (Photocopy of the registration certificate be annexed) |                              |  |

|           |  |  |
|-----------|--|--|
| <b>9</b>  | Details of experience; if any  |  |
| <b>10</b> | Specialization (if any)  |  |
| <b>11</b> | Full Address of Clinic (in case of Pvt. practice / Medical Centre (If employed/engaged by hospital/organization) |  |
| <b>12</b> | Present Residential Address in full  |  |
| <b>13</b> | Permanent Residential Address in full  |  |
| <b>14</b> | PAN Number (Copy to be enclosed)   |  |
| <b>15</b> | Have you ever been arrested, prosecuted or fined by a Court of Law? If yes, give full details                    |  |

I certify that the above information is correct and complete to the best of my knowledge and belief.

**Signature of the applicant (With Stamp)**

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**ANNEXURE "B"**

## **FINANCIAL BID**

| <b>S.No</b> | <b>Particulars</b>  | <b>Amount in Rs/-<br/>(Including all<br/>expenses and<br/>Taxes if any)</b> | <b>Amount in Words</b> |
|-------------|---|---|------------------------|
| 1           | Empanelment of Allopathic Doctor by CIPET:CSTS-Haldia for hiring services as "Consultant Doctor" for providing medical consultation to its students and staff on "twice-a-week" visit basis |   |                        |

**Signature of the applicant (With Stamp)**

### **Terms & Conditions of payment:**

1. Monthly charges will be paid as per the actual attendance of the doctor in the month.
2. TDS & Other statutory deductions will be made as applicable from time-to-time.