



**CENTRAL INSTITUTE OF PLASTICS ENGINEERING & TECHNOLOGY(CIPET)**  
**CENTRE FOR SKILLING & TECHNICAL SUPPORT (CSTS)**  
(Deptt. of Chemicals & Petrochemicals)  
(Ministry of Chemicals & Fertilizers, Govt. of India)  
CIPET Centre, Agartala, Rubber Park Area, Bodhjunnagar,  
Sub-Division Mohanpur, Agartala Tripura (West) M-7085060926/9954542542/9402183512



### **NOTICE INVITING QUOTATION**

**NO. CIPET/AGT/Admin/Student-Bus/05/2019-20**

**Dated: 04.09.2019**

CIPET: CSTS-Agartala at Rubber Park Area, Bodhjunnagar, Sub Division-Mohanpur, Agartala invites sealed quotation from resourceful and reliable agencies /Bus owner for "**Hiring of Student Bus Service**" at CIPET: CSTS-Agartala Centre for Six months on contract basis from 8 AM to 6 PM (06 Days in a Week).

The detail notice along with documents can be downloaded from the CIPET website: [www.cipet.gov.in](http://www.cipet.gov.in).

CIPET reserve the absolute right to accept /reject any or all bids at any stage of the tender process without assigning any reason whatsoever. **Last date of submission of Quotation along with all necessary documents is 11.09.2019 at 11 A.M.**

**Sd/-**

**Deputy Director & Head  
CIPET: CSTS Agartala**

### **Invitation of sealed quotation for Hiring of Student Bus Service.**

CIPET Agartala at Rubber Park Area, Bodhjunnagar, Sub Division, Mohanpur invites sealed quotation from resourceful and reliable agencies /Bus owner for Hiring of Student Bus Service for CIPET: CSTS- Agartala Centre for Six month on contract basis from 8 AM to 6 PM (6 Days) in a week.

1. The vehicles will be hired initially for a period of 6 Months and may be extended on mutual consent of both the parties.
2. The make/year of manufacture of the vehicles shall not be more than 05 years old. The interior of the vehicle(s) should be kept clean, washed and be provided with proper seat covers. The vehicles must be maintained in running and trouble free condition.
3. The Agency /Bus Owner shall ensure that the vehicles possess valid Registration Certificate, Insurance Permits, Driving License of the driver(s) before proceeding on tour. Driver shall be in proper uniform.
4. The vehicles must be provided with sufficient fuel to complete the tour and all expenses for the drivers shall be borne by the Agency only.
5. Cost of routine/breakdown maintenance of the vehicles shall be borne by the Agency /Bus Owner only.
6. The erring agency failing to provide a bus or substitute bus in place of a defective / breakdown bus or for dereliction of duty on the part of the driver will have to compensate CIPET for an amount equal to the hiring charges incurred by CIPET for hiring similar category of bus from some other agency.
7. The agencies will have to enter into a written hiring agreement with CIPET to indemnify CIPET against the deficiency in customer service and non-compliance of terms and conditions.
8. The driver should maintain a proper record of mileage on a daily basis and get the same authenticated by the user officer/staff once duty is over.
9. The Hiring Agency or its agents / employees / drivers committing any breach of terms and conditions mentioned herein and / or rendering unsatisfactory services, in the opinion of CIPET, shall render itself liable for summary termination of the agreement forthwith without any notice or any compensation in lieu thereof.
10. CIPET: CSTS Agartala Logo and Name should be pasted on front and back side of windshield and side body of Bus.
11. CIPET reserves the right to increase/decrease the quantity of vehicles on need basis.

**Documents to be enclosed:**

1. Copy of PAN card/GST Registration if Applicable.
2. Copy of registration certificate.
3. Copy of Income Tax Return of last Year.
4. Copy of orders in support of Experience in similar Govt./ Semi Govt./PSU etc if any.

**Submission of quotation:**

1. Quotation duly signed along with all relevant supporting documents shall be put inside an envelope and sealed properly.
2. The Sealed envelope shall be super scribed as “**QUOTATION FOR HIRING OF STUDENT BUS**” and our enquiry letter reference shall be written on top of the envelope.
3. Sealed quotation shall be addressed to Deputy Director, CIPET: CSTS-Agartala and drop to the following address:

**CIPET: CSTS-Agartala  
Rubber Park Area, Bodhjungle,  
sub Division-Mohanpur,  
Agartala, Dist-West –Tripura, pin-799008.**

4. Last date of receipt of sealed quotation is 11.09.2019,11.00 a.m.
5. Incomplete quotation/ offer or quotation/ offer received after due date will be rejected.
6. CIPET reserves the right to accept or reject/ ignore any or all quotation/ offer without assigning any reason thereof.
7. Bidders are requested to regularly check our website for updates with regard to this tender. No further paper ad shall be published for any change/ addenda/ corrigenda/etc.

**Central Institute of Plastics Engineering & Technology-CIPET: CSTS-Agartala**

**Price Bid**

**Annexure I**

**Details of vehicles required on monthly Charges basis: -**

Sl. No.	Details of Vehicles for Regular Use	Daily fixed charges	Fuel Charges/ KM	Other Charges, if any (Give full particulars)		Remarks
				(A)	(B)	
01	Bus (40 Seating Capacity)					

Name & Signature of Bidder

Place: -

Date: -

Note:

1. The above particulars shall be typed on letter head of the Agency.
2. The Agency shall quote rate for each vehicle at appropriate column.
3. Applicable Taxes shall be clearly mentioned
4. Charges, other than the above, may be clearly mentioned in appropriate column.