

# CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY



## **Terms and Conditions**

**for**

## **SUPPLY OF UNIFORM CLOTH & Stitched Apron**

**Approval Note:**

**1.CIPET/AWB/TRG/2024 dated 20.08.2024**

**Department: Long Term Course**

## **Introduction/Profile**

Central Institute of Petrochemicals Engineering & Technology (CIPET) (formerly known as Central Institute of Plastics Engineering & Technology (CIPET) was established in 1968 by Government of India with the assistance of United Nations Development Programme (UNDP) at Chennai. The main objective of setting up of this specialized institute was to develop manpower in different disciplines of Plastics Engineering & Technology as no similar institute was in existence in the country.

International Labour Organization (ILO) served as the executing agency. During the initial project period between 1968 and 1973, the institute achieved the targets envisaged and was rated as one of the most successful UNDP projects implemented worldwide.

Today CIPET is a premier Academic institution for higher & technical education under the Ministry of Chemicals & Fertilizers, Govt. of India fully devoted in all the domains of plastics viz:- Design, CAD/CAM/CAE, Tooling & Mould Manufacturing, Production Engineering, Testing and Quality Assurance. CIPET operates from various locations spread across the country to cater the needs of the Polymer and allied industries..

CIPET Centre at Aurangabad was established in 2006 by the Govt of India with the support of the Govt of Maharashtra in order to cater the needs of polymer & allied industries of this region through development of technical trained manpower as well as by providing technical support services to the industries of the region.

Institute is spread in an area of 8.5 acres & Hostel building in adjoining 2.00 acres land with all the infrastructure facilities.

**Brief description, scope of work:**

**Supply of Uniform clothes & Stitched Apron for the students**

<b>SNo</b>	<b>Uniform</b>	<b>Material</b>	<b>Qty (Mtr/Nos )</b>	<b>Remarks</b>
1.	Uniform clothes for Shirts	As per Grasim Bhiwani Textiles Ltd Code 095 or equivalent	1000 Mtr	As per Technical Specification
2.	Uniform clothes for Trouser	As per Grasim Bhiwani Textiles Ltd Code Q 1475 898 or equivalent	600 Mtr	
3	Stitched Apron (As per Given Sizes and CIPET Logo on Left side Corner	As per S.Kumar's Economic Deluxe -code Shade No.204 Or Equivalent	250 Nos	

**Technical Specification**

**Trouser Cloth**

- 1.Article : 001475/898
- 2.Finish Width : 58"
- 3.Blend : PV 75/25
- GSM : 198 (+/-5%)

**Shirts Cloth**

- Article : 01236/001 (095)
- Finish Width : 36"
- Blend : PC 85/15 (+/-5%)
- GSM : 100 (+/-5%)

**Stitched Apron**

As per S.Kumar's Economic Deluxe -code Shade No.204 Or Equivalent

Note:

**The bidder shall supply the entire quantity of the uniform clothe in cut-pieces as per the below details:**

- 1.For shirt- Total 250 No. of cut-pieces are required wherein each cut-piece should be of 4 meters
- 2.For Trouser- Total 250 No. of cut-pieces are required wherein each cut-piece should be of 2.4 meters
- 3.For Apron- Total 250 Nos of Stitched Apron Should be supplied as per Given sizes,Design along with CIPET Logo on Left side corner

## **ATC**

### **List of Documents to be uploaded online**

- **(Annexure I)** :- Company Profile with product brochure and Valid license copy of registration of the firm /company, PAN,GST and authorization certificate of dealer Distributor etc. No. of years of experience details in related to service in Govt/Pvt Organization.
- Copy of Similar supply/Purchase Order done in Industry /institute in last 3 years
- Copy of the last Three Financial year audited balance sheet, P/L A/c and Income Tax Returns i.e. F.Y.2020 - 21, 2021-22 and 2022-23 along with income Tax returns
- Self Declaration/ Undertaking on own letter head regarding not black listed by any Govt/ Pvt Organization
- Name and address of the bankers with whom the account is maintained.
- Annual Turnover Certificate Certified by Chartered Accountants of last three years
- **Annexure II** : Sign with stamp / seal Copy of Declaration.
- Sign with stamp / seal Copy of General Terms and Condition.

**Note: CIPET reserves the right to accept or reject any or all tenders either in part or in Full without assigning any reasons thereof.**

**(A) Profile of the Firm (Annexure I)**

i)	Name of the Firm	:	
ii)	Complete Address with Pin code	:	
iii)	Phone / Fax Nos.	:	
iv)	E – mail id (if any)	:	
v)	Detail of Experience in the field of operation	:	

Name & Capacity (Proprietor / Partner etc.)	Address	Qualification	Experience (in years)

vi)	No. of employees working in	:	
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	the firm	:	
vii)	Firm's registration No. & details	:	
viii)	GST registration no. & details Please	:	
ix)	PAN / TAN no.	:	
x)	Additional information if  Any  (Please attach additional sheet if required)	:	

Signature of the proprietor /

Authorized signatory

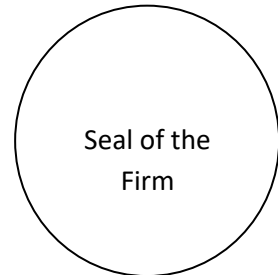
Name:

Address:

Phone (O):

Phone (R):

Mobile:



## Annexure II

### DECLARATION

I / We, Mr. / Ms. \_\_\_\_\_ Son / Daughter / Wife of Sri  
\_\_\_\_\_ of \_\_\_\_\_ (Address)

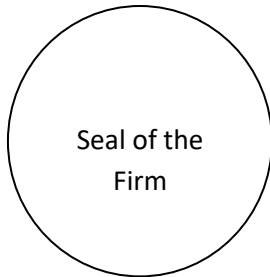
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on behalf of my / our firm, hereby declare that the information's furnished in this document are true and correct to the best of my knowledge. I will be liable for prosecution if any of my information's is found to be incorrect. I have read the Terms & Conditions of this tender document and have understood them fully.

Signature of the proprietor / Authorized signatory

Name:

Address:



Phone (O):

Phone (R):

Mobile:

Date:

## General Terms & Conditions

1. Bidder registered under Micro & Small Enterprise (MSEs) as defined in MSE procurement policy issued by department of MSME or register with central purchase organization will be considered for relaxation of EMD
2. All the required Uniform Cloth should be supplied within 30 Days from issue of Purchase order. Any deviation from the delivery period should be communicated in writing with suitable reasons.
3. Sample of the Uniform clothes/Stitched Apron should be checked and approval must be taken from CIPET Concerned official before supply of the items.
4. Stitched Apron should be supplied as per Given sizes and Design along with CIPET Logo on Left side corner
5. Any supplied defected Clothes/Apron should be replaced at the cost of the suppliers.
6. The rates quoted should be on FOR CIPET Aurangabad basis (At CIPET Stores)
7. Taxes, levies, other duties shall be quoted separately or inclusive.
8. The rates quoted shall be valid for the period of 90 days
9. Payment Terms: 100 % Payment shall be released within 30 days of receipt of materials in good condition & bill at our site and verification / certification / after quality inspection and acceptance report certified by our authorized person.
10. Income tax TDS /GST TDS shall be deducted as per rules.

### **Cancellation of Purchase Order**

11. CIPET Reserves the right to cancel the order placed without assigning any reasons there of.

### **12. EVALUATION AND COMPARISON OF SUBSTANTIALLY RESPONSIVE BIDS**

Only those bid which qualified for the Technical part will be considered for examination in the financial part.

If there is a tie in the rates offered, the bid scrutiny committee decides the awarding the contract depending upon their

1. Last three years Annual Turnover.
2. Nos of Years of Experience in related service in Govt/Pvt Organization.
3. The decision of Director & Head shall be final in this regard.



**Liquidated Damages:-**

10. If the Supplier fails to deliver any or all of the goods within the time period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.5 percent of the delivered price of the delayed goods or unperformed services for each week of delay until actual delivery or performance, up to a maximum deduction of Max of 10% of the delayed goods or services Contract price. Once the maximum is reached, the purchaser may consider termination of the contract.

**13. SUMMARY- REJECTION OF BIDS**

Any one or more than one of the following actions / commissions are likely to cause rejection of Bid:

- a. Any bid received after due date & Time
- b. Any bid received offline.
- c. Any conditional bid.
- d. Any bid in which rates have not been quoted in accordance with specified formats / details as specified in tender document.

**14. Jurisdiction:**

All the Legal matters/disputes is subject to Aurangabad Jurisdiction only