

CIPET: CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS), BHUBANESWAR

Department of Chemicals & Petrochemicals

(Ministry of Chemicals & Fertilizers, Govt. of India)

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E-TENDER FOR SUPPLY & INSTALLATION OF MODULAR KITCHEN ARRANGEMENT

Tender Doc No. CIPET: CSTS/BBSR/MODULAR KITCHEN /2018-19/14

LAST DATE FOR SUBMISSION OF TENDER: 26/12/2018

TENDER NOTICE

The CIPET:CSTS, Bhubaneswar invites sealed tenders in two bid system from reputed manufacturers/authorized dealers for supply & Installation of Modular Kitchen Arrangement for CIPET:CSTS Hostel Canteen. The detailed tender notice along with tender document can be obtained from www.tenderwizard.com/CIPET OR www.cipet.gov.in from **04.12.2018 to 26.12.2018**.

Sealed Tender- Technical Bid should be sealed in envelope and super-scribed "**Tender for supply & Installation of Modular Kitchen arrangement**" and must reach office to the Centre Incharge, CIPET CSTS, Bhubaneswar, on or before 26 **December, 2018** upto **5.00 PM** along with EMD of Rupees Fifty Thousand only (Rs 50,000/-). Tender incomplete in any respect will not be accepted.

CIPET:CSTS,Bhubaneswar reserves the absolute right to accept/ reject any or all bids at any stage of the tender process without assigning any reason whatsoever.

**Sd/-
Centre - Incharge**

General Terms & Conditions for Tender/Bid

1. **Scope of Work:** Supply & Installation of Modular Kitchen Arrangement for Hostel Canteen.

2. Schedule of work:

(i)	Last date of submission of Tender.	26.12.2018 upto 5.00 PM
(ii)	Date & Time of opening of Tender (Technical Bid Only)	27.12.2018 at 11.00 AM
(iii)	Date & Time of opening of Financial	To be intimated later

3. Eligibility for Work:

- (a) The bidder shall be registered company/firm/ Proprietorship or authorized dealer
- (b) The bidder shall have valid trade license for sale/ Supply of the item.
- (c) The bidder must have GST registration certificate.
- (d) The bidder shall not be black listed by any Govt. /Semi Govt. /Private Institution. A self-certificate in this regard shall be enclosed.
- (e) The bidder shall be free from the encumbrance and there shall not be any vigilance case/ CBI case/ Court Case pending against him. A self-certificate in this regard shall be enclosed.
- (f) The bidder must have PAN card.

4. Instruction to Tenderer:-

A) **Submission of Bid:** - The tenderer are required to submit the tender in the form as defined below:-

The **Envelope** shall contain **Technical Bid** and shall have the following documents/certificates attached to it:

- (a) EMD worth **Rupees Fifty Thousand only (Rs 50,000/-)** in the form DD/ Bank Guarantee drawn in favour of CIPET, Bhubaneswar payable at Bhubaneswar, Odisha.
- (b) Experience certificates, award letters and performance certificates (if any) of last three years issued by officers of the State/Central Government shall be attached with the technical bid.
- (c) The firm participating in the tender must have PAN No., GST Registration. The documentary proof of PAN No., GST Registration Certificate, to be attached with the technical bid.

(d) Last three years turnover statement of the firm be enclosed with the Technical Bid.

(e) Supply items catalogue to be attached.

The sealed envelopes **shall** carry the signature of the authorized person, name and address of the tenderer. the sealed envelopes for supply & Installation of "**Modular Kitchen Arrangement**" should be super-scribed on the top of the envelope as well as name and address of sender/firm on the bottom of envelope. The sealed envelope containing the technical bid addressed to CIPET:CSTS,Bhubaneswar must reach this office on or before **26.12.2018** upto **5.00 PM**.

B) All entries in the Tender shall be legible and filled clearly. Any overwriting or cutting which is unavoidable shall be signed by the authorized signatory.

C) Tender incomplete in any form will be rejected out rightly. Conditional Tenders will not be accepted.

D) No Tenderer will be allowed to withdraw the Bid after submission of the tender within the bid validity period; otherwise the EMD submitted by the tendering firm would stand forfeited.

E) Each page of the technical bid must be signed by the authorized representative. The technical bid received without the signature of authorized person/representative will not be entertained and will be rejected summarily.

F) The rates quoted in financial bid shall be in Indian currency and must be mentioned both in words as well as in figures (**refer Annexure -C**)

G) **Sequence of documents to be attached with Technical Bid:** Please arrange the Technical Bid in the following order:

First: Tender Application Form i.e Annexure-A.

Second: Check list of documents to be attached with Technical Bid i.e Annexure-B.

Third: All documents/DD/CDR/certificates must be arranged as per the sequence as shown in the check list (refer Annexure-B).

H) Financial Bid (refer Annexure-C) to be submitted online.

I) Opening of Bid:

(a) The Technical Bids will be opened on **27.12.2018** at **11.00 AM** in the office of the CIPET:CSTS,Bhubaneswar in presence of such tenderer or their authorized representatives who may wish to be present at the time of opening of technical bid.

(b) The Technical bid will be evaluated by a Committee and will shortlist the eligible technically qualified bidder as per terms & conditions of tender document. The financial bid of only technically qualified bidder shall be opened later on. The date & time of opening of financial bid shall be communicated to all technically qualified bidders later.

(c) The financial bid shall be opened in presence of technically qualified bidder or their authorized representative who wish to be present on the date & time of opening of financial bid.

J) **Right of Acceptance/Rejection:-** The Centre In charge, CIPET:CSTS,Bhubaneswar reserves the right to reject all or any tender in whole, or in part, without assigning any reason thereof.

K) **Warranty Period:** - The Warranty for above supplied item will be 01 years from the date of Installation of Modular Kitchen Arrangement

L) **Validity of tender:-** The rate quoted in the financial bid for same quality and specification shall be valid for 90 days from the date of issuance of supply order to the successful tendered and is extendable for further period of 90 days on the same rates, terms and conditions with mutual consent of both the parties . The warranty period of the item shall be the period defined by the tenderer which shall commence from the date of successful installation of the item.

M) **Acceptance of Bid:-** The successful bidder shall give its acceptance within 7 days from the date of finalization of tender & is required to enter into an agreement with CIPET :CSTS,Bhubaneswar. In case, successful bidder fails to give acceptance within stipulated time, the award of contract will be deemed to be cancelled and EMD amount will be forfeited.

N) **Signing of Tender:-**

(a) The tender is liable to be rejected if complete information is not given therein or if the particulars are not clearly mentioned.

(b) Individuals signing tender or other documents connected with the contract must specify:

(i) Whether signing as a Sole Proprietor of the firm or his Attorney?

(ii) Whether signing as a Registered Active Partner of the firm or his Attorney?

(iii) Whether signing as authorized dealer.

N) **SECURITY DEPOSIT/PERFORMANCE SECURITY:** On acceptance of the tender, within the period specified by the CIPET:CSTS,Bhubaneswar, the successful tenderer /firm/agency shall deposit a sum equivalent to **5 % (Five Percent)** of the bill value, rounded off to the nearest rupee, as security deposit, for due compliance & fulfilment of the terms and conditions of the contract. This has to be in the form of bank draft, drawn in any of the nationalized banks in favour of "**CIPET, BHUBANESHWAR**" payable at **Bhubaneswar, Odisha** (cheque /Cash will not be accepted) for this purpose. On due performance and successful completion of the contract in all respect including warranty period, the security money deposit shall be returned to the firm without any interest on presentation of an absolute 'No Demand Certificate'. If the firm/agency fails in fulfilling the

terms and conditions mentioned in this tender document, such failure will constitute a breach of the contract. Also non-performance/unsatisfactory performance or violation of terms and condition of the contract will make the firm liable for forfeiture of security deposit. The decision of the Centre In charge, CIPET:CSTS,Bhubaneswar shall be final.

O) DELIVERY TERMS:

(a)Time and date of delivery: The essence of contract: - The time for and the date of delivery to the stores & date of execution of work shall be deemed to be the essence of contract and delivery/execution must be completed not later than the date(s) specified in the supply order, which is usually 30 days from the date of issuance of work/supply order. The delivery of the stores/execution of work/providing the services etc. are required within a period as specified in the purchase order and at the place mentioned therein. However, the time allowed for execution of order shall be governed by the stipulated time mentioned on the purchase order.

(b) When a purchase/supply order is placed to the successful tenderer, he shall have to acknowledge receipt of the said order within **7 days** from the date of issue.

(c) In case CIPET:CSTS, Bhubaneswar does not receive supply of the item(s) by due date, the supply order shall stand **CANCELLED**, unless extension is sought and granted by the competent authority for the late supply.

P) PAYMENT TERMS:-

Payment will be made only after supply, inspection, complete installation and satisfactory demonstration of performance of the items subject to deposit of a sum equivalent to **5 % (Five Percent)** of the bill value as mentioned above under Security Deposit / the Performance Security Clause. Or any other terms as may be deemed fit for the execution of tender by Centre – Incharge.

Q) OTHER TERMS:-

(a) Responsibility for executing Contract: The firm/agency is to be entirely responsible for the execution of the contract in all respects in accordance with the terms and conditions as specified in the tender document.

(b) The firm shall not sublet/ transfer or assign the contract to any other firm/agency.

(c) CIPET:CSTS,Bhubaneswar will not be responsible for any damage, theft etc of the item which may occur due to natural calamity like fire, earth quake etc before installation of the item at the specified location.

(d) Tender application/declaration form be printed on the letter head of the firm and dully signed by the authorized representative of the firm.

(e) All documents attached with the technical bid must be in the name of the firm who will be participating in the tendering process and duly signed/attested by the authorized representative of the firm.

(f) The authorized dealer should be enlisted firm and should also necessarily have a proper functional service centre.

(g) CIPET:CSTS, Bhubaneswar will be at liberty to negotiate rates viz-a-viz institutional discount.

(h) No advance payment shall be made.

(i) Only those firms shall submit offers who have a satisfactory track record of sale to be supported with proper documentary evidence.

(j) In case offers are submitted by the authorized dealer, business partner, they shall have to enclose with the offer an authority letter & dealership certificate from the Principal Manufacturer indicating therein that they are authorized to quote the items on approved rates.

(k) The dispute, if any will be subject to the jurisdiction of Bhubaneswar Courts only.

(l) All the supplies shall be at the risk & responsibility of supplier till it is properly installed and handed over to CIPET:CSTS,Bhubaneswar.

(m) The items/supplies have to be delivered at Hostel, CIPET:CSTS,Bhubaneswar, Odisha.

(n) If the supplier fails to supply the material within the due date as mentioned in the supply order, a penalty of Rs 1000/- per day shall be imposed on the supplier.

(o) If item supplied is found of substandard quality by the inspection team/third party or not as per specifications The CDR will be forfeited and no payment shall be made.

Annexure-A

Tender Application/Declaration Form For Supply of Modular Kitchen Arrangement.

(To be printed on the letter head of the Firm)

- 1. Name of the Firm:
- a) Full Postal Address:.....
- b) Mobile No.....
- c) Telephone No.
- d) Fax No.....
- e) E.mail Id:.....
- (2) Date of Establishment of Firm.....
- (3) Registration No. of Firm:.....
- (4) Is your firm participating as Principal Manufacturer or Authorised dealer.....
.....
.....
- 5. Give details of any Government contracts executed during the last twelve months (attach separate sheet, if necessary):.....
- 6. Any other information which you consider necessary to furnish:
- 7. The total number of pages attached with Technical bid are... ..
- 8. The warranty period (if any) of the item in question isyears/ months

UNDERTAKING

- a) I the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with all the terms & conditions mentioned in the tender document.
- b) The rates quoted by me are valid and binding upon me for the entire period of contract. It is also certified that Item quoted is of Standard Quality and workmanship.
- c) The earnest money of Rs.....has been deposited by me and is enclosed herewith vide dated..... drawn on bank.....Branch.....

I hereby undertake to supply the items as per directions given in the tender document/supply order within stipulated period, if I qualify in the tendering process.

e) I give the rights to CIPET:CSTS, Bhubaneswar to forfeit the earnest money deposited by me if any delay occurs on my part or if I fail to comply to the terms & conditions mentioned in the tender document.

f) I hereby undertake to deposit the performance security deposit (5% of the total amount of supply order), if supply order is issued in my favour.

g) There is no vigilance/CBI case or court case pending against my firm **nor** is my firm blacklisted by any agency/department.

Signature of the tendered (authorized person can only sign):-... ..

Full Name & Address of Firm:... ..

ANNEXURE-B

Check List of Documents to be attached with Technical Bid.

S. No	Name of Document	Attached or Not (Please mention Yes or No against each Column)	Page Number (Each Document attached must be page numbered)	Remarks
(1)	EMD of Rupees (Fifty Thousand Only)(Rs, 50,000)			
(2)	Attested copy GST Registration No			
(3)	Attested copy of Registration certificate of the firm			
(4)	Duly Attested copies of PAN Number of Firms			
(5)	Attested Copy of Dealership, If Authorised Dealers			
(6)	Attested Copies of Experience Certificate, Award of Letters and Performance certificate of Last three years issued by officers of the state/ Central Government in the name of the firm be attached.			
(7)	Attach the documents indicating the turnover of the firm of last three years.			
(8)	Catalogue of the materials to be supplied			

Signature of authorised person:.....

Date.....

Specification

S.L No.	NAME	ITEM DESCRIPTION WITH BRAND & SPECIFICATION	QTY
1.	STORAGE RACK	SIZE- 48"X21"X66" Top-16 SWG SS Legs-16 SWG SS Shelves-18SWG SS The Unit is to be mounted on bullet type adjustable feet. 4 shelves	04
2.	STOCK POT	SIZE – 30"X30"X22" Top-16 SWG Stainless Steel(SS) Legs-16 SWG SS The Unit is to be mounted on bullet type adjustable feet. Structure:-Top Underneath by MS angle Burner-M-G 65 Burner with Drip Tray	02
3.	CHAPPATI PLATE WITH PUFFER	SIZE- 60"X24"X34" Top-16 SWG Stainless Steel(SS) Legs-16 SWG SS The Unit is to be mounted on bullet type adjustable feet. Structure:-Top Underneath by MS angle	02
4.	WORKING TABLE FOR CHAPPATI PLATE	SIZE- 48"X24"X34" Top-16 SWG SS Legs-16 SWG SS Shelves-18SWG SS The Unit is to be mounted on bullet type adjustable feet.	02
5.	HOT BAIN MARIE	SIZE- 72"X27"X34" 1/1 CONTAINER 2 NO'S ½ CONTAINER 6 NO'S Material Stainless steel finishing matt Type steam operated Bain Marie	01
6.	SERVING TABLE	SIZE- 48"X27"X34" Top-16 SWG SS Legs-16 SWG SS Shelves-18SWG SS The Unit is to be mounted on bullet type adjustable feet.	01
7.	SINGLE BURNER RANGE	SIZE-30"X30"X34" Top-16 SWG Stainless Steel(SS) Legs-16 SWG SS The Unit is to be mounted on bullet type adjustable feet. Structure:-Top Underneath by MS angle Burner-M-G 65 Burner with Drip Tray	01
8.	THREE BURNER RANGE	SIZE- 72"X24"X34" Top-16 SWG Stainless Steel(SS) Legs-16 SWG SS The Unit is to be mounted on bullet type adjustable feet. Structure:-Top Underneath by MS angle Burner-M-G 65 Burner with Drip Tray	01

9.	STEAM BOILER	<p>SIZE- 60”X108”X40” CSSB All Stainless Steel Steam Boilers are specifically designed for use where the purity of the heating fluid must be maintained. Typical applications include sterilizers and autoclaves in research, biological and pharmaceutical laboratories and humidification equipment for the electronics industry (solid state substrates).</p> <p>CSSB boilers utilize de-ionized, demineralized or distilled water to provide pure steam, free of minerals or undesirable chemical additives. Pure steam eliminates the possibility of carry over of contaminants into the process.</p> <p>Note — A water feed system supplying distilled, de-ionized or demineralized water is required on all CSSB boilers. (See Caution note in Optional Equipment Section.)</p>	1 SET
10.	DOUGH KNEADER	<p>SIZE-36”X24”X24” CAPACITY- 20KG Constructed in painted steel.</p> <ul style="list-style-type: none"> • Spiral mixer arm and bowl in stainless steel. • Single speed. • High capacity 25 liter rounded-bottom bowl for easier cleaning. • Power: 750 watts. 	01
11.	POTATO PILLER	<p>SIZE-24”X24”X24” CAPACITY-10KG Complete unit - stainless steel cabinet & integral stainless steel peel trap</p> <ul style="list-style-type: none"> • 0.75kW motor • Stainless steel peel hopper with bonded abrasive to complete hopper interior surface • Abrasive disc - fiberglass reinforced plastic with bonded abrasive • Cast aluminium discharge chute with quick-opening discharge hopper door • Water connection point 	01
12.	TILTING GRINDER	<p>SIZE-24”X24”X24” CAPACITY-15KG Single phase Heavy duty Motor Full SS Body with rotating Black Stone</p>	01

13.	VEGETABLE CUTTING MACHINE	HEAVY DUTY MODEL cutting Chamber: 12 mm x 95 mm •Full Size: 25”(H) x 22”(L) x 115”(W) •Weight: 35Kgs •Motor: 0.50HP @ 1440 rpm •Stamping: 155 x 93 •Stamping Length: 90 •Winding: Copper	01
14.	WORKING TABLE FOR VEGETABLE CUTTING MACHINE	SIZE- 36”X24”X34” Top-16 SWG SS Legs-16 SWG SS Shelves-18SWG SS The Unit is to be mounted on bullet type adjustable feet.	01
15.	DISH RACK	SIZE- 36”X24”X66” Top-16 SWG SS Legs-16 SWG SS Shelves-18SWG SS The Unit is to be mounted on bullet type adjustable feet. 4 shelves	03
16.	POT RACK	SIZE- 36”X24”X50” Heavy Duty SS 1-1/2”x1-1/2” Square pipe frame Fabricated SS angle Verticals with Nylon Bullets 3 shelves	01
17.	THREE SINK UNIT	SIZE- 72”X24”X34” Top-16 SWG SS Legs-18 SWG SS Shelves-18SWG SS The Unit is to be mounted on bullet type adjustable feet.	01
18.	DIRTY DISH LANDING TABLE	SIZE- 60”X24”X34” Top-16 SWG SS Legs-16 SWG SS Shelves-18SWG SS The Unit is to be mounted on bullet type adjustable feet.	01
19.	DIRTY DISH LANDING TROLLY	SIZE- 36”X24”X30” TOP-18 SWG WHEEL-4 PC WITH HANDLE	02
20.	HOOD	36 Rft 22 Gauge SS wall mounted cantilever type Hoods Including SS baffle type Washable grease filter	36RFT
21.	DUCTING	1500 sqft approx 24 Gauge G.I. ducting including fabrication, erection and commissioning with offsets, elbow cowls, felt hangers	1500 sqft

		and anchor fastners with G.I nut & Bolts	
22.	EXHAUST FAN	ALMONARD 18"	05
23.	BLOWER	ALMONARD 18"	01
24.	GAS BANK	<p>The pipe shall be of MS seamless schedule 40 or Tata's' class ERW Pipe. The main Pipeline should be of ½" dial with respective ball valve. The pipeline should have seamless schedule 40 pipe fittings such as Tee, Elbow and other fittings up to ½" Dial and the pipe from ½" should be hydraulically bent. There should be two numbers of manifold(each with the specified number of cylinder adaptors) made of seamless schedule 40 pipes with required fittings like NRV,cylinder adaptors with flexible pipe of 2'</p> <p>There should be an isolation ball valve in both the manifold to operate the manifold individually. There should be a main gas shut off valve inside and outside the gas bank to isolate the LPG supply in case of emergency. The main pipeline should run up to the kitchen area and from their it will be distributed to all the kitchen area and equipments with a 2nd stage regulator. There should be pressure gauge with a needle control valve installed inside the kitchen. The entire pipeline is should be clamped properly with MS clamps on the wall. Once the entire pipeline is completed the same needs to be pressure tested 2 manifolds of required cylinders each.</p>	1 SET