

EOI for Empanelment of Suppliers for Providing Stitched Uniform/Bag/Shoe & Socks



EOI No: CIPET: CSTS/ADMN/2018-19/22

Dated:28.02.2019

**EOI DOCUMENT FOR
EMPANELMENT OF SUPPLIERS / PROVIDERS OF
STITCHED UNIFORM, BAGS, SHOES, SOCKS
FOR SHORT TERM COURSE STUDENTS
OF
CIPET: CSTS, DEHRADUN**

Incharge (Project)
CIPET: CENTER FOR SKILLING AND TECHNICAL SUPPORT (CSTS)
(Department of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. of India)
Haridwar Road, Post-Bhaniyawala, Doiwala, Dehradun – 248140 (U.K.)
Telephone-01352695075, Email:cipetdehradun@gmail.com
Website: www.cipet.gov.in

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EOI NOTICE

1. CIPET:CSTS Dehradun invites EOI for Supplying / Providing of Stitched Uniform, Bags, Shoes/Socks for Short Term Course Students of CIPET: CSTS, Dehradun from registered suppliers along with samples.

2. **The Suppliers may provide for any of the Items partially or completely.**

Annual approximate stitching work is 80 sets of uniforms (one set consists of 2 shirts, 2 trousers). The order quantity may depend on batch of trainees. Logo to be printed / embroidered on shirt as provided time to time.

S.No.	Name of work	Probable Amount of Contract (In Rs.)	Earnest Money Deposit (Rs.)	Cost of EOI form (In Rs.)
1	Supplying of Stitched Uniform, Bags, Shoes/Socks for CIPET:CSTS, Dehradun Short Term Course (STC) Students	Rs. 2 Lakh	5 % of the work order	Rs. 250/- (Non Refundable)

3. Interested and eligible Suppliers / providers may view and download detailed EOI documents from CIPET Website: www.cipet.gov.in. Suppliers are to submit a hard copy of the documents duly sealed and signed to the Incharge (Project), CIPET:CSTS, Dehradun, Haridwar Road, Post-Bhaniyawala, Doiwala, Dehradun – 248140 (U.K) on or before **15-03-2019@ 05:30 PM**.
4. The Suppliers are required to submit Envelope as mentioned by SPEED POST/Hand only to the CIPET: CSTS, Dehradun, (U.K.) India-248140.
5. EOI Cost Rs. 250/- (non-refundable).
6. The Supplier which qualifies the Technical Opening shall only be considered for financial opening. CIPET: CSTS, Dehradun reserves the right to reject any or all the Expression of Interest received without assigning any reason(s) thereof.

Incharge (Project)
CIPET: CSTS, Dehradun

Essential Requirements for the EOI

1. Minimum Eligibility of the suppliers

a) For Stitched Uniforms:

- I. Suppliers should have minimum two years of experience of tailoring/stitching of official uniforms in bulk to the Departments/Ministries of the Government of India/PSUs/Corporates/Engg. Colleges/Schools. etc. (two copies of work orders received during each of the last two years should be enclosed);
- II. Should have minimum turnover of Rs. 3 lakh per year during each of the last two years (valid and certified proof has to be attached);

b) For Shoes/Bags:

- I. Suppliers should have minimum two years of experience of supplying Bags/Shoes in bulk to the Departments/Ministries of the Government of India/PSUs/Corporates/Engg. Colleges/Schools. etc. (two copies of work orders received during each of the last two years should be enclosed);
- II. Should have minimum turnover of Rs. 2 lakh per year during each of the last two years (valid and certified proof has to be attached);
- c) Should not have been blacklisted by the Depts./Ministries of the Govt. of India/PSUs/ Engg. Colleges/Schools. Etc. (declaration has to be submitted in the format as Annexure -1).

2. EOI Prices

- a) The rates/ prices should be quoted in Rupees (INR) only in words as well as in figures. Taxes, if any, should be indicated separately. **No additional freight charges will be paid.**

3. Submission of EOI

a) Sealing, Marking & Submission

- i. **Envelope No.1** shall contain, Declaration (Annexure I) and Vendor Registration Form with all the required documents. A covering letter may also accompany the same.
- ii. **Envelope No.2** shall contain the samples of accessories i.e. **Cloths for pants & shirts, Thread, Lining, Zip, Inter- lining, Fuse lining, Pad, Chest piece, Buckram, Buttons/ A Pair of Shoes& Socks and a Bag for reference (Samples of unsuccessful Supplier/ Provider may be returned back).**
- iii. **Envelope No. 3** shall contain the prices as in Annexure III.
- iv. All the above three envelopes are packed in a **fourth Envelope** (packed and marked) and addressed to CIPET: CSTS, Dehradun and must reach on or before the **15.03.2019 by 05.30 PM.**

b) All the above envelopes shall bear the Name of the Work viz. 'EMPANELMENT OF SUPPLIERS / PROVIDERS OF STITCHED UNIFORM, BAGS, SHOES, SOCKS FOR SHORT TERM COURSE STUDENTS OF CIPET: CSTS, DEHRADUN'.

c) All the envelopes shall indicate the name and address of the Supplier / provider to enable the EOI to be returned unopened, if required.

4. Mode of Payment

- a) Payment against Bill/Invoice shall be released only after execution/supply of the uniforms as per specification and submission of the Bill/Invoice through A/c Payee Cheque/NEFT ONLY.
- b) The measurement for stitching the uniform of eligible students shall be taken for by the tailoring firms themselves in the CIPET: CSTS, Dehradun on day/days so fixed by the competent authority.

Annexure - I

DECLARATION

(TO BE TYPED ON A LETTER HEAD OF THE COMPANY/ FIRM)

To

Incharge (Project)
CIPET: CSTS
Haridwar Road, Post-Bhaniyawala, Doiwala,
Dehradun – 248140 (U.K)

Dear Sir,

1. We have carefully read and understood all the terms and conditions of the EOI and agree to abide by the terms and conditions.
2. I/We also confirm that in the event of my/our offer being accepted, I/we hereby undertake to furnish EMD, as applicable, in the form of Demand Draft.
3. I/We further undertake that none of the Proprietor/Partners/Directors of the firm is or was blacklisted/banned/suspended in business dealing with the Government. I/We further undertake to report to the CIPET: CSTS, Dehradun immediately after we are informed but in any case not later than 15 days, if any firm in which Proprietor /Partners/Directors are Proprietor or Partner or Director of such a firm which is blacklisted/banned/suspended in future during the currency of the Contract with you. We have no objection, if enquiries are made about the work listed by us.

Yours faithfully,

Place:

Date:

Signature of authorized person

Full Name & Designation:

Company's Seal:

Note: The above declaration, duly signed and sealed by the authorized signatory of the company, should be enclosed with EOI document.

Annexure - II**1. Specifications/Pattern of Uniform and Cloth (pant & shirt), category-wise**

Sl. No.	Description	Brand name & Quality	Colour/Shade
1	Supply of Uniform Trousers Stitched	a) 2*18 pr yarn 65/35, 380 gsm matty weave super finish quality. b) Fibre dyed yarn quality. c) Suiting fabrics on high speed rapir and sulzer looms with super fine quality polyester viscose yarn, with features of anti – pilling, shrinkage control, colour fastness, durability and soft hand feel	
2	Supply of Uniform Shirts stitched	a) PC by PC yarn with 40's count 3 ply. b) 67% polyester and 33% cotton c) Plain weaving. d) Shirting fabrics on high speed rapir and sulzer looms with super fine quality polyester/terry cotton yarn, with features of anti – pilling, shrinkage control, colour fastness, durability and soft hand feel.	

NOTE: Cloth of the Uniform of above said categories is different to each other in terms of colour/quality/shade and price

2. Bag Specification

Sl. No.	Description	Remark
1.	Type	Backpack
2.	Ideal For	Student
3.	Capacity	25
4.	Trolley support	No
5.	Type	Casual School
6.	Material	Polyester / Other
7.	Laptop Sleeve	Please Specify
8.	Rain Cover	Please Specify
9.	Size	13 x 17 inch
10.	Pocket	3 nos

3.Safety Shoes Specification

Sl. No.	Description	Remark
1.	Chemical Resistant	Yes
2.	Waterproof	Yes
3.	Size	any
4.	Out sole	Direct injected abrasion resistant anti-slip PU/PVC outsole
5.	Toe Type	Steel Toe
6.	Colour	Black
7.	Sole	PVC/PU
8.	Oil Resistant	Yes
9.	Toe Material	Steel
10.	Impact Resistant	Yes
11.	Lining	Breathable polyester linings with foam for sweat free wearing/ others please specify
12.	Antiskid	Yes
13.	Upper Material	Synthetic Material

Annexure-III

CIPET: CSTS, DEHRADUN				
FINANCIAL SUBMISSION				
Sl. No.	PARAMETER	Amount (Rs.)	GST/ Tax (%)	Total (Rs.)
1.	Uniform Material for Two Shirts			
2.	Uniform Material for Two Pants			
3.	Stitching Cost for Two shirts			
4.	Stitching Cost for Two Pants			
5.	Bag			
6.	One Pair of Shoes			
7.	2 Pairs of Socks			
TOTAL				

I, HEREBY AGREE TO THE TERMS AND CONDITIONS ROLLED OUT BY CIPET: CSTS, DEHRADUN

PLACE:
DATE:

SIGNATURE :
NAME
DESIGNATION:
FIRM SEAL :

VENDOR REGISTRATION FORM/ विक्रेता पंजीकरण प्रपत्र

1. Name of the firm :
2. Year of Establishment :
3. Registration No. & Date :
4. Type of items dealing with & Brand Name :
5. PAN & GST No. (Attach copy). :
6. Dealership registration certificate : Yes/No (Attach copy)
7. Address of the show room, shop/godown/works from where material will be supplied :
8. Telephone/Mob. No :
9. Fax No :
- 10.E - mail ID :
- 11.Address of the registered office :
- 12.Telephone/Mob. No :
13. Fax No :
14. E-.mail ID :
- 15.Name of the Proprietor / Partners / Directors :
- 16.List of items / materials to be registered for supply with rating / description as per below format.
The relevant IS number shall be mentioned.(May be attach separate sheet/Annexure in the prescribed format)

Sl No	Name of Items	Company's Name	Specifications

17. Total turnover for last three years (in Lakhs) or copy of balance sheet or other documents :
18. Whether registered with other Power Utilities DGS&D, Other Govt. and Semi-Govt. Dept. And validity thereof. & work orders/Pur. Orders copy : Yes/No (Attach copy)

Place:
Date:-

Firm's Seal

Signature of the Authorized
Person/ Representatives of the firm
with Designation