

CENTRAL INSTITUTE OF PLASTICS ENGINEERING & TECHNOLOGY



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EXPRESSION OF INTEREST (EOI):CIPET/AWB/EOI/2019-20/10
FOR 'EMPANELMENT OF PARTIES FOR DESIGNING AND FABRICATION OF STALL'
LAST DATE FOR SUBMISSION: 16.12.2019, 17.00 hrs

CIPET : CENTER FOR SKILLING & TECHNICAL SUPPORT

(Dept. of Chemicals & Petrochemicals Ministry of Chemical & Fertilizers, Govt of India)

Plot No J-3/2, Chikhalthana, MIDC Industrial Area,

Aurangabad – 431006

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EXPRESSION OF INTEREST NO. CIPET/AWB/EOI/2019-20/10 FOR 'EMPANELMENT OF PARTIES FOR DESIGNING AND FABRICATION OF STALL FOR CIPET'

1. Introduction :

Central Institute of Plastics Engineering & Technology (CIPET) main objective of setting up of the institute was to develop manpower in different disciplines of Plastics Engineering & Technology as no similar institute was in existence in the country. Today CIPET is a premier national institution under the Ministry of Chemicals & Fertilizers, Govt. of India fully devoted to Skill Development, Technology Support Services, Academic and Research (STAR) in all the domains of plastics viz:- Design, CAD/CAM/CAE, Tooling & Mould Manufacturing, Plastics processing, Testing and Quality Assurance. CIPET operates from various locations spread across the country catering the needs of Polymer and allied industries. and with participating interest in Petroleum, Chemicals & PCPIR, Setting up of plastic parks, National awards for Technology innovation and recycling of waste plastics sector, skill development for chemicals petrochemical sector and any other projects.

CIPET participates in various exhibitions in Maharashtra & India by putting up artistically designed fabricated stalls. The exhibition stall involves designing of panels, blowups, fascia, lighting, fabrication, etc. A number of other add-ons to decorate the stall are also needed to be installed at the venue during the conduct of the exhibition. CIPET intends to empanel reputed parties/firms to help in designing, fabrication and installation of CIPET stall during various exhibitions at par with highest standards. Expression of interest (EOI) is therefore invited from reputed national parties having requisite experience, capability and specialization in carrying out similar assignments.

2. **A. BRIEF DESCRIPTION:**

CIPET intends to participate in Plastivision India 2020, mega Plastics Exhibition scheduled to be held from 16th to 20th January, 2020 at Bombay Exhibition Center, NESCO, Goregaon East, and Mumbai and CIPET had booked a stall of 135 sqm (9mx15m, 2 side open). In this regards CIPET invites EOI for designing and fabricating the stall at Plastivision India 2020 by adopting the established procedures by incorporating the following themes -

- Petroleum, Chemicals & Petrochemical Investment Regions (PCPIR)
- Setting up of Plastic Parks.
- National Awards for Technology Innovation .
- Setting up of Centres for Excellence in Petrochemical Sectors, etc.,
- Recycling of waste plastics and to create positive image of plastics
- Skill development for Chemicals and Petrochemical Sector
- Standards for plastics products and its importance
- Key research and future applications in petrochemical sector
- Any other new schemes announced for the Plastic Industries.

Note: 1. The required data /information for the above theme shall be providing by CPET.

2. It is mandatory to provide a minimum 2 to 3 nos. of design by the service provider.

B) SCOPE OF WORK AND SERVICES REQUIRED:

- I. Stall structure construction with wood paneled wall and Flooring with wooden/steel stages /Carpet and Painted finish wall with POP or with wallpaper
- II. Fascia for frontage built up stall
- III. Designing and installation of blowups of different sizes. Display of blowups (backlit or front lit) with spotlights. Panels will be designed & fabricated by the agency
- IV. Backdrop as per approved design with lights to project.
- V. Logos of CIPET printed on vinyl pasted on sunboard and fixed on walls with glow lights/3D Foam Cut Logos
- VI. Glass fishbowl for dropping of business cards
- VII. Plasma TV/LCD/LED display with DVD players (size will be mentioned in RFP)
- VIII. Additional spot lights on panels and displays Carpet/vinyl on floor
- IX. Furniture (Give Details)
- X. Daily floral arrangement on table
- XI. Low height potted plants with clean flower pots
- XII. Visitors book (Optional)
- XIII. Laptop in good condition with internet facilities (Optional)
- XIV. PA system (Optional)
- XV. Promotional items like corporate gifts (Nos. will be mentioned in RFP) (Optional)
- XVI. Arrangement of packaged drinking water (Optional)
- XVII. Book Racks (Optional)
- XVIII. Printing of leaflets / Brochure , etc (Optional)
- XIX. Any other specify
- XX. For further any queries kindly contact on – 9373687911

3. VENDOR PRE-QUALIFYING CRITERIA :

The parties wishing to participate in the Expression of Interest (EOI) for empanelment must meet the following:

1. Valid license copy of registration of the firm /company.
2. Average Annual Turnover (Audited Balance Sheet & Profit and Loss account)of the bidder in preceding 3 financial years should be at least Rs. 50 Lakh (Rupees Fifty Lakh only). For proof of Annual Turnover & Net worth, self-attested photocopies of following documents must be submitted along with Income Tax clearance certificate for last three years.
3. Bidder/party must have work experience of executing similar nature of job of designing and fabrication of national exhibition stalls for PSUs / Central govt. / State govt. in previous 3 (Three) years reckoned from the original proposal submission date fulfilling at least one of the following:
 - a) One similar order value of minimum - Rs. 10 Lakh or
 - b) Two similar order value of minimum - Rs. 5 Lakh each or
4. List of important clients in India or abroad
5. Copy of GST registration & PAN No.
6. A Power point presentation of the company profile & the photographs of the important assignment undertaken by the agency shall be submitted along with proposal.

Note: 1. "SIMILAR NATURE" of Job means "Experience in carrying out designing, fabrication and installation of stall during various exhibitions in any major town within India with specification like Stall structure construction with wood paneled wall and Flooring with wooden / steel stages / Carpet and Painted finish wall with POP or with wallpaper, Designing and installation of blowups (backlit or front lit) with spotlights, Plasma TV/LCD/LED display with DVD players, PA system, Printing of leaflets/brochure etc."

2. CIPET reserves the right to amend, modify, add or delete, accept or reject in part or full, one or all conditions mentioned above without assigning any reason.

Annex I

Technical Bid

Expression of Interest – For selection of Stall Designing and Fabrication Agency

Sl. no.	Specifications Details	Details
1	Name of the Agency	
2	Year of Establishment	
3	Place of Incorporation	
4	Address of Registered Office	
5	Company profile : Legal status of Bidder :(proprietor/partnership/ private ltd/public ltd)	
6	Details of income Tax Registration, Enclose	
7	IT Clearance / PAN details:	
8	GST Registration (enclose copy) :	
9	Contact details of Authorized Person /head of the agency :	
10	Work Experience (provide details of Government /Ministries/PSUs clients)	
11	Average Annual Turnover as per mention list of documents	
12	List of important clients	

Place :

Date :

Sign with stamp / seal of agency

4. General Terms & Conditions

- a. Submission of Offline Bids is mandatory.
- b. CIPET reserves the right to reject / cancel any or all the tenders without assigning any reason.
- c. All the documents submitted shall be sealed and sign by authorized person of the agency
- d. Submit Annexure I Technical Bid along with supporting documents Sign with stamp / seal

Copy at the following address:

To,

Director & Head

Plot No – J-3/2 , Chikhalthana MIDC Industrial area,

Aurangabad – 431006.

- e. Offer received after due date (16.12.2019)and time (17.00 hrs) shall not be considered.
- f. The Offer would be opened on 17.12.2019 at 10.00 hrs in presence of bidders or their authorized representatives if they want.