

**CENTRAL INSTITUTE OF PLASTICS ENGINEERING &
TECHNOLOGY (CIPET) : CENTRE FOR SKILLING AND
TECHNICAL SUPPORT (CSTS)**

Department of Chemicals & Petrochemicals

(Ministry of Chemicals & Fertilizers, Govt. of India)

Rubber Park Area, Sub-Division-Mohanpur,

Bodhjungnagar,

Agartala, Tripura (West)

PIN- 799 008

Ph.- 7085060926

E:mail: cipetvtcagartala@gmail.com,

Website: www.cipet.gov.in



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TENDER DOCUMENT FOR SALE OF SCRAP MATERIAL

Tender Doc. No: CIPET/AGT/SCRAP SALE/18-19/01

Tender Date:11.12.2018

Place: CIPET:CSTS-AGARTALA

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NOTICE FOR INVITING TENDER

CIPET:CSTS-Agartala invites Sealed Tenders for sale of Packing Boxes (Wood & Paper Board) Scrap & News Paper **“As is where basis”** at CIPET:CSTS-Agartala campus. The details are as follows:

Sl. No.	Item Description	Approx. Qty.	EMD Amt. Rs.	Tender Fees Rs.	Tender Sale Date	Last Date of Tender Deposit	Tender Opening Date
01	Wood Packing Material	3 Tons	Rs. 5000/-	Rs. 500/-	11-12-2018 to 02-01-2019	02-01-2019	03-01-2019
02	Paper Board Packing Material	50 Kg.					
03	News Paper	10 Kg.					

TERMS & CONDITIONS

Tender should be sealed and addressed to The Director & Head, CIPET : CSTS, Agartala, Rubber Park Area, Sub-Division-Mohanpur, Bodhjungnagar, Agartala, Tripura (West), PIN-799 008, super scribing in the envelope “ Tender for sale of Scrap Material” The tender form to reach this office not later than 1730 hrs. on 02.01.2019. The tenders will be opened on 03.01.2019 at 1430 hrs. in the presence of the attending tenderers or their authorized representatives.

The tenderes are required to submit their offer in two bids i.e. (Technical Bid & Commercial Bid) separately in sealed covers. The Technical Bid shall consist of EMD of Rs.5,000/- (Rs. Five Thousand Only) in the form of DD in favour of **“CIPET AGARTALA VTC”** payable at **Agartala**. The tenderers should note that they are not required to disclose their quoted price in the Technical Bid. The Commercial Bid shall consist of offer of rates. Quoting of Price in Technical bid documents will reject the bid.

The Technical Bid & Commercial Bid clearly indicated on the envelops. The Technical Bid shall be opened first and if the same is accepted by the management of CIPET : CSTS- Agartala the Commercial Bid shall be opened later at the sole discretion of CIPET : CSTS-Agartala.

Each page of the tender document is required to be signed by the tenderer.

The tender document must be filled in English and all the entries must be hand written in ink/ Typed. If any of the documents are missing or unsigned, the tender may be considered as invalid. Overwriting of figures is not permissible.

The tenderer whose bid has been selected has to deposit the Security Deposit of Rs.5,000/- (Rupees Five Thousand Only) in the next working day after the acceptance of the tender. Earnest Money Deposit amount of Rs.5,000/- may be converted into Security Deposit on request. The Security Deposit shall be adjusted against billing price of this scrap at the end. In case of failure to lift the material within 07 days of award, the Security money of Rs. 5000/- will be forfeited.

The successful tenderer has to lift the material within 3 days after payment through DD/ Banker’s Cheque, failing which demurrage charges of Rs.500/- per day will be charged up to 7 days. In case they fail to lift the material within 7 days, their tender shall be cancelled and Security Deposit paid by them shall be forfeited.

All the material has to be lifted in the presence and as per instructions of the authorized person of the Institute. The security person on duty at the gate of Institute will have absolute signed to check/inspection. Hence, the Director & Head CIPET : CSTS-Agartala shall be final decision in all cases of any disputes.

The items may be splitted between the tenderers based on the highest rates offered by the tenderers. The purchaser has to arrange their own labour and transport of lifting the material.

The tender shall be accepted on the basis of highest offered rates by the tenderers for each item. In case equal rates are received for a item, the items will be offered first to the tenderes who has offered highest rate in other items. If there is no tenderer who has offered highest in other items, the material will be splitted between the bidders equally.

The material so identified for lifting will be lifted and transported out of the campus during the working hours only.

The scrap shall be weighted in the presence of CIPET : CSTS, Agartala representative.

If there is any loss to the property of CIPET : CSTS, Agartala while lifting the scrap, the purchaser has to compensate this loss.

The GST as applicable will be charged extra at the prevailing rate.

CIPET : CSTS-Agartala reserve the right and cancel any or all items without assigning any reasons and the decision of management shall be final and binding in all cases.

GENERAL CONDITIONS OF THE TENDER:

Definition of words:

In the tender document as herein defined where the context so admits, the following words and expression will have the following meaning:-

“CIPET” means the Central Institute of Plastics Engineering & Technology, CSTS, Agartala centre.

“Tenderer” means the person on the persons firm or company who has submitted the tender for “Sale of Scrap Material” along with EMD and the performance security and the tender has been accepted by CIPET. It also includes his legal representatives or successor in office.

“**Tender**” means the tender submitted by the tenderer for acceptance of CIPET : CSTS, Agartala.

“**The Director & Head**” means the Director & Head of the CIPET : CSTS- Agartala or his successor in office or his authorized nominee.

“Accepting Authority” means The Director & Head or his nominee on behalf of CIPET : CSTS- Agartala

“ **Working Day**” means 09.00 Hrs. to 17.30 Hrs. (i.e) 08.30 Hrs. (Working day declared for CIPET) Monday to Friday, five working days in a week except declared holidays.

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TECHNICAL BID

Sl. No.	Particulars	
1.	Name of Individual / Form	
2.	Type of Vender: Manufacturer/ Supplier/ Dealers / Distributor	
3.	Registered Address & Communication Address	
4.	Contact Person with Contact No.	
5.	E-mail id	
6.	PAN No.	
7.	GST No.	
8.	Any other information	
9.	Signature & Seal	

COMMERICAL BID

Sl. No.	Items Description	Approx. Qty.	Rate Per Kg.	Total Amt.	Tot. Amt in words
01.	Wood Packing Material	3 Tons			
02.	Paper Board Packing Material	50 Kg			
03.	News Paper	10 Kg.			

Taxes : GST Extra as applicable at prevailing rate
The above offer rate is valid for 03 months

Date :

Signature of the tenderer

Name : _____

Address : _____

Note: The actual quantity of scraps taken into account at the end of process.