

**CIPET: CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS)**

**(Department of Chemicals & Petrochemicals**

**Ministry of Chemicals & Fertilizers, Govt. of India)**

Plot No J-3/2, MIDC Industrial Area, Chikalthana, Aurangabad - 431 006

Phone No.: 240-2478304 / 305, Fax: 0240- 2478333 E-mail: aurangabad@cipet.gov.in



**TENDER DOCUMENT FOR  
SUPPLY & INSTALLATION OF CCTV CAMERA**

**Tender Doc. No: CIPET: CSTS/ABD/CCTV**

**CAMERA/2018/16 Dated 16<sup>th</sup> December, 2018**

**Important Dates**

- **Date of Tender Publication: 16.12.2018**
- **Issue/Download of Tender Documents: 16.12.2018**
- **Last Date for Issue of Tender Document: 24.12.2018; 1.00 pm**
- **Last Date for Submission of Tender: 24.12.2018; 3.30 pm**
- **Opening of Tender: 24.12.2018; 4.30 pm**

**Place: CIPET: CSTS, Aurangabad**

**Notice Inviting Tender**

**Tender Doc. No: CIPET: CSTS/AURANGABAD/ CCTV CAMERA/18-19/16**

**Dated: 16<sup>th</sup> December, 2018**

CIPET: CSTS, Aurangabad invites Sealed Tenders for Supply and Installation of CCTV Camera at P-81 (Boys Hostel) MIDC Industrial Area, Chikalhana, Aurangabad - 431 006. The details are as follows:

The prescribed Tender Form containing the details may be obtained from Admin/Accts. Section up to 24.12.2018 1.00 p.m. on cash or depositing the bank draft Rs. 590/- Including GST (Non Refundable) in favour of CIPET Aurangabad

The same can also be down loaded from the website [cipet.gov.in](http://cipet.gov.in) However, the downloaded application form must be accompanied by a draft of Rs. 590/- Including GST (Non Refundable) drawn in favour of CIPET Aurangabad.

The Tender Fee and EMD will be accepted in the form of Demand Draft/ Bankers Cheques of any Indian Nationalized Bank in favour of "CIPET Aurangabad" Payable at Aurangabad or Online Transfer RTGS/NEFT "CIPET AURANGABAD Current A/c No- 11162576624 IFSC: SBIN0003449

The sealed bidding documents (Technical bid, EMD and Financial bid) duly filled in as per the instructions of the tender document addressed to Director & Head, CIPET: CSTS, Aurangabad and reach latest by 03.30 p.m. on 24.12.2018 PA Room, Plot No J-3/2, MIDC Industrial Area, Chikalhana, Aurangabad - 431 006 between 10:00 am to 05:00 pm in the working days before the last date 24.12.2018, 3.30 pm. No tender will be accepted after 03:30 pm on 24.12.2018

The Tender-bidders have to quote the bid amount for security services Technical Bid shall be opened on 24.12.2018 at 04:30 p.m. in the presence of Tender Committee Members & Tender-bidders in Conference Hall. The Institute reserves right to reject any or all the tenders without assigning any reasons, thereof.

Tender No. & Date	Name of the Item / Work	Qty (App.)	Estimated Cost (App) Rs.	EMD Rs.	Completion Time	Tender Fees in Rs.	Last Date & Time of Bid submission
CIPET: CSTS/ABD/ CCTV CAMERA/20 18/16	Supply & Installation of CCTV Camera at P-81, (Boys Hostel MIDC Industrial Area, Chikalthana, Aurangabad - 431 006	01 Job (As per section-II)	1.90 Lakhs	10,000/-	within 20 Days	590/- (Non-refundable)	24.12.18 03.30 Pm

**Eligibility Criteria:-**

- Age of the Firm : More than 03 Years as on 31.12.2018.
- Annual Average Turnover : Rs. 10 Lakhs & above in last 03 financial years (2015-16, 2016-17 & 2017-18)
- Individual Work Order : Experience of executing similar works for supply & Installation of CCTV Camera to Corporate Offices/Institutions/ Central Autonomous Body/Central Public sector undertaking/others etc. with a single order valuing Rs. 3.00 Lakhs or two work order each valuing more than Rs. 2.00 Lakhs & above during the last 3 financial years (2015-16, 2016-17 & 2017-18) . Please enclose copy of work orders.
- Capabilities & Capacity : The participant shall be the authorized dealer & suppliers. Proof of Authorized dealers is to be attached.

**CIPET reserves the absolute right to accept/reject any or all offers at any stage without assigning any reason whatsoever.**

**Director & Head  
CIPET: CSTS, Aurangabad**

## SCOPE OF WORK

**Name of the Work: Supply & Installation of CCTV CAMERA at P-81, (Boys Hostel MIDC Industrial Area, Chikalthana, Aurangabad - 431 006**

<b>S. No.</b>	<b>Description of the Item/Work</b>	<b>Unit</b>	<b>Qty. (Approx.)</b>
<b>Supply &amp; Installation of CCTV Camera</b>			
1	<b>Dome Camera</b> 2.4 MP Dome, ¼” CMOS Sensor, 3.6 mm Lens, 24 IR LED Range 20 Mtr. Make : Hikvision, CP Plus,Dahua or Equivalent	Nos.	4
2	<b>Bullet Camera</b> 2.4 MP Dome, ¼” CMOS Sensor, 3.6 mm Lens, 24 IR LED Range: 20 Mtr Make : Hikvision, CP Plus,Dahua or Equivalent	Nos.	2
3	<b>Bullet Camera</b> 2.4 MP Dome, ¼” CMOS Sensor, 3.6 mm Lens, 24 IR LED Range: 30 Mtr Make : Hikvision, CP Plus,Dahua or Equivalent	Nos.	26
4	<b>DVR</b> 32 Channel standalone with power supply for 32 camera video compression H.264, Ethernet, Mobile View, Mouse Multiplex, DVD-RW/HDD Card via USB, Simultaneous Playback all channels, Digital Zoom (Live & Playback) Make : Hikvision, CP Plus,Dahua or Equivalent	Nos.	01
5	<b>12 Volts - 20 Amp SMPS</b> Make : Hikvision, CP Plus,Dahua or Equivalent	Nos.	02
6	<b>HARD DISC 6 TB for Recording</b> Make : Seagate or Equivalent	Nos.	02
7	<b>3+1 CCTV Cable (90 Mtr Bundle)</b> Make : Polycab, CP Plus,D-Link or Equivalent	Nos.	15
8	<b>Bnc and Dc Connector</b>	Nos.	96
9	<b>DVR Rack (12U) with Power Supply</b>	Nos.	01
10	<b>Installation of Camera/DVR/Monitor/UPS/Rack/Screen</b>	Nos.	32 Camera
8	<b>Laying of Cable Charges</b>	Mtr.	1350 Mtr. (Approx)

Note: Above Rates Including 2 Year Warranty and maintenance

## **TERMS AND CONDITIONS / INSTRUCTIONS TO BIDDER**

1. The Tenderer is expected to examine all instructions, forms, terms and specifications in the Tender Documents. Failure to furnish all information required for the Tender Documents or submission of a Tender not substantially responsive to the Tender Documents in every respect will be at the Tenderer's risk and may result in rejection of the Tender.
2. The purchaser shall not be liable for any expenses whatsoever incurred by the Tenderer in the preparation of the tender whether his tender is accepted or not even if the purchaser opts for complete withdrawal of invitation of Tender.
3. Contractor shall be responsible for any manufacturing defect, quality of material etc. which may result in poor quality.
4. Documentary evidence (signed by authorized signatory) proving that bidder fulfills the criteria as stated in Pre-qualification criteria.
5. Offer should be in two parts Viz., **"TECHNICAL BID"** and **"FINANCIAL BID"** and all bids must be duly sealed and signed and submitted in separate cover to CIPET-Aurangabad address on or before 24.12.2018 up to 03.30 Pm.
6. Any Tender received by the Purchaser after the deadline for submission of Tenders prescribed by the Purchaser, will be rejected. Conditional tender will be summarily rejected without prejudice so tenderers are advice to quote the price as per N.I.T. conditions only.
7. Tenders shall remain valid for 90 days after the date of Tender.
8. The supply shall be completed within 20 Days time.
9. In case the firm does not complete the supply within the delivery period, liquidated damages will be charged @0.50% per week and maximum 10%.
10. The contractor shall employ labour in sufficient number to maintain the required rate or progress and of quality to ensure workmanship.
11. The contractor shall pay to labour employed by him wages not less than fair wages as defined in the contract labour (Regulation & Abolition) Act'1970 and Rules made there under.
12. The contractor shall comply with the provisions of the payment of wages Act, 1938, workmen's Compensation Act'1923, Industrial dispute Act'1947, Maternity Benefit Act 1961 and Mines Act'1952, E.P.F. & M.P. Act'1952 or any other law relating thereto and rules made there.
13. The contractor shall indemnify the CIPET, Aurangabad against any payment to be made under and for observance of the Contract Labour (Regulation & Abolition) Act'1970 and Rules made there under without prejudice to his right to claim indemnity from his sub-contractors.
14. The cost of tender document is **Rs. 590/-** and Tenderer's is requested to submit the tender fees in the form of Demand Draft drawn in favour of **"CIPET" payable at Aurangabad** on or before 24.12.18 03.30 Pm failing which the tender will be rejected.

15. The tenderer shall pay Earnest Money Deposit Rs. 10,000/- in the form of Demand Draft drawn in favour of "**CIPET Aurangabad**" payable at Aurangabad on or before 24.12.18 03.30. The tenders received without the EMD in the prescribed form shall be rejected. The Earnest money of the Unsuccessful tenderers will be refunded within 15 days time from the completion of tender process and issue of work order.

16. The Earnest money of the tenderer shall be forfeited by CIPET without prejudice to another rights or remedies:

- a) If the tenderer withdraws his tender during the period of tender validity specified in the tender document.
- b) If, after acceptance of his tender, the tenderer fails to take up the job.
- c) If, the tenderer fails to sign the contract in accordance with the terms and conditions of the contract.
- d) If, after acceptance of his tender, the tenderer fails to furnish the balance of Security Deposit.
- e) If, after acceptance of his tender, the tenderer fails to commence the work within seven days after receipt of work order to that effect.

17. TDS (Tax Deducted at Source) and WCT (Work contract Tax) will be deducted as per prevailing rules and regulations of the Government, if applicable.

18. In case, your offer is approved, you will be required to submit security deposit amount of Rs. 25,000/- in the shape of Demand Draft in favour of "**CIPET**" payable at Aurangabad.

19. The Tenderer shall complete the Tender Form and fill the appropriate Financial Bid Furnished in the Tender Documents, indicating for the goods to be supplied, a brief description of the Goods, quantity and prices.

20. The Bidder shall indicate on the Financial Bid attached to these documents, the unit prices and total Bid Prices of the goods, proposed to supply under the Contract.

21. Financial Bid should be submitted in the prescribed format (Excel Format) given under price schedule of the Tender Document.

22. The rate quoted by the tenderer should be firm and no escalation on any account whatsoever shall be paid for this work.

23. CIPET will notify the successful tenderer in writing by a registered letter / fax / e-mail to be confirmed that his tender has been accepted.

24. Tenderer/supplier has to submit original and three copies of the invoice showing goods description, quantity, unit price, total amount for releasing the payment.

25. The payment shall be made after satisfactory completion of the work as per the actual quantity and work measurement.

26. The suppliers shall be solely responsible for supplying and Installation of CCTV Camera as per the specification in the given nos. at CIPET-Aurangabad Centre.

27. Quantity may increase or decrease.
28. The items may be splitted between the tenderers based on the lowest rates offered by the tenderers.
29. The tender shall be accepted on the basis of lowest offered rates by the tenderers for each item. In case equal rates are received for an item, the items will be offered first to the tenderes who has offered lowest rate in other items. If there is no tenderer who has offered lowest in other items, the material will be splitted between the bidders equally.
30. The Director & Head, CIPET: CSTS, Aurangabad reserves the right to accept or reject any tender or all offers at any time prior to award of contract without assigning any reasons whatsoever and no correspondence shall be entertained in this regard.
31. If there is any loss to the property of CIPET: CSTS, Aurangabad while supplying the material, the vendor has to compensate this loss.
32. All the material has to be supply in the store department as pet the purchase order. The security person on duty at the gate of Institute will make the entry of the bill/ delivery challan of the gate.
33. The offer rates of the party/parties shall be valid upto 31<sup>st</sup> March, 2019.
34. In the case of a dispute or differences arising between the purchaser and Supplier relating to any matter arising out or connected with this agreement, such dispute or differences shall be referred within the Jurisdiction of Court, Aurangabad

**TECHNICAL BID**

**CIPET: CSTS/ABD/CCTV CAEMERA/2018/16 Dated 16<sup>th</sup> December, 2018**

**DESCRIPTION: Supply & Installation of CCTV Camera at P-81, (Boys Hostel MIDC Industrial Area, Chikalthana, Aurangabad - 431 006**

Annexure 1

CIPET: CENTRE FOR SKILLING AND TECHNICAL Aurangabad

TENDER APPLICATION FROM FOR CCTV CAEMERA

**To be submitted in Part-I (Technical-Bid)**

**TO BE FILLED UP BY THE CONTRACTOR**

1. Name of the Suppliers : .....
2. Name of the Proprietor : .....
3. Address : .....  
.....  
.....
4. Authorized Dealers/Supplier Certificate  
From Manufacturer : .....
5. Registration Details  
(Shop & Establishment) : .....
6. Telephone No/ Mobile No.....  
E-mail: .....
7. Banker's details (enclose copy): .....
8. No. of years in this area (Exp): .....
9. List of Clients/Customers (Enclose copy): .....
10. Income Tax Returns of last Three assessment year: .....  
(2015-16, 2016-17 & 2017-18)
11. Latest LOI/ Work Order from 3 clients (Enclose copy): .....  
(Govt. work order has given extra preference )
12. Total number of firm on hand and there: .....  
Address, contact person, Telephone Number etc.
13. Copies of Financial Turnover: .....  
**(Rs. 10 Lakhs.)** for last 3 years balance Sheet duly signed & stamped by Chartered Accountant
14. Performance certificates (Enclose copy): .....



15. PAN No. (Enclose copy): .....

16. GST No. (Enclose copy) : .....

17. D.D No, date and amount of E.M.D: .....

18. D.D No, date and amount of Tender Fees: .....

19. Legal disputes with the clients, details if any: .....

(If Nil give certificate to the effects that no legal case/dispute is pending in any court against firm/its executives etc. with any party)

20. Experience of Executing the similar work certificate: .....

- a. Name of work
- b. Name of Client
- c. Year of Commencement
- d. Year of completion
- e. Value of the work

21. Credential Documents: .....

(If any, enclose copies)

**Date:**

**Signature**  
**Name of the Signatory and Designation Office Stamp**

**FINANCIAL BID**

(Shall be submitted by the bidder on official letter head)  
Please fill rates in appropriate columns in Indian Rupees)

<b>S. No.</b>	<b>Description of the Item/Work</b>	<b>Unit</b>	<b>Qty. (Approx.)</b>	<b>Rate Per Qty</b>	<b>Total Amount</b>
1	<b>Dome Camera</b> 2.4 MP Dome, ¼” CMOS Sensor, 3.6 mm Lens, 24 IR LED Range 20 Mtr. Make : Hikvision, CP Plus,Dahua or Equivalent	Nos.	4		
2	<b>Bullet Camera</b> 2.4 MP Dome, ¼” CMOS Sensor, 3.6 mm Lens, 24 IR LED Range: 20 Mtr Make : Hikvision, CP Plus,Dahua or Equivalent	Nos.	2		
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10	<b>Installation of</b> Camera/DVR/Monitor/UPS/Rack/Screen	Nos.	32		
11	<b>Laying of Cable Charges</b>	Mtr.	1350 Mtr.		

Signature of the Bidder \_\_\_\_\_

Date:

Name of the Bidder \_\_\_\_\_

Place:

Business Address \_\_\_\_\_

Seal

## **CHECK LIST**

**CIPET: CSTS/ABD/CCTV CAMERA/2018/16 Dated 16<sup>th</sup> December, 2018**

1. Have you deposited requisite Tender Fees & EMD?
2. Have you deposited requisite EMD?
3. Have you enclosed valid Registration Certificate of Establishment of Firm?
4. Have you enclosed your PAN Certificate?
5. Have you enclosed your Authorized Dealers/Supplier Certificate From Manufacturer?
6. Have you enclosed List of Clients/Customers?
7. Have you enclosed Income Tax Return Certificate for last 3 years?
8. Have you enclosed Registration Certificate of GST?
9. Have you sealed & signed all the pages of Tender document?
10. Have you enclosed experience certificate/work orders copies?
11. Have you enclosed Annual Turnover Certificate?  
(**Rs. 10 Lakhs.**) for last 3 years balance Sheet duly signed & stamped by Chartered Accountant  
(2015-16, 2016-17 & 2017-18)