

TENDER FOR

Mess Contract for Running of STC Hostel Mess & Office Canteen



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Central Institute of Plastics
Engineering & Technology

Department of Chemicals & Petrochemicals,
Ministry of Chemicals & Fertilizers,
Government of India.

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Tender No.: CIPET:CSTS/HJP/STC Mess/2019-20/02

Tender date: 16.10.2019

Last Date of submission: 06.11.2019(Wednesday) by 2.00 PM

Tender Document Fee: Rs.1050.00 (Including GST)

This tender document contains 17 pages and it is not transferable.

1. SCOPE OF WORK :

There is one mess of STC Students' and one Office Canteen inside the CIPET:CSTS Hajipur Campus. The Institute reserves the right to award the job contract for the above said Mess and Canteens.

To prepare food and serve breakfast, lunch, evening snacks and dinner for Students, Guests, and visitors of CIPET:CSTS-Hajipur. As per menu suggested by Mess Committee & Mess Supervisors and also to maintain the mess and its surroundings clean. The workers have to work under the guidance of Mess Supervisors. The workers will work in Kitchen and Dining Hall.

2. JOB SPECIFICATIONS:

1. To provide breakfast, lunch, evening tea/coffee with snacks and dinner. The number of boarders will be at an average of 100-150 (per hostel), which may further vary between 10 to 20%.
2. The food has to be prepared in clean, hygienic and safe conditions as per the menu.
3. The workers should have worked in large canteens, hotels, messes for a period of two years and should have the knowledge and aptitude of preparing food both vegetarian and non vegetarian.
4. The kitchen, dining hall, hand wash area, dish wash area etc. will be washed with water and soap solution and moped, after every meal (breakfast, lunch, snacks and dinner) and will be disinfected once in a month or as and when required.
5. The garbage collected from the kitchen, dining halls, dish wash area will be disposed off every morning through Institute garbage van in closed bins by separation of bio-degradable waste from non-biodegradable waste. The surroundings shall be kept clean and hygienic.
6. High quality of hygiene, sanitation and safety will be maintained at kitchen and dining halls. All the surrounding area of the mess premises should be cleaned and washed daily.
7. The mess will be opened at 6-00 a.m. by collecting key from the Security office and will be closed by 10-00 p.m. and key should be deposited at Security office on all seven days of the week. Any changes in the timings will be as approved by the concerned authorities.
8. Food is served through counters on self service basis. However, the used plates will be taken out from the dining tables through trolleys to the dish wash area.
9. After every meal (breakfast, lunch, evening tea and dinner) all the plates, cups, katoris, water glass, spoons, forks, knives etc., are to be cleaned in soap solution and hot water and dried and kept ready for next meal. All the vessels used for cooking also should be washed in soap solution and hot water and should be available for use for cooking the next meal. The cleaning material supplied should be of quality approved.
10. Food should also be served to the hostel rooms and to the health center for sick patients and sick boys in the room as and when required.
11. Dining hall should be washed with water and soap solution and mopped, after every meal.
12. Kitchen to be kept clean always and should be washed after cooking every meal with water and soap solution.
13. Water Coolers and purifier should be cleaned and maintained as per the instructions by the authority.

14. The tea spoons, table spoons, forks, knives, stainless steel tumbler glass, katories should be counted once in a month and the contractor will be responsible for the loss of any items and make the loss if it is found shortage.

3. TERMS AND CONDITIONS: (GENERAL)

1. Tenderer should be a registered and licensed contractor. Appropriate documents/Certificates issued from appropriate authorities should be enclosed to support this.
2. a) Tenderer should have a minimum One year experience in providing similar type of services. The tenderer should have worked with Government/Public Sector Undertaking/Large Private Sector Institutions and a Certificate of Performance should be enclosed duly indicating the period of contract and type of payment received.
b) The tenderer should have a minimum annual turnover of Rs.10,00,000 (Rupees Ten Lakhs only) during the last years.
3. The tenderer should have PAN, GST & Food License Registration.
4. Tender should be accompanied with an EMD of Rs.30,000/- (Rupees Thirty Thousand only), by way of Cross Demand Draft drawn in favour of CIPET Hajipur or may be deposit through NEFT/RTGS/On Line Transaction on the following CIPET Hajipur Bank details:

Name of Bank : **Canara Bank, Hajipur**
Canara Bank A/c No. : **0285201051128**
Branch & IFSC : **Hajipur & CNRB0000285**

EMD will not carry any interest and the same will be refunded to the unsuccessful tenderer within 30 days from the date of tender opening or finalization of the tender whichever is later. **Any tender without EMD in PART-A will not be considered.**

Only successful vendors EMD will be retained as a part of security deposit and is refundable after termination of the contract without any interest after deducting dues if any, to the Institute.

5. The tender document is non-transferable.
6. Tender covers consists of Part A & Part B:

Part- A

- a) Profile of the Tenderer
- b) Tender Documents
- c) EMD

Part-B

- a) Commercial Bid

7. SUBMISSION OF TENDER:

The tender should be submitted under “**Two Cover System**”, the first cover is termed as part ‘A’ with Tender documents, profile of the tenderer, EMD of Rs.30,000/- (Rupees Thirty Thousand only) with superscription on the cover as “**TENDER FOR JOB CONTRACT SERVICES AT STUDENTS’ MESS’ PART ‘A’**” and the second cover is termed as Part ‘B’, sealed with “**COMMERCIAL BID FOR JOB CONTRACT SERVICES AT STUDENTS’ MESS, CIPET:CSTS-Hajipur.,” PART ‘B’**”. Both covers should be placed in a bigger cover with superscription “**TENDER FOR JOB CONTRACT SERVICES AT STUDENTS’ MESS, CIPET:CSTS-Hajipur”** addressed to The Director & Head, CIPET:CSTS-Hajipur., and submitted before the last date.

8. Quoted price should be exclusive of all taxes and duties. Rate of tax/duty should be indicated separately.
9. The offer should be valid for a period of atleast 60 days from the date of the tender opening.
10. The Contract will be for a period of One year, which could be extended further, on mutual consent of either party at the end of two year.
11. CIPET:CSTS-Hajipur., reserves the right to reject any or all the tenders, wholly or partly without assigning any reason thereof. In all matters pertaining to this tender, the decision of the Director, CIPET CSTS Hajipur, shall be final and binding.
12. All tenders and covers should bear the name and address of the tenderer and all the pages of the tender document must bear the seal and signature of the tenderer.
13. The tenderer should be prepared to come to CIPET:CSTS-Hajipur., to take part in discussions, if required at a short notice.
14. **Pre-bid meeting:** A pre-bid meeting would be held on **01.11.2019**. The tenderers who require any clarifications of the tender documents are invited for the meeting.
15. The completed tenders should reach the Director & Head, CIPET:CSTS-Hajipur, Industrial Area, Hajipur – 844 102, on or before **06.11.2019(Wednesday) by 2.00 PM**.
16. Request for any further extension of the above deadline shall not be entertained. Delayed and/or incomplete tenders shall not be considered.
17. The Tenders will be opened at **3.00 PM on 06.11.2019(Wednesday)** at the Institute Office.**Representatives of the tenderers are welcome.**
18. On the above date, only Part-A i.e., the Profile of the tenderer will be opened. Tenders will be short-listed based on the information provided in Part-A. Part-B submitted by the short listed tenderers will be opened at a later date under intimation to such tenderers.
19. The Contractor shall fulfill all statutory requirements pertaining to minimum wages and other statutory benefits like ESI, EPF, MWA etc., and proper account of payments including minimum wages being made to the workers of the agency. The Contractor shall be solely responsible for any failure to fulfill the statutory obligations and shall indemnify the Institute against all such liabilities, which are likely to arise out of the agency’s failure to fulfill such statutory obligations.
20. Where counter terms and conditions, printed or cyclostyled conditions have been offered by the Contractor, the same shall not be accepted by the Institute, unless a specific written acceptance thereof is obtained.

21. If the Contractor fails to carry out the Jobs as per the terms and conditions agreed upon, he is liable for forfeiture of EMD/Security Deposit in additions to penalty.
22. The Contractor shall be solely responsible either for any injury, damage, accident to the workman employed by the agency or for any loss or damage to the equipment/property in the areas of work as a result of negligence/carelessness of its workers.
23. The workers employed by the Contractor shall wear uniform and name badge, which is provided by the Contractor and the agency, shall be responsible for the discipline of his workers. **The workers are not employees of the Institute** and shall not have any claim whatsoever on the Institute and shall not act detrimental to the interest of the Institute. The workers shall have to follow the security regulations as directed by Security and fire fighting of the Institute. Workers shall not form union or carry out trade union activities in the campus.
24. No accommodation will be provided in the campus for the workers and the Contractor shall make their own arrangements.
25. All the documentation in the tender should be in English.
26. This tender document consists of 15 Pages.
27. Sub-letting/Sub contracting the work is not permissible under any circumstances.
28. Successful Contractor shall execute an agreement on a prescribed format.
29. The Tender should be complete in all respects.

4. TERMS AND CONDITIONS AS PART OF AGREEMENT:

- a. **Disputes:** All disputes that may arise shall be referred to the Director, CIPET CSTS Hajipur, whose decision shall be final.
- b. **Insurance to Employees:** All employees engaged by the contractor shall be comprehensively insured for accidents and injuries by the contractor at his cost.
- c. **The duration of the Contract:** The duration of this contract is for a period of One year, this may be extended further, on mutual consent and subject to satisfactory performance of the contract.
- d. **Payment Terms:** The payment will be made monthly on satisfactory completion of job contract services and related miscellaneous works mentioned in Scope of Work and Job Specifications and as per actual manpower supplied. In case of shortfall in supply of manpower, the payment will be deducted at the rate of 1.25 times of the applicable wages in addition to the penalty as specified in page no 8 under Penalty Clause. The bill should be submitted by 5th of succeeding month and payment will be made within 15 days from the certification of the bill by Mess Supervisor/ who will supervise the above work. The contractor has to indicate Bank Account No. for arranging ECS payment.

The works attended to as per job specification and scope of work, vis-à-vis scheduled work and its satisfactory completion has to be certified by the nominated Mess Supervisor, and Hostel Warden before release of payment.
- e. **Indemnity:** The Institute shall be indemnified for all losses due to commissions and omissions of any person deployed by the contractor. There shall not be any loss or damage caused to the Institute on

account of any negligence, carelessness, acts of omissions/commissions of contractors, his employees or staff and the same shall be made good by the contractor. It shall be made very clear that the employees/staff engaged by the contractor shall not be treated or considered as employees of the Indian Institute of Science under any circumstances. The contractor shall defend, indemnify and hold the Institute harmless from any liability or damage, law suits, penalties imposed by any State or Central Government Department or statutory body or by a third party for reasons of violation of any of their statutory provisions or requirements. The Institute shall not be liable for any damage or compensation payable to any workmen or to any person as a consequence of his work and the Institute shall be completely indemnified accordingly.

- f. **Security Deposit:** The contractor has to deposit a Security Deposit of Rs. 1,00,000/- (Rupees One lakhs Only) by drawing a demand draft from the Nationalized Bank in favour of the CIPET Hajipur, before the commencement of the contract.

If the contractor fails to carry out the entrusted Job Contract Services and related miscellaneous works within the stipulated time and as per the Scope of work and Job Specification. Indian Institute of Science reserves the right to impose penalty as specified in the Penalty Clause and has the right of get the work done through some one else.

The security deposit furnished by the contractor will not carry any interest and will be refunded:

- a) On completion of Job Contract Service entrusted to the contractor satisfactorily. If the work is not satisfactory he is liable for forfeiture of SD amount deposited.
- b) The Security Deposit made by the Contractor to be released only after producing the proof of compliance and Provident Fund, Minimum Wage etc.

The books of accounts regarding attendance, acquaintance, wages paid, PF Accounts etc., are to be maintained properly and produced for inspection to the Institute, whenever asked for and the Institute can take penal action for non-compliance.

The contractor shall provide the required number of efficient and reliable workers, in the respective categories for all shifts on all the days of week.

The contractor shall be responsible for the discipline of his workers.

The normal working hours of all the mess will be from 6.00 a.m. to 10.00 p.m. However, the Institute call for special services beyond these hours on special occasions, without any additional payments.

- g. **The workers employed by the contractor:**

- a) Shall not act in any way detrimental the interest of the Institute.
- b) Are not employees of the Institute and shall not have any claim whatsoever on the Institute.
- c) Uniform: All personnel appointed by the contractor shall wear approved uniforms provided by the agency during working hours for proper identification of employees of different agencies
- d) The contractor shall provide ID Cards to the staff. It will be verified and certified by CIPET:CSTS-Hajipur- Security Officers.
- e) Have to follow the security instructions as directed by the Security Officer of the Institute.
- f) They shall not participate in any strike or protest in any form.
- g) The contract workers can take rest in the dormitory provided in the Messes during break timings.

- h) All Contract workers are required to do their duty maintaining hygienic, cleaning and safety.
- i) The list of workers profile has to be submitted to Hostel Warden/ Administration Dept for approval and should be employed only on the approval by the Administration.
- i. There will be a periodical evaluation of the work done by Contractor from time to time, and he will be informed about the same.
- j. The Contractor shall comply with all the requirements under labour and other relevant laws and maintain the required documents. Any violation or non-compliance shall be viewed very seriously resulting in penal action as well as termination of the contract depending on the seriousness of the violation.

The rate quoted by the Contractor shall include all the component of taxes leviable as applicable to works and service contract, if any.

It is emphasized that the contract is purely a Maintenance Contract intended for carrying out all the works entrusted in the schedule appended to this and at no stage this should be interpreted as a LABOUR CONTRACT.

Where counter terms and conditions, printed or cyclostyled conditions have been offered by the contractor, the same shall not be deemed to have been accepted by the Institute, unless written acceptance thereof is obtained.

- k. On all matters pertaining to this work order, the decision of the Director & Head of the Institute shall be final and binding.

5. OTHER CONDITIONS

- a. Adequate number of manpower should be supplied so that the work is done in specified time. Sufficient number of workers should be available to carry out the Job Contract at the Students' Mess. The number should be declared in the Commercial Bid separately for Mess.
- b. All records shall be maintained by the Contractor as a part of record of day-to-day work done, they shall be daily authenticated by the Mess Supervisors designated for the work. They shall become the basic documents for preparation of bills on monthly basis. They shall be maintained in duplicate, one set with each of the supervisor of the Contractor and the Institute.
- c. The works as specified in job specifications have to be carried out as per the schedule and also within the stipulated time given. The contractor shall employ as much manpower as required (after approval) and utilize such quality and quantity of material as required for maintaining high standard of cleanliness within the stipulated time.
- d. ***Important: Only those firms/persons already engaged in providing catering to reputed academic institutions/organization, having experience need to apply. Rates should be quoted for per day, inclusive of all applicable taxes. Since the mess service users are solely the students, the Institute reserves the right of not awarding the contract to Firms who have already served as a mess contractor with our Institute and whose service and quality of food was not acceptable to the students.***
- e. If the Hostel Mess & office canteen management of the bidder is not up to the mark or, the quality of the food is found below standard or unhealthy or unhygienic, then **DIRECTOR & HEAD is fully empowered to**

terminate the contract with a short notice of one week. The Canteen Committee's opinion is final so far as the food quality / mess management is concerned.

- f. The contractors are hereby instructed to quote the rates for both the canteens (STC Mess & Office Canteen). Only one contractor shall be awarded both the canteens (STC Mess & Office Canteen). If there is any price mismatch or any other dispute, the Director & Head will be the final Authority for awarding of the above said contract.
- g. Work order for running mess shall be awarded to that technically qualified bidder, whose quoted rate of per plate food will be found near to our in-house estimate (5% variation +, -). It may be understood with this example: If the in-house estimate is Rs. 90/- per plate-per day-per student and any bidder has quoted rate up to Rs. 86/- per plate, they shall be considered to award the job. If none of the bidder comes under this range, Tender Evaluation Committee (TEC) then look at the prices quoted in upper side of up to Rs. 95/-.
- h. If TEC fails to find any bidder in this range, they may broaden their scope of consideration with price variation of up to 10% (lower side or upper side). In this case, first preference shall be given to the bidder, who has quoted price in lower side and Tender Evaluation Committee finds it justified. But this price shall not be below the base price of Rs. 90/- or as decided by Institute.
- i. If TEC fails to find any bidder under these slabs, in such situation tender shall be cancelled and fresh quotation shall be invited thereafter.
- j. Merely quoting low price doesn't make a bidder L-1/ successful bidder. Their price should also be justified and commensurate with existing market rate.

6. PENALTY CLAUSE

1. Non-availability of complaint register on the counter/discouraging students from registering complaints - A monetary fine of Rs.1,000/- will be imposed on the contractor in the first instance and fines of Rs. 5,000/- will be imposed for following violations.
2. Failure to adhere to the timing of mess service - A monetary fine of Rs.5,000/- for each incidence.
3. Complaints of insects and/or foreign object found in any food item - A monetary fine of Rs.10,000/- will be imposed on the contractor for each incidence.
4. Complaints of unclean utensils in a day - A fine of Rs.5,000/- will be imposed on the contractor for each incidence.
5. Improper cooking of certain meal identified by Mess Committee - A fine of Rs.5,000/- will be imposed on the contractor for each incidence.
6. Changes in menu of any meal without permission of Mess Committee - A fine of Rs.5,000/- will be imposed on the contractor for each incidence.
7. Personal hygiene of workers, misbehaviour by workers etc. - A fine of Rs.5,000/- will be imposed on the contractor for each incidence.
8. Non-disposal of waste materials, leftover eatables, etc. in a designated place earmarked by the ISM administration - A monetary fine of Rs.1,000/- will be imposed on the contractor in the first instance and fines of Rs. 5,000/- will be imposed for following violations.
9. Absence of proprietor/caterer or his authorized representative in Mess Committee meetings on due invitation - A fine of Rs.5,000/- will be imposed on the contractor for each absence from the meeting.
10. Using of brands of consumables not mentioned in the contract without prior permission of the Mess Committee - A fine of Rs.5,000/- in the first instance and Rs.25,000/- for the next instances.
11. In case of deficiencies in the service rendered by the caterer in a hostel, the Dean Students Welfare/Associate Dean Students Welfare, on the recommendation of the Mess Committee of the concerned hostel, may impose a penalty of deduction of one/two full days mess charges of the concerned hostel to be paid to the caterer, depending on the gravity of the situation. The deficiencies may be listed as follows:
12. Work not done satisfactorily would be recorded and rejected for payment. Reasons for rejection would also be recorded.

13. Penalty shall be up to Rs.500-00 per day, per fault/unsatisfactory work.
14. The cost of execution of the work at the risk and cost as well as the penalty shall be recovered in the next bill that falls due and if the amount of recovery exceeds the bill amount, recoveries shall be made from the Security Deposit, which has to be made good within 15 days of the short fall.



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Note: Put in PART 'A'

PROFILE OF THE TENDERER

ANNEXURE-I

TENDER FOR JOB CONTRACT FOR STUDENTS' MESS AT CIPET:CSTS-Hajipur

Sl. No	Particular	
A.	Should have minimum 1 years' experience and technical expertise in undertaking similar works with minimum annual turnover of Rs. 10 lacs, exclusively in Catering services, preferably at large institutional establishments.	Informative and for Strict Compliance
B.	Should have/obtained before commencement of the work the requisite licences, approvals, certificates from all statutory authorities viz. Municipal./Income Tax/Sales Tax/Commercial Tax Depts. valid for the entire duration of the above work.	Informative and for Strict Compliance
C.	The Agency shall furnish details of any legal case or any issues, if any, pending in any court of law against them or the concerned authorities, especially with regard to any violation in the statutory laws, etc. The bids of such tenderers having any pending/ongoing/contemplated issues relating to Income Tax,Sales tax etc. and on concealment of any such information will be liable to be rejected straightaway without any notice.	Informative and for Strict Compliance
1.	Name of the applicant/ Firm :	
2.	Registered Office :	
3.	Year of establishment :	
4.	Type of Organization : (whether proprietorship, partnership, Private Ltd., Certified copy of a Partnership deed/ Certificate of Incorporation/ Certificate of Registration issued by the Registrar of Cooperative Societies/ as the case may be enclosed)	
5.	Name of the Proprietor, Partners/ Directors of the Firm with Address and Phone Number	
6.	Food License Number	
7.	PAN Card (Tax return of last Three Financial Year) [Photocopy to be attached]	
8.	GST No.: [Photocopy to be attached]	
9.	Number of persons employed: Permanent.....Temporary.....	
10.	Whether 24x7 service and support will be available	
11.	Do you have an office at Bihar? If so, Please provide the Address and Telephone No.	

DETAILS OF PREVIOUS CONTRACTS

Period of Contract From To	Name and Address of the Organization with reference letters	Name of the Contact person & Phone No.	Value of Contract and other Details	Remarks

Give details of current contracts, if any, of similar services being rendered by you and which will be available for inspection by our officials:

Period of Contract From To	Name and Address of the Organization with reference letters	Name of the Contact person & Phone No.	Value of Contract and other Details	Remarks

Place:
Date:

SIGNATURE OF THE TENDERER
()

ANNEXURE-II

Declaration regarding warning /blacklisting taking part in Tender
(To be executed & attested by public Notary / Executive Magistrate on Rs. 10/- non judicial Stamp paper by the
Contractors /Tenderer)

I / We _____ (Contractors /Tenderer) hereby declare that the Contractors / tenderer / agency
namely M/s. _____ has not been warned or blacklisted in the past by Union / State
Government or private organization from taking part in Government tenders /private tenders in India and should not
have any litigation in any of the labor courts.

Or

I / We _____ (Contractors /Tenderer) hereby declare that the firm / agency namely M/s.
_____ Was warned or blacklisted by Union / State Government
or any Organization from taking part in Government tenders for a period of _____ Years w.e.f.
_____ to _____. The period is over on _____ and now the firm/company is entitled to take
part in Government tenders.

In case the above information found false I/We are fully aware that the tender / contract will be rejected / cancelled
by Director, CIPET CSTS Hajipur, and EMD / performance security shall be forfeited.

In addition to the above, Director, CIPET CSTS Hajipur, will not be responsible to pay the bills for any completed/
partially completed work.

DEPONENT

Attested: (Public Notary / Executive Magistrate)

Name : _____

Address : _____

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ANNEXURE-III

SPECIFICATIONS (Per Each item per person) for STC Student Mess

1. Butter : 5gms
2. Bread: 4-slises
3. Jam : 10gms
4. Banana: 1 per person (ripened)
5. Curd: The density must be more than 1.75kg/litre
6. Raita: Curd quality as specified above along with finely chopped onion, cucumber and tomato.
7. In Potato Spinach, the ratio of potato to spinach must be equal.
8. Poori must be fried in refined oil and must have at least 10cm diameter.
9. Masala Dosa should not be less than 20cm in diameter and must be thin.
10. Dosa Roast should not be less than 20cm in diameter and must be thin. The stuffing per dosa must be minimum 50 gms.
11. Aloo Paratha must be fully stuffed and must be at least 15cm in diameter.
12. Bread Omelet: 1 Set of Bread Omelet must consist of 2 slices of bread and 1 egg
13. Sandwich: Grilled Sandwich with vegetable stuffing and stuffing must not be less than 75gms
14. Uthappam: It should not be less than 15cm in diameter. Amount of onion and tomato must be at least 20gm per piece.
15. Salad: Must contain Onion, Tomato, Cucumber, and Carrot with minimum amount of 100gms per person.
16. Chapathi/Phulka: Must be "Well baked" and should be of at least 15cm diameter. Should be made from wheat flour.
17. Chicken :Atleast (100gms piece) per person. Gravy should have adequate viscosity and spice (neither too high or low).
18. Palak paneer and paneer butter masala: A minimum quantity of 25gms of paneer should be served per person.
19. All dal items : must have minimum density of 1.4 kg per litre.
20. Vegetable mix: A minimum quantity of total 75 gm of all vegetables (in equal quantities) must be present in mixed vegetable curry
21. Cauliflower : A minimum quantity of 50gms of cauliflower must be present in Gobi Manchurian.
22. Ladies finger: A minimum quantity of 75gms of ladies finger must be present in all ladies finger dishes.
23. Aloo mutter masala and gobi masala: A minimum quantity of 125 gms (ingredients in equal quantities) must be present in it per serving.
24. Biryani: Basmati rice should be used for making biriyani. It must atleast contain soyabean, carrot, beans, with minimum quantity of 75gms.
25. Samosa: Weight of each should not be less than 80gms
26. Veg cutlet: minimum 75gms per person.
27. Rasmalai : minimum quantity of 50gms per person
28. RASAGULLA AND GULAB JAMUN: minimum quantity of 50gms per person
29. LADDU: minimum quantity of 50gms per person
30. Sambar: pulses must be enough to have density more than 1.25 kg/ litre.
31. Butter milk: 100 ml per person
32. Rajma: equivalent to 75gms pulse per person along with viscous gravy.
33. Gobi Manchurian, channa masala: 100 gms per person.
34. Beetroot fry, babycorn fry: it must be 75gms per person.
35. Fruit custard: highly viscous and 75 gms fruit per person.

All the fruits added must be fresh and in equal quantities. The contractor may use any other approved brands only if permitted by the Catering Committee, in writing. In such case the contractor will submit two or three brands for each grocery item and the Catering Committee will select the brands for cooking. I/We agree to provide catering services as per the above menu

Place :

Signature of the tenderer with seal

PART B

Annexure -IV

**RATES OFFERED BY THE BIDDER
(STC MESS)**

Sl.No.	Items	Unit	Price
1.	Basic Menu Breakfast, Lunch, Snacks and Dinner including tea/coffee/milk (150 ml) Annexure V(Per Student/Day)		i. Break Fast _____ ii. Lunch _____ iii. Dinner _____ iv. Snacks _____
2.	Per Student/Day		
3.	Taxes		

B.DAILY OFFICE CANTEEN Rate:

Sl. No.	Description	Rate in Figure	Rate in Words
1.	Rate Per Meal/Person(Lunch) *		
2.	Rate per cup of Tea/Coffee*		

I hereby agree to provide and serve the items mentioned in Annexure V as per the rates quoted above by me and as per the terms and conditions mentioned in Tender.

Date:
Place:

Signature of the bidder with Name & Seal

Brands Permissible Mess Items Standard Brands

1. Salt Tata, Annapurna, Nature fresh
2. Spices M.D.H. Masala, Catch, Badshah, Everest
3. Ketchup Nestle, Kissan, Heinz
4. Oil Sundrop, Saffola, Fortune, Oleev (use of Hydrogenated (vanaspati) oil is prohibited)
5. Pickle Mother's, Bedekar, Nilon's, Priya
6. Wheat Flour Aashirvad, Pillsbury, Annapurna
7. Instant Noodles Nestle, Top Ramen, GSK
8. Butter Amul, Mother dairy, Britannia
9. Bread Modern, Kwalitiy, Homa, Repose
10. Jam Kissan, Nestle
11. Ghee Amul, Mother Dairy, Britannia, Gits, Annapurna
12. Shrikhand Amul
13. Milk Amul, Mother Dairy, Sudha, Rajfresh
14. Paneer Amul, Mother Dairy, Sudha, Rajfresh
15. Tea Brooke Bond, Lipton, Tata, Taaza, Taj Mahal, Amalgamated Plantations, Korangani, Golaghat
16. Coffee Bru, Nestle, Tata
17. Ice Cream Amul, Mother Dairy, Kwalitiy Wall's, Natural's
18. Soya Nutrella
19. Frozen Peas (Offseason only) Safal, Al-Kabeer, Mother Dairy
20. Cheese Amul, Mother Dairy, Britannia
21. Rice Sona Masuri, Joha, Ponni, Molakolukulu, Laxmi Bhog, HMT
22. Packed Curd* Amul, Mother dairy, Sudha, Rajfresh
23. Washing material Utensil cleaning material only

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Annexure V (Tentative Menu) for STC Mess

	Breakfast	Lunch	Snacks	Dinner
MONDAY	Bread(4)+Butter/ Jam/ Fruit(Banana), + Tea	Arhar Dal, Desi Chana Sabji, seasonal veg, Plain Rice, Salad, Roti, + Pickles	Rusk(2)+ Tea/Coffee	Dal Fry, Roti, Sabji, Rice, Dhaniya Chutney, Salad , Pickle
TUESDAY	Onion Parantha (3) Plain Curd Pickle +Tea	Dal, Seasonal Veg, Aloo Bhujia, Jeera Rice, Salad, Roti+Pickles	" Rusk(2)+ Tea/Coffee	Chana Dal , Seasonal veg Fried, Rice, Roti, Mix Green Salad, Pickle, Halwa
WEDNESDAY	Dal-Puri (6) Aloo Matar Sabji Pickle + Tea	Kaali Masoor Dal , Chhole/ Matar Curry, White Pulav, Salad, Roti, Papad, + Pickles	Biscuit(2), Tea/Coffee	Egg curry / Matar Paneer, Dal fry, Vegetable Pulao+Roti
THURSDAY	Aloo Paratha (3) Green Chutney +Tea	Chhole /Mutter, Seasonal veg, Rice Salad, Roti + Pickles	Bread pakora(1), +Tea/Coffee	Arhar Dal, Rice, Chapati, Mix salad, Fried Mirchi, Pickle , Sewai/ Kheer+Roti
FRIDAY	Onion Parantha (3) Plain Curd Pickle +Tea	Arhar Dal, Aloo Kadi Pakoda, Jeera Rice, Roti, Papad+ Pickles	Rusk(2)+Tea/ Coffee	Dal Fry, Paneer Lababdar/Chicken Masala, Plain rice, +Roti
SATURDAY	Puri(6), Aloo Chhole Sabji, +Coffee	Khichdi, Aloo chokha+ Pickles & Papad	Biscuit + Tea/Coffee	Dal Fry, Mix Veg, Plain rice, Roti, Salad, Pickle
SUNDAY	Roti-(4) + Sabji +Tea	Dal Fry, Besan Gatta, Aloo bhujia dried, Plain rice, Roti+ Pickles"	Samosa (1), Tomato Ketchup"+ Tea/Coffee	Dal Tadka , Paneer Do Pyaja, Jeera Rice, Roti, Mix Salad, Pickle, Sewai/ Kheer

*FISH – 1 Pc, EGG-2Pcs, Chicken -2Pcs

*** Menu can be changed as per mess committee meeting decisions and market situation.

Note: A Special rebate of 25% will be given by the Caterer to the staff members who take their meals in the Hostel Mess.

DAILY OFFICE CANTEEN MENU(Tentative)

Sl. No	Day	Lunch(Per Meal) (1PM-2PM)
1.	Monday	Roti+Rice+Dal+Seasonal Veg. +Veg Bhujia(Dry)+Curd/Raita+ Papad+Salad+Pickle
2.	Tuesday	Roti+Rice+Dal+Seasonal Veg. Item+ Veg Bhujia(Dry)+Curd/Raita+Papad+Salad+Pickle
3.	Wednesday	Roti+Rice+Dal+One Seasonal Veg. +Panner(50 gm)+Sweet dish
4.	Thursday	Roti+Rice+Kadi Pakora+Veg.Lal Saag+Aloo Bhujia+Papad
5.	Friday	Roti+Rice+Dal+One Seasonal Veg +Panner(50 gm) +Papad+Salad+sweet dish

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