



# CIPET

## E-TENDER FOR CONSTRUCTION OF SAMPLE STORE ROOM - CIPET: IPT, Kochi

**E-TENDER NO.**

**CIPET: IPT/KOCHI/StoreRoom/2024-25/01**

**LAST DATE FOR SUBMISSION OF ONLINE BIDS: 02.12.2024**

**CIPET: INSTITUTE OF PETROCHEMICAL TECHNOLOGY (IPT)**

**(Dept. of Chemicals & Petrochemicals,  
Ministry of Chemicals & Fertilizers, Govt. of India)  
Eloor, Udyogamandal P.O., Kochi – 683501.**

Phone: 0484-2547741

E-mail: [cipetkochi@gmail.com](mailto:cipetkochi@gmail.com)

Website: [www.cipet.gov.in](http://www.cipet.gov.in)

**CIPET: INSTITUTE OF PETROCHEMICALS TECHNOLOGY (IPT) – KOCHI**  
**(Dept. of Chemicals & Petrochemicals, Ministry**  
**of Chemicals & Fertilizers, Govt. of India)**  
**HIL Colony, Pathalam, Udyogamandal P.O., Kochi – 683501.**  
**Phone: 0484–2547741**

**NOTICE INVITING**  
**E- TENDER FOR**  
**CONSTRUCTION OF STORE ROOM**

CIPET: IPT - Kochi invites **E-Tender (Technical and Commercial Bid)** from the reputed agencies for construction of sample store room. Interested and eligible bidders are requested to download the complete tender details from our website [www.cipet.gov.in](http://www.cipet.gov.in) and tender document fee Rs. 1000+GST only (non-refundable) by payment of Demand Draft in favour of CIPET: IPT – Kochi, Payable at Kochi.

The Project approximate cost = Rs. 1,80,000/- (Rupees One Lakh and Eight Thousand only)

- Last date/time of download of Tender document: **02.12.2024 at 03.00 p.m.**
- Last date/time of submission of sealed Tender: **02.12.2024 at 03.30 p.m.**
- Date & Time of opening of Technical Bid: **02.12.2024 at 04.00 p.m.**
- Price Bid: Date and Time will be intimated at a later date.

CIPET: IPT, Kochi reserves the right to accept or reject any tender without assigning any reason.

Sd/-

**Director & Head**

**E-TENDER FOR CONSTRUCTION OF STORE ROOM**  
**E-TENDER No.: CIPET/IPT/KOCHI/Store Room/2024-25/04**

**INTRODUCTION, BACKGROUND & OVERVIEW**

1. Central Institute of Petrochemicals Engineering & Technology (CIPET) is a premier national institution under the Ministry of Chemicals & Fertilizers, Govt. of India fully devoted to Skill Development, Technology Support Services, Academic and Research (STAR). CIPET operates from various locations spread across the country catering the needs of Polymer and allied industries.
2. The institute is looking for contractor for construction of sample store room adjacent to tool room
3. Interested and eligible Suppliers/manufacturers may view and download Tender document from CIPET Website: [www.cipet.gov.in](http://www.cipet.gov.in) Contractors are to be submit a hard copy of the documents duly sealed and signed to the Director & Head, CIPET:INSITUTE OF PLASTICS TECHNOLOGY (IPT), HIL Colony Edayar Road, Pathalam Udyogamandal P.O., Kochi – 683 501 on or before **02.12.2024 03.30 p.m.**
4. Tender Cost Rs.1000/- + GST Extra (non – refundable)
5. The Project approximate cost = Rs. 1,80,000/- (Rupees One Lakh and Eight Thousand only).
6. The bidder is to be submitted in two parts comprising Part –I Technical Bid & Part –II Price Bid. The Part-I (Technical Bid) should contain the Tender Documents and Tender fees. The Part –II (Price Bid) should contain only the price offered as per attached Financial Format. Both the parts should be properly marked and enclosed in separate TECHNICAL BID and PRICE BID should again be sealed in a third bigger envelope **super scribing the Tender No. CIPET/IPT/Kochi/Admn/StoreRoom/2024-25/01 and TENDER FOR CONSTRUCTION OF SAMPLE STORE ROOM** The Part-I (Technical Bid) will be opened on the date of tender opening and the Part –II (Price Bid) after evaluation of Part-I.
7. CIPET: IPT, Kochi reserves the right to accept or reject any tender without assigning any reason.
8. The Bidder shall duly sign all the pages of the tender documents and drawings.

**CIPET: Institute of Petrochemicals Engineering & Technology, Kochi.**

**To be submitted in Part-I (Technical-Bid)  
TO BE FILLED UP BY THE CONTRACTOR**

**Annexure I**

Advertisement Notice No. : CIPET/IPT/Kochi/Admn/StoreRoom/2024-25/01 Dated 18.11.2024

SI No	PARTICULARS	
1	Name of the Contractor.	
2	Postal address	
3	Mobile No & Email ID	
4	Name of Contact person/Proprietor	
5	Firms Registration Certificate(copy enclosed)	
6	No of year experience in this area (Pl. mentioned & enclosed any work order )	
7	Bankers details Bank Name : Account No. savings/current Holder Name : IFSC Code	
8	PAN (Permanent Account Number) (enclosed copy)	
9	GST Registration No. (enclosed copy)	
10	DD.NO & date for Tender Fee Rs. 1180/- (inclusive of GST 18%)	
11	Last two year financial statement (CA certificate/ Income tax returns)	
12	Experience in similar works in central / state govt /autonomous organization for the last two years (attach proof)	
13	Bidder should have minimum class V license for central Govt/ Class D for state/ other semi govt institutions	
14	No Court Case Declaration/ No Blacklisted declaration to be submitted on letter head.	

Date:

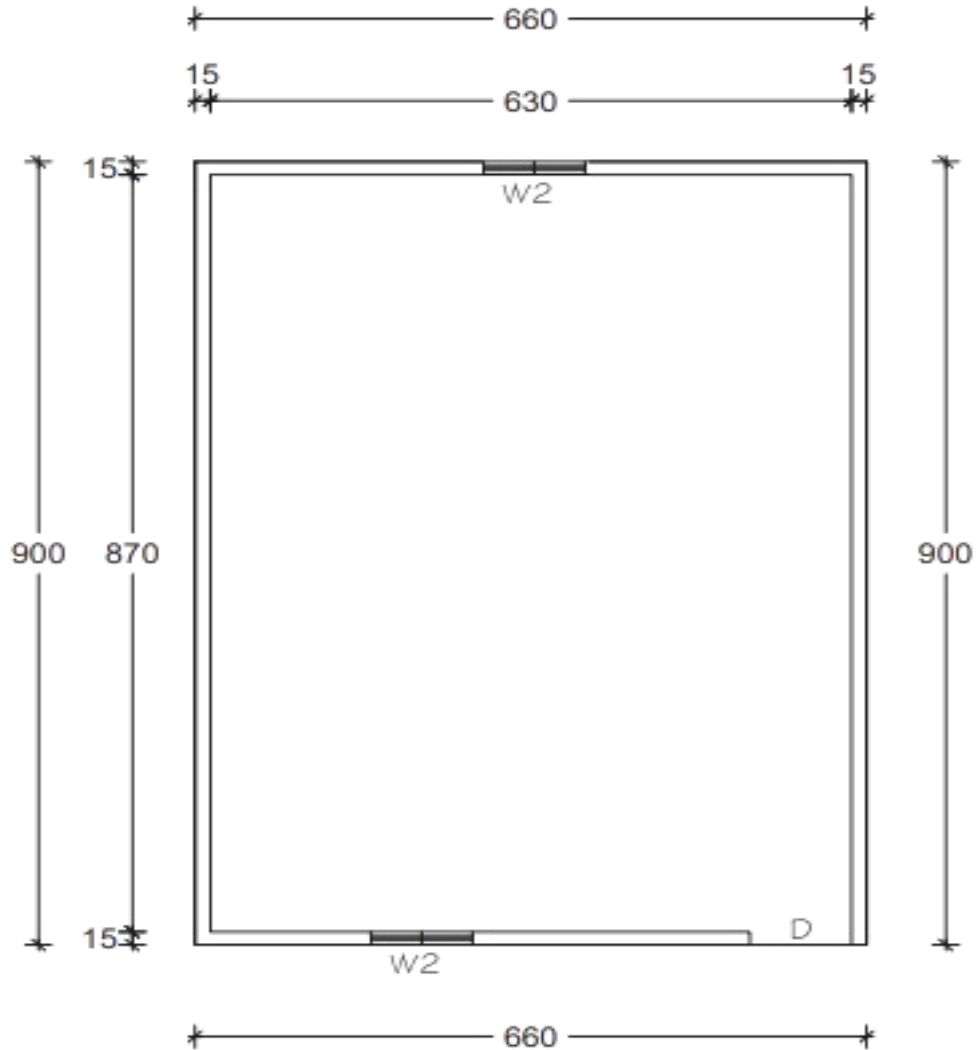
Place :

Signature of the tenderer

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**CIPET: INSTITUTE OF PETROCHEMICALS TECHNOLOGY (IPT) – KOCHI**  
**(Dept. of Chemicals & Petrochemicals,**  
**Ministry of Chemicals & Fertilizers, Govt. of India)**  
**HIL Colony, Pathalam, Udyogamandal P.O., Kochi – 683501.**  
**Phone: 0484-2547741**



PLAN  
59.40 sqm

**Plan of the Store Room of CIPET:IPT, KOCHI,**

## CHECKLIST

### Part I : TECHNICAL BID

S. No.	Tender Submission Check Points	Check whether all documents are submitted or not (Yes / No)	For office Use
1	Submission of Filled Tender Form Annexure I – duly sealed & signed super scribing Technical Bid for tender for construction of sample store room.		
2	Submission of the Tender Documents Annexure II duly Sealed & Signed in separate envelopes super scribing commercial Bid for tender for construction of sample store room		
3	Submission of Past two years experience in similar kind of works in state/ central/semi govt/ autonomous (order copy)		
4	Submission of license certificate		
5	Submission details of Tender Fee payment		
6	Submission of Copy of GST Registration Certificate		
7	Submission of MSME, NSIC or any other certificates (If Applicable)		
8	Submission of Copy of PAN Card		
9	Submission of Financial statements for the last two years (Balance sheet and Profit & Loss Statement) certified by a Chartered Accountant		
10	Confirm whether all documents relating to the tender is viewed		

### Part II : COMMERCIAL BID

S. No.	Tender Submission Check Points	Check whether all documents are submitted or not (Yes / No)	For Office Use
1	Submission of Price Bid (Price including of all taxes, labour charge, material charge & discount etc)		

**Note: Copy of this completed checklist is to be enclosed along with the Bid. Hard copy of all the above documents should reach our office before the stipulated time.**

I, hereby certify that I am aware that, in the absence of any of the above documents, the tender shall be liable for rejection by the competent authority.

**Signature of Authorized Signatory of the Bidder with Seal**

**DECLARATION (TO BE TYPED ON A LETTER HEAD OF THE COMPANY/ FIRM)**

To

The Director & Head  
CIPET: IPT, Kochi  
HIL Colony, Edayar Road, Pathalam,  
Udyogamandal P.O.,  
Kochi - 683 501.

Dear Sir,

1. I/ We have carefully read and understood all the terms and conditions of the Tender and agree to abide by the terms and conditions.
2. I/ We further undertake that none of the Proprietor/ Partners/ Directors of the firm is or was blacklisted/ banned/ suspended in business dealing with the Government. I/ we further undertake to report to the CIPET: IPT, Kochi immediately after we are informed but in any case not later than 15 days, if any firm in which Proprietor / Partners/ Directors are Proprietor or Partner or Director of such a firm which is blacklisted/ banned/ suspended in future during the currency of the contract with you. We have no objection, if enquiries are made about the work listed by us.

Yours faithfully,

Place:

Signature of authorized person:

Date:

Full Name & Designation:

Company's Seal:

**Note: The above declaration, duly signed and sealed by the authorized signatory of the company, should be enclosed with Tender document.**

## **Terms and conditions:**

1. The bidder shall mention the quoting value in the Annexure – II in the prescribed column. Bidder shall submit the Annexure – I & II in sealed covers.
2. The intending tenderers are advised to inspect the Site at CIPET: IPT Kochi, to know the physical conditions of existing foundation and structure, for which they intend to submit tenders and satisfy themselves.
3. The successful bidder shall be responsible for any damage caused to the Government property viz building, electric wires etc which are not included in the work.
4. Any person/bidder/contractor found indulging in unfair means adversely affecting the bidding process, will be liable to legal and punitive action. Such persons/bidders/contractors will also be liable to be debarred from the further tender proceedings besides being blacklisted for future works. The decision of Director & Head shall be final in this regard.
5. Work should be completed within 30 days from the date of issue of work order.
6. The payment will be the item wise actual measurements as certified and approved by competent authority after completion of the work.
7. The contract shall not be assigned or sublet without the prior consent in writing of the Director & Head whose decision in this regard shall be final and binding.
8. The rate includes for transportation, loading, unloading and No material shall be issued by CIPET: IPT, Kochi. Contractor has to arrange all the materials, required for this work.
9. The work should not be subcontracted to any other parties.
10. Handling the labour unions shall be sole responsibility of the contractor. The CIPET: IPT, Kochi will not be responsible for the same.
11. Storage space will provide by CIPET: IPT, Kochi for storing materials supplied by the contractor. It is the sole responsibility of the contractor for the safe custody of the materials. The CIPET: IPT, Kochi will not be responsible for any loss, damage, theft of materials.
12. Measurement shall be checked by architect/ Site Engineer of CIPET: IPT, Kochi.
13. CIPET can modify/Terminate any item at any occasion.
14. If the contractor fails to complete the works within the time period(s) specified in the Contract, the CIPET shall, without prejudice to its other remedies under the contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.25 percent of the contract price of the delayed work or unperformed services for each week of delay until actual performance, up to a maximum deduction of Max of 10% of the delayed works or services of the Contract price. Once the maximum is reached, CIPET may consider for termination of the contract and may initiate for process for blacklisting.
15. The work should not disturb the day to day activities of the Institute. No physical damages to cause to any of the properties of the Institute
16. The tender issued subject under the jurisdiction of the courts at Ernakulam only. All disputes arising out of the tender notice and resultant sale order shall have the jurisdiction of the Ernakulam district.

Director & Head,  
CIPET: IPT Kochi  
HIL Colony, Pathalam  
Udyogamandal P.O, Eloor,  
Kochi-683501  
Ph:- 0484 – 2547741  
Email: cipetkochi@gmail.com



## COMMERCIAL BID

## ANNEXURE II

**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY(CIPET)  
(Formerly CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY)  
INSTITUTE OF PETROCHEMICALS TECHNOLOGY (IPT)- KOCHI  
(Dept. of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. of India)  
HIL Colony, Edayar Road, Pathalam, Udyogamandal P.O.,  
Kochi - 683 501. PH:0484-2547741**

**Commercial BID**

**BID No: CIPET/IPT/Kochi/Admn/StoreRoom/2024-25/01**

**Name of the Contractor:**

SI No	Description	Quantity	Rate	Amount
1	Earth work in surface excavation cleaning, site leveling including getting out & disposal of excavated earth upto 50 m and lift upto 1.5 m, as directed by Engineer-In-Charge.	17.82 m <sup>2</sup>		
2	Providing and laying cement blocks masonry with 100mm/150mm/230mm/300 mm thick Cement blocks in super structure	6.50 m <sup>3</sup>		
3	Filling available existing earth (excluding rock) in trenches, plinth, sides of foundations etc. in layers, consolidating each deposited layer by ramming and watering, lead up to 50 m and lift up to 1.5 m as per direction of site Engineer-in-charge.	8.00 m <sup>3</sup>		
4	RCC 1:2:4 with 20mm aggregate	1.50m <sup>3</sup>		
5	Flooring PCC in 1:4: 8 with 40mm aggregate with 0.75mm thickness	5.94m <sup>2</sup>		
6	12 mm cement plaster of mix: 1:6 (1 cement : 6 fine sand)	85.60 m <sup>2</sup>		
7	Finishing with Enamel paint (two or more coats) at all locations (inside, Outside & ceiling) prepared and applied as per manufacturer's specifications including appropriate priming coat, preparation of surface, etc.	105.93 m <sup>2</sup>		
8	Finishing with synthetic Enamel paint (two or more coats) at wood work, prepared and applied as per manufacturer's specifications including appropriate priming coat, preparation of surface, etc	4.70 m <sup>2</sup>		
9	Providing and fixing of door frame with fully paneled door including cost of fitting(wood: mahagony /cheru teak/ irul)	1.95m <sup>2</sup>		
10	Steel work welded in built up sections/framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer structural steel etc. as required	180 kg		
11	Providing and fixing of window frame with fully glazed window including cost of fitting(wood: mahagony / cheru teak /irul)	0.42 m <sup>2</sup>		

12	Supplying all materials and wiring for wall mounting fan using 1 sq.mm. 650V grade PVC insulated copper conductor single core stranded wires	2 nos		
13	Supplying all materials and wiring for light and exhaust fan points using 1 sq.mm. 650V grade PVC insulated copper conductor single core stranded wires(wires 40 m including)	3 nos		
14	Supply all materials and fixing of 3 pin 16/6A power points, fixing of standard modular type three pin 3 socket controlled with one 16A SP switch.	3 nos		
15	Supplying all materials and wiring 6 plug points in combined position using 1.5 sq.mm PVC insulated copper conductor single standard wire including circuit mains and fixing 6A switch with modulated front plate with MS Box etc complete as required.	3 nos		
	<b>GST %</b>			
	<b>Total Amount in Rupees</b>			
	<b>Total Amount in words</b>			
<b>Note : Rate should be quote for Including supply of material and labour charges</b>				

**Authorized Signature & Seal**