

# **CIPET: CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS), BHUBANESWAR**

Department of Chemicals & Petrochemicals  
(Ministry of Chemicals & Fertilizers, Govt. of India)  
S-3/79, Sector-A, Zone-B, Mancheswar Industrial Estate,  
Bhubaneswar-751010, Odisha  
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## **TENDER DOCUMENT FOR SALE OF SCRAP MATERIAL**

**Tender Doc No.** CIPET: CSTS/BBSR/SCRAP/2019-20/02

**Tender Date:** 23.07.2019

**Place:** CIPET: CSTS Bhubaneswar

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## DETAILED NOTICE INVITING TENDER

CIPET-CSTS Bhubaneswar invites Sealed Tenders for sale of Iron Scrap & Plastic Scrap **"As is where basis"** at CIPET: CSTS Bhubaneswar campus as per details furnished below:

Sr.	Item Description	Approx . qty.	EMD Amount	Tender Fees	Tender Sale Date	Last Date of Tender Deposit	Tender Opening Date
1	Iron Scrap	1000 Kg	Rs. 10000/-	Rs. 500/- +12% GST=Rs.560 /-	23.07.2019 to 01.08.2019 at 17:00 PM	02.08.2019 at 14:00 PM	02.08.2019 at 15:00 PM at CIPET- CSTS Bhubaneswar Office
2	Plastic Scrap	1000 kg					
3	Plastic Lumps	1500 kg					
4	Record Book & News Paper	700 kg					

### TERMS & CONDITION:-

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Tenders should be sealed and addressed to the Centre Incharge, CIPET: CSTS Bhubaneswar, S-3/79, Sector-A, Zone-B, Mancheswar Industrial Estate, Bhubaneswar-751010, Odisha, super scribing the envelope "**Tender for the sale of Scrap Material**" so as to reach this office not later than 14.00 hrs on 02.08.2019. The tenders will be opened on 02.08.2019 at 15.00 p.m. hrs in the presence of the attending tenderers or their authorized representatives.

**The tenderers are required to submit their offer in two parts separately in sealed covers. The first part shall consist of EMD of Rs. 10,000/- (Rs. Ten Thousand only) only in the form of DD or Banker's cheque.**

**The tenderers should note that they are not required to disclose their quoted price in the first part. The second part shall consist of tender document issued to them and offer of rates in the appendix.**

The part I and II should be clearly indicated on the envelopes. The first part shall be opened first and if the same is accepted by the management of CIPET: CSTS Bhubaneswar then second part shall be opened later at the sole discretion of CIPET: CSTS Bhubaneswar.

Each page of the tender document is required to be signed by the tenderer.

The tender document must be filled in English and all the entries must be hand written in ink. If any of the documents are missing or unsigned, the tender may be considered as invalid. Overwriting of figures is not permissible.

The tenderer whose tender have been selected have to deposit the Security deposit of Rs. 10000/- (Rupees Ten Thousand Only) in the next working day after the acceptance of the tender. Earnest Money Deposit amount of Rs. 10,000/- shall be forfeited in case of refusal of deposit the security deposit immediately or fails to implement the requirements of the tenders. The EMD of unsuccessful tenderers shall be returned within one month. The DD/Banker's Cheque shall be drawn in favor of CIPET payable at Bhubaneswar. The Earnest Money/Security Deposit shall be adjusted against billing price of this scrap at the end.

The successful tenderer has to lift the material within 3 days after payment through DD / Banker's Cheque, failing which demurrage charges of Rs. 500/- per day will be charged up to 7 days. In case they fail to lift the material within 7 days, their tender shall be cancelled and EMD and Security Deposit paid by them shall be forfeited.

All the material has to be lifted in the presence and as per instructions of the authorized person of the Institute and on the basis of Gate-Pass. The Security persons on duty at the gate of Institute will have absolute authority to stop transporting of the material in case of any doubt on checking/inspection. The Centre Incharge CIPET: CSTS Bhubaneswar will take final decision in all cases of any disputes.

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The items may be splitted between the tenderers based on the highest rates offered by the tenderers. The purchaser has to arrange their own labour and transport of lifting the material and has to inform CIPET:CSTS Bhubaneswar management one working day before their intent to lift the scrap. CIPET:CSTS Bhubaneswar management has fully right to finalize the rates and any of the tenderer has no right to involve in this matter.

The Tender shall be accepted on the basis of highest offered rates by the tenderers for each item. In case equal rates are received for a item, the items will be offered first to the tenderers who has offered highest rate in other items. If there is no tenderer who has offered highest in other items, the material will be splitted between the bidders equally. However, a bidder may withdraw his case in favour of other bidder. In this respect, the decision of CIPET:CSTS Bhubaneswar Management will be final & binding on tenderers.

The material so identified for lifting will be lifted and transported out of the campus during the working hours only.

The scrap shall be weighted on Dharamkata in the presence of CIPET:CSTS Bhubaneswar representative

If there is any loss to the property of CIPET:CSTS Bhubaneswar while lifting the scrap, the purchaser has to compensate this loss.

The Tax GST s applicable will be charged extra on the selling price.

CIPET:CSTS Bhubaneswar reserve the right to cancel any or all items without assigning any reasons and the decision of management shall be final and binding in all cases.

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## **GENERAL CONDITIONS OF THE TENDER:**

Definition of words:

In the tender document as herein defined where the context so admits, the following words and expression will have the following meaning:-

**"CIPET"** means the Central Institute of Plastics Engineering & Technology, CSTS Bhubaneswar Centre.

**"Tenderer"** means the person or the persons firm or company who has submitted the tender for "Sale of Scrap Material" along with EMD and the Performance security and the tender has been accepted by CIPET. It also includes his legal representatives or successor in office.

**"Tender"** means the tender submitted by the tenderer for acceptance of CIPET:CSTS Bhubaneswar.

**"Dy. Director & Head"** means the Dy. Director & Head of the CIPET:CSTS Bhubaneswar or his successor in office or his authorized nominee.

**"Accepting Authority"** means Dy. Director & Head or his nominee on behalf of CIPET:CSTS Bhubaneswar.

**"Day"** means a day of 24 hours from mid night to mid night. Irrespective of number of hours worked in that day.

**"Working Day"** means 9.00 AM To 5.30 PM i.e. 8.30 hours (Working days declared for CIPET) Monday to Friday, five working days in a week except declared holidays.

**"A Week"** means seven days without regard to the number to hours worked in any day in that week.

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## **Vender Details**

<b>Sl.</b>	<b>Particulars</b>	
<b>1</b>	<b>Name of Firm</b>	
<b>2</b>	<b>Type of Vender:</b> Manufacturere/Suppliers/ Dealer/Distributor	
<b>3</b>	<b>Registered Address &amp; Communication Address</b>	
<b>4</b>	<b>Branch Address</b>	
<b>5</b>	<b>Contract Person with Contact No.</b>	
<b>6</b>	<b>Email ID</b>	
<b>7</b>	<b>PAN No.</b>	
<b>8</b>	<b>GST No.</b>	
<b>9</b>	<b>Excise No.(if any)</b>	
<b>10</b>	<b>Any Other information</b>	
<b>11</b>	<b>Signature &amp; Seal</b>	

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## SCHEDULE/APPENDIX OF RATES OF SCRAP MATERIAL

Sr.	Item Description	Approx. qty.			
1	Iron Scrap	1000 Kg			
2	Plastic Scrap	1000 kg			
3	Plastic Lumps	1500 kg			
4	Record Book & News paper	700 kg			

Taxes: GST Extra or as applicable

The above offer rate is valid for one year from the opening of tender to one year

Date:

Signature of the tenderer

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

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