



सिपेट: इंस्टिट्यूट ऑफ़ प्लास्टिक्स टेक्नोलॉजी (आई.पी.टी.)  
CIPET: INSTITUTE OF PLASTICS TECHNOLOGY (IPT)

(रसायन एवं पेट्रोसायन विभाग, रसायन एवं उर्वरक मंत्रालय, भारत सरकार)

बी-27 अमौसी औद्योगिक क्षेत्र लखनऊ – 226008

☎: मोबाइल नं: 7607194016, 7607194024

ई मेल: [cipetlko2@gmail.com](mailto:cipetlko2@gmail.com), वेबसाइट: [www.cipet.gov.in](http://www.cipet.gov.in)

Date: 23.07.2019

**EXPRESSION OF INTEREST FOR EMPANELMENT OF UNIFORM SUPPLIERS (FIRMS/TAILORS) FOR PROVIDING UNIFORM OF CIPET: IPT-LUCKNOW FOR LONG TERM COURSE (LTC) STUDENTS & VOCATIONAL TRAINING COURSE (VTC) STUDENTS**

CIPET: IPT-Lucknow invites Expression of Interest for Empanelment of Uniform Suppliers (Firms/Tailors) from registered Uniform Suppliers for the Supply of 1500 Sets (Approx) per year at CIPET-IPT Lucknow. Each set will consist of the following:

1. For Long Term Course (LTC) Students - 2 Shirts, 2 Trousers & Apron.
2. For Vocational Training Course (VTC) Students - 2 Shirts & 2 Trousers

The quality of the cloths for uniform and stitching / tailoring shall confirm the standard prescribed and specifications as per the sample available at the centre.

## **EXPRESSION OF INTEREST (EOI)**

1. Last date & time for issue of EOI documents: 05/08/2019 up to 12.00 PM
2. Last date & time for submission of filled in EOI documents: 05/08/2019 up to 03.00 PM

Sealed EOI are invited from the Reputed Retailers/Reputed Tailors/Tailoring Firms/Garment Manufacturers having experience in similar works.

CIPET reserves the right to accept or reject any or all EOI either in whole or in part, without assigning any reason for doing so.

**Principal Director & Head**

## General Instructions and Terms & Conditions

1. Any EOI received after the scheduled time or incomplete in any manner will not be accepted.
  2. The bidder is advised to examine the present CIPET: IPT-Lucknow's uniform sample at the institute premises before submission of the bid.
  3. The bidder will be responsible for any defect in cloth, stitching, quality of material etc. The bidder has to replace the defected material without any cost and within a period of 7 days.
  4. The bidder (supplier/manufacturer) is expected to examine all instructions, terms & conditions, specifications in the EOI form. Failure to furnish information required in every respect will be the Bidders risk and may result in rejection of the bid.
  5. At any time prior to the submission of the bids, the Purchaser may, for any reason, whether at their own initiate or in response to the clarification requested by the prospective Bidder, may modify the Bidding Documents by amendments. The amendment will be notified in writing or by telephone to all prospective Bidders who have received the EOI documents.
  6. The bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to Contract.
  7. The bidder will be required to submit the EOI in two bid system in two separate envelopes as mentioned below:
    - i. **Envelope No. I** super-scribed as "**Technical Bid**" should contain an introductory letter of contractor along with copies of documents as evidence for the past experience. The supplier/manufacturer has to fill up **Annexure "A"** with his signature along with all supporting documents.
    - ii. **Envelope No. II** super/scribed as EOI for "**Financial Bid**" and should contain the EOI form duly signed on each page by contractor/authorized signatory along with the priced bid. The supplier/manufacturer has to fill up **Annexure "B"**.
- Both Envelope I & II should be placed in a large envelope which should be super-scribed as "**EMPANELMENT OF UNIFORM SUPPLIERS**" and addressed to **Principal Director & Head, CIPET: IPT-Lucknow, B-27, Amausi Industrial Area, Lucknow-226008.**
8. If the envelope is not sealed and marked, the Purchaser will assume no responsibility for the bid's misplacement or premature opening.
  9. Bids must be received by the Purchaser at the address specified under commercial bid not later than 12.00 PM on 05/08/2019.
  10. The Purchaser may, at its discretion, extend this deadline for the submission of bids by amending the Bidding Documents, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

- 11.** No bidder shall contact the purchaser on any matter relating to its bids, from the time of bid opening to the time the contract is awarded.
- 12.** (i) The large envelope (containing separate envelope I - Technical Bid) will be opened first in the Presence of the bidders on 06/08/2019 at 11.00 AM.  
(ii) Those bidders who have not enclosed Technical Bid documents & not submitted it, in such cases their Envelope II which contains the financial bid will not be considered.  
(iii) The bidders will be pre-qualified in the technical bid, which fulfils the following criteria:
  - Valid GSTIN No.
  - Valid PAN No.
  - Valid Bank Account No. With IFSC code  
(iv) The contract will be awarded to the L1 bidder in the financial bid.  
(v) If the price quoted by two or more supplier/ manufacturer is same then the bid will be finalized on the basis of past experience of the organization. However, the decision of Centre Head will be final & binding on all the bidders.
- 13.** Given the urgency of work, the order may be given to any of the bidders who are ready to supply the items on L1 price.
- 14.** 100% of the Contract Price for Uniform will be paid by the students to the supplier directly in case of item No. 1. For item No. 2, 100% of the Contract Price for completion of work shall be paid within 15 days of completion of work and submission of claim supported by the Acceptance Certificate issued by Purchaser's representative.
- 15.** CIPET reserves the right to reject any or all EOI in full or part thereof without assigning any reason.
- 16.** The Principal Director & Head, CIPET Lucknow is the final authority and his decision will be final and binding on the supplier for any disputes.
- 17.** All legal disputes will have the jurisdiction of Lucknow City only.
- 18.** If the uniforms are not stitched properly by the tailoring firm and the firm is unable to remove the defects in the stitched uniform up to the satisfaction, the firm shall have to replace the uniform of the student.
- 19.** The measurement for stitching the uniform of eligible students shall be taken for by the tailoring firms themselves in the CIPET: IPT-Lucknow on day/days so fixed by the competent authority. The empanelled firms are required to deliver the stitched uniform to the students or store department of CIPET Lucknow at their own cost. No transportation charges will be paid in this regard.
- 20.** Empowered committee/ Authorised official shall be the final authority to decide whether a particular uniform has or has not been stitched properly with full satisfaction of the Students.

- 21.** The materials i.e. Cloths, Thread, Lining, Zip, Inter-lining, Fuse lining, Pad, Chest piece, Buckram, Buttons, etc. to be used in the uniforms must conform to approved stitching materials. The variations in the materials used vis-a vis and the material approved by the Empowered committee/ Authorised official, if noticed, at any point of time, the same will have to be replaced by the tailoring firms at their own cost and risk.
- 22.** The tailoring firm/contractor/firm will be responsible to make good the loss to any clothing materials given to him for stitching uniforms through theft, fire or any other loss which occurs while the material is under his custody
- 23.** The CIPET reserves the right to make changes in the specifications/pattern of the uniform before or during the period of the award of contract or change the pattern/design of logo with embroidery in place of detachable on the uniform of the students or any other changes required in maintaining the similarity in the uniforms. No extra charges will be made on such changes.
- 24.** The CIPET reserves the right to allocate the stitching work to the selected/empanelled tailoring firms according to their performance/quality of standards and rates.

## ANNEXURE-A

### CIPET: IPT-Lucknow

#### Expression of Interest (EOI) for **EMPANELMENT OF UNIFORM SUPPLIERS (FIRMS/TAILORS)**

Supplier/Proprietor/Manufacturer Details for Technical Evaluation:

<b>Sl. No.</b>	<b>Particulars</b>	
<b>1</b>	Type of the Organization (Public Sector /Limited/Private limited/Partnership/ Proprietary /Society/Any other.)	
<b>2</b>	Name of the Supplier/Manufacturer/Individual	
<b>3</b>	Address	
<b>4</b>	Contact Person	
<b>5</b>	Telephone/Fax/Mobile No.	
<b>6</b>	Email	
<b>7</b>	Month and Year of Establishment	
<b>8</b>	Name of Proprietor/Partner/Director	
<b>9</b>	Experience of the last three years (attach proof)	
<b>10</b>	Mandatory Documents :	
<b>A</b>	GSTIN No.	
<b>B</b>	PAN No.	
<b>c</b>	Bank Account Details	

Note: Attach extra sheet if required.

Place:  
Date:

Signature of Proprietor/Partner/Director  
with office Seal

## ANNEXURE-B

### EMPANELMENT OF UNIFORM SUPPLIERS (FIRMS/TAILORS) FOR PROVIDING UNIFORM OF CIPET: IPT-LUCKNOW FOR LONG TERM COURSE (LTC) STUDENTS & VOCATIONAL TRAINING COURSE (VTC) STUDENTS

Date of Opening of Technical Bids: 06.08.2019 (11.00 AM)

Specifications/Pattern of Uniform (pant, shirt & apron), category-wise

Sl. No.	Description	Brand name & Quality	Colour/ Shade	Qty. No's, (A)	Price of Fabric (Rs.)	Stitching Price Per Piece	Composite Price(Fabric with Stitching)
<b>Uniform for Long term students</b>							
1.	Supply of Uniform Trousers stitched	Grasim Bhiwani Textiles Ltd.	Code : Q 1475 898	1			
	Supply of Uniform Shirts stitched*	Grasim Bhiwani Textiles Ltd.	Code : 095	1			
	Supply of Uniform Apron stitched	S. Kumar's Economic Deluxe	Shade No. 204	1			
<b>Uniform for short term students</b>							
2.							

Note:

- i. Cloth of the Uniform of above-said categories is different from each other in terms of colour/quality/shade and price.
- ii. The above prices are inclusive of all applicable taxes.
- iii. The above prices are inclusive of delivery up to CIPET: IPT-Lucknow, B-27, Amausi Industrial Area, Lucknow-226008

\* Each buttoned-up shirt of all students will be stitched with the logo of CIPET. The said logo will be embroidered on the shirts uniform.

Place:  
Date:

Signature of Proprietor/Partner/Director  
with office Seal