



# CIPET

## **E-TENDER BIDDING DOCUMENT FOR SUPPLY AND INSTALLATION OF IP BASED CCTV CAMERA SYSTEM**

**at CIPET: IPT, Kochi**

**ONLINE TENDER NO.  
CIPET/IPT/KOCHI/PUR/TEN/2019-20/05**

***LAST DATE FOR SUBMISSION OF ONLINE BIDS: 01/10/2019***

**CIPET: INSTITUTE OF PLASTICS TECHNOLOGY (IPT)  
Dept. of Chemicals & Petrochemicals,  
Ministry of Chemicals & Fertilizers, Govt. of India  
Eloor, Udyogamandal P.O., Kochi – 683501.**

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## **SECTION I. INSTRUCTIONS TO BIDDERS**

### **A. Introduction**

1. CIPET: Institute of Plastics Technology (IPT), is a unit of CIPET established at Kochi, Kerala. CIPET: IPT is the model centre for Skill development, Technology support, Academics and Research (STAR) activities in Biopolymer Science & Technology and focuses on promoting Bioplastics and allied industries. This centre is also extends technical guidance and advisory services to the existing industries and serve as an impetus for entrepreneurs for venturing into establishment of Bioplastics based manufacturing industries.

### **B. THE BIDDING DOCUMENTS**

#### **2. Content of Bidding Documents**

- 2.1 The Bidding Documents include;
  - (a) Instruction to Bidders;
  - (b) Terms and Conditions of Contract;
  - (c) Schedule of Requirements;
  - (d) Technical Specifications;
  - (e) Manufacturer's Authorization Form;
  - (f) Bid Form and Price Schedules;
  - (g) Contract Form;
  - (h) Performance Security Form;
  - (i) Deviation Statement;

2.2 The Bidder is expected to examine all instructions, forms, terms and specifications in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidder's risk and may result in rejection of the bid.

#### **3. Amendment of Bidding Documents**

3.1 At any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at their own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by amendment.

3.2 In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bid, the Purchaser may, at their discretion, extend the deadline for the submission of bids.

## **C. PREPARATION OF BIDS**

### **4. Documents Comprising the Bid**

4.1 The bid prepared by the Bidder shall comprise the following components:

- (a) A Bid Form and Price Schedule completed in accordance with Clauses 5 and 6;
- (b) Documentary evidence establishing in accordance with Clause 7, that the Bidder is eligible to bid and is qualified to perform the contract, if its bid is accepted;
- (c) Documentary evidence establishing in accordance with Clause 8, that the goods (machinery/equipment/software) and ancillary services are conforming to the Bidding Documents;

### **5. Bid Form**

The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the Bidding Documents, indicating for the goods to be supplied, a brief description of the Goods, their country of origin, quantity and prices.

### **6. Bid Prices**

6.1 The Bidder shall indicate on the price schedule attached to these documents, the unit prices and total Bid Prices of the goods, proposed to supply under the Contract.

6.2 Fixed Price: Prices quoted by the Bidders shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.

6.3 Agents and service facilities in India:

If a foreign bidder has engaged an Indian agent, it will be required to give the following details in the offer:

- (i) The name and address of the local agent;
- (ii) What service the agent renders; and
- (iii) The amount of remuneration for the agent included in the offer.

### **7. Documents establishing Bidder's Eligibility and Qualifications**

7.1 Pursuant to Clause 4, the Bidder shall furnish, as part of its bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.

7.2 The documentary evidence of the Bidder's qualifications to perform the Contract if its bid is accepted, shall establish to the Purchaser's satisfaction:

(a) that, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized (as per authorization form in Section V) by the goods manufacturer or producer to supply the goods in India.

(b) that, in the case of a Bidder not doing business within India, the Bidder is or will be (if successfully represented by an agent in India) equipped and able to carry out the Supplier's maintenance, repair and spare-parts stocking obligations prescribed by the Conditions of the Contract and / or Technical Specifications

(c) that the Bidder has the financial, technical, and production capability necessary to perform the Contract and meets the criteria outlined in the qualification criteria specified in Section VIII (Bidders should furnish information on their past performance and Proforma in Section-VIII A).

## **8. Documents Establishing Goods' Eligibility and Conformity to Bidding Documents**

8.1 The Bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the Bidding Documents of all goods and services which the bidder proposes to supply under the Contract.

8.2 The documentary evidence of the goods and services eligibility shall consist of a statement in the Price Schedule on the country of origin of the goods and services which shall be confirmed by a certificate of origin at the time of shipment.

8.3 The documentary evidence of the goods and services conformity to the Bidding Documents may be in the form of literature, drawings and data, and shall furnish:

(a) a detailed description of the goods essential, technical and performance characteristics;

(b) a list giving full particulars, including available sources and current prices, of all spare parts, special tools, etc., may be quoted as an additional cost, which may be considered if required; and

(c) a clause-by-clause commentary on the Purchaser's Technical Specifications demonstrating the goods and services substantial responsiveness to those specifications or a statement of deviations and exceptions to the provisions of the Technical Specifications (As per deviation statement in section IX Annexured)

8.4 For purposes of the commentary, the Bidder shall note that standards for workmanship, material and equipment, and references to brand names or catalogue numbers designated by the Purchaser in its Technical Specifications are intended to be descriptive only and not restrictive. The Bidder may substitute alternative standards, brand names and/or catalogue numbers in its bid, provided that it demonstrates to the Purchaser's satisfaction that, the substitutes are substantially equivalent or superior to those designated in the Technical Specifications.

## 9. Period of Validity of Bids

9.1 Bids shall remain valid for 90 days after the date of bid opening prescribed by the Purchaser. A bid valid for a shorter period may be rejected by the Purchaser as non-responsive.

9.2 In exceptional circumstances, the Purchaser may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by cable or fax or e-mail). A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request is not be required or permitted to modify its bid.

## 10. Submission of Bids

10.1 The detailed technical specification of the equipment is enclosed as Section IV of Bid document, Offer should be of two parts Viz., "**TECHNICAL BID**" and "**COMMERCIAL BID**" The content of the both bids should be as under;

(a) **TECHNICAL BID should include the following: -**

1. Detailed specification of the base equipment along with the specification of essential accessories, which are necessary for the functioning of base equipment to be included in the Base unit.
2. Deviation Statement
3. Product Literature
4. Proforma for Performance Statement
5. Qualification Criteria
6. List of spare parts included along with the machines (the acceptance and rejection of spare parts will be at sole discretion of CIPET: IPT)
7. List of optional accessories with their technical specification.
8. Manufacturer's Authorization Form
9. Bid Form
10. Any other information which the bidder would like to state about the technically of the equipment.

(b) **COMMERCIAL BID should include the following: -**

1. The cost of Base unit (including the essential accessories necessary for functioning of Base equipment.
2. Optional accessories and spare parts which is mentioned in the technical bid should be quoted in the respective columns provided. (The acceptance and rejection of spare parts as per requirement will be at sole discretion of CIPET: IPT.)
3. Conditional bids will not be accepted. The condition laid down by CIPET: IPT is final and binding on all bidders.
4. The quote should be in Indian Currency (INR).

5. CIPET: IPT reserves the right to accept or reject any or all tenders either in part or in full without assigning any reasons thereof.

The bids, which are not containing the statements, mentioned in 10.1 (a) & (b) are liable to be rejected.

10.2 The proforma of Annexures (Sections) in the Bidding document, wherever necessary, should be typed on the bidder's letter head and upload the same.

10.3 Price Schedule should be submitted in the prescribed format given under price schedule of the Bidding Document.

10.4 The Deviation Statement enclosed should be duly filled in and submitted along with Bidding Document. If the bidder is offering more than one options/models, a separate deviation statement for each of such quotes should be submitted along with the offer.

10.5 Quotes received without price schedule, and deviation statement as per our prescribed format, will summarily be rejected.

## **11. Deadline for Submission of Bids**

The Purchaser may, at its discretion, extend this deadline for submission of bids by amending the Bid Documents in accordance with Clause 3, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the dead-line as extended.

## **12. Evaluation and Comparison of Bids**

12.1 The Purchaser will evaluate and compare the bids previously determined to be substantially responsive.

12.2 The availability in India of spare parts and after-sales services for the equipment offered (imported goods) – in the bid; (the inclusion of cost of spare parts for comparison as per requirement will be at sole discretion of CIPET: IPT). CIPET: IPT reserves right to accept or to reject any or all bids either in part or in full without assigning any reasons thereof.

## **13. Contacting the Purchaser**

No Bidder shall contact/correspond / communicate the Purchaser on any matter relating to the bid at any time.

## **D. AWARD OF CONTRACT**

### **14. Post qualification**

14.1 The Purchaser will determine to its satisfaction whether the Bidder selected as having submitted the lowest evaluated responsive bid is qualified to satisfactorily perform the Contract.

14.2 The determination will take into account the Bidder's financial, technical and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to Clause 8, as well as such other information as the Purchaser deems necessary and appropriate.

14.3 An Affirmative determination will be a prerequisite for award of the Contract to the Bidder. A negative determination will result in rejection of the Bidder's bid,

### **15. Purchaser's right to vary Quantities at the Time of Award**

The Purchaser reserves the right at the time of award of Contract to increase or decrease of the quantity of goods and services specified in the Schedule of Requirements without any change in price or other terms and conditions.

### **16. Purchaser's Right to Accept any Bid and to Reject Any or All Bids**

The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidders or Bidders of the grounds for the purchaser's action.

### **17. Performance Security**

Performance security of 5% of total amount shall be kept for a period of 60 days from the date of completion of the work in all respect.

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## SECTION - II. TERMS AND CONDITIONS OF CONTRACT

### **Special Terms and Conditions / Instructions to Bidder**

1. The Tenderer is expected to examine all instructions, forms, terms and specifications in the Tender Documents. Failure to furnish all information required for the Tender Documents or submission of a Tender not substantially responsive to the Tender Documents in every respect will be at the Tenderer's risk and may result in rejection of the Tender.
2. The purchaser shall not be liable for any expenses whatsoever incurred by the Tenderer in the preparation of the tender whether his tender is accepted or not even if the purchaser opts for complete withdrawal of invitation of Tender.
3. The Tenderer is advised in his own interest to examine the Installation Site of CIPET Institute and Hostel premises before submission of the bid.
4. Installation of Cameras at various places of Institute and Hostel at CIPET: IPT, Kochi premises is as per the details provided by CIPET Authority.
5. Supplier shall be solely responsible for any defect in Items, quality of material etc. which may result in poor quality.
6. Exact specification along with Catalogue/ Photos of the items quoted should be submitted with suitable packing along with the Technical Bid.
7. Documentary evidence (signed by authorized signatory) proving that bidder fulfills the criteria as stated in Pre - qualification criteria.
8. Offer should be in two parts Viz., "TECHNICAL BID" and "FINANCIAL BID" and all bids must be submitted through the online portal [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET).
9. Any Tender received by the Purchaser after the deadline for submission of E-Tenders prescribed by the Purchaser, will be rejected. Conditional tender will be summarily rejected without prejudice so bidders are advised to quote the price as per N.I.T. conditions only.
10. Tenders shall remain valid for 90 days after the date of E-Tender and in case of Rate Contract it should be valid for 1 year.
11. The work should be completed within 1 weeks time from the date of issue of the Purchase Order / Work Order.
12. In case of non completion of work in all aspect as per the requirement within 1 Week from the date of issue of the Purchase Order / Work Order CIPET has right to charge liquidated damages @ 0.50% per week subject to maximum of 10% of the total purchase value.
13. The cost of tender document is Rs.590/- (Non Refundable) and Tenderers are requested to submit the tender fees on or before 01.10.2019, 17.00 Hrs, by Demand Draft drawn in favor of "CIPET: IPT, Kochi " payable at Ernakulam, failing which the tender will be rejected.
14. Performance security of 5% of total amount shall be kept for a period of 60 days from the date of completion of the work in all respect.
15. TDS (Tax Deducted at Source) and other applicable taxes will be deducted as per prevailing rules and regulations of the Government, as applicable.



16. The Tenderer shall complete the Tender Form and fill the appropriate Financial Bid Furnished in the Tender Documents, indicating for the goods to be supplied, a brief description of the Goods, quantity and prices.
17. The Bidder shall indicate on the Financial Bid attached to these documents, the unit prices and total Bid Prices of the goods, proposed to be supplied under the Contract.
18. Financial Bid should be submitted in the prescribed format (Excel Format) given under price schedule of the Tender Document.
19. The rate quoted by the Tenderer should be firm and no escalation on any account whatsoever shall be paid for this work.
20. CIPET will notify the successful Tenderer in writing by registered letter / e-mail to be confirmed that his tender has been accepted.
21. 100% amount shall be paid after successful supply, commissioning, configuration of entire system & testing of CCTV Cameras at the CIPET: IPT, Kochi as per the confirmation and on actual quantity ordered and received.
22. The suppliers shall be solely responsible for supplying the given models and installing them in the CIPET, Kochi Institute.
23. Selection and short listing of the models of cameras will be the sole discretion of CIPET.
24. The Principal Director & Head, CIPET: IPT, Kochi reserves the right to accept or reject any or all tenders at any point of time prior to issue of Purchase Order without assigning any reasons whatsoever and no correspondence shall be entertained in this regard.
25. In the case of a dispute or differences arising between the Purchaser and Supplier relating to any matter arising out or connected with this Tender, such dispute or differences shall be referred within the Jurisdiction of the Court, Ernakulam, Kerala.

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<b>SECTION III.SCHEDULE OF REQUIREMENTS</b>			
<b>Serial Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Delivery Schedule</b>
1	OUT DOOR IR- BULLET CAMERA IP IR 60 Mtrs, MAKE: HIKIVISION 1/2.8inch 2Megapixel progressive Starvis H.265 & H.264 dual -stream encoding. 5/30fps@1080 (1920*1080) WDR (120DB) DAY/NIGHT (ICR), 3DNR, AWB, AGC, BLC. Micro SD card slot up to 128 GB 2.7-13.5 mm vertical lens max IR LED LENTH 60CM IP 67 PoE	02 Nos	1 week
2	INDOOR IR NETWORK DOME CAMERA IP IR 30 MTRS. Make: HIKIVISION 1/2.7 INCH 2 MEGAPIXAL progressive CMOS H.265+&H.264 duel stream encoding 25/30 fps @1080p (1920*1080) DWDR ,DAY/NIGHT (ICR) 3 DNR ,HLC,AGC,BLC.2.8MM FIXED LENS MAX IR LED LENGTH 30 M. IP 67 PoE	22 Nos.	
3	INDOOR IR NETWORK DOME CAMERA WITH AUDIO IP IR 30 MTRS. Make: HIKIVISION 1/2.7 INCH 2 MEGAPIXAL progressive CMOS H.265+&H.264 duel stream encoding 25/30 fps @1080p (1920*1080) DWDR ,DAY/NIGHT (ICR) 3 DNR ,HLC,AGC,BLC.2.8MM FIXED LENS MAX IR LED LENGTH 30 M. IP 67 PoE	08 Nos.	
4	Microphone	04 Nos.	
5	4 Channel SMPS for Microphone Power Cabling	01 Nos.	
6	SUPP & INST OF 4K 32 CHANNEL Network video recorder Make: HIKIVISION, MODEL: DS -7732NI-K4 OR 8632NI-I8 .Up to 32 channel IP camera input. Total throughput 640MBPS. H.265.H.264 MJPEG/MPEG4 CODEC DECODING up to 12 Mp resolution preview and playback. 2SATA PORTS. UPTO 8TB CAPACITY for each HDD, 2 USB. 2HDMI/ VGA SIMULATANEOUS video output. Support Multi brand network cameras ONVIF Version 2.4 conformance.	01 Nos.	
7	SUPP & INST OF 8 TB HARD DISK. Make: Seagate Vendor has to supply 8 TB surveillance hard disk.	02 Nos.	
8	6U Rack 600 mm	02 Nos.	
9	RJ 45 Jack	32 Nos.	
10	24 port10/100/1000 POE network switch Make: Cisco	02 Nos.	
11	CAT 6 Patch Panel Unloaded Make: D -Link	02 Nos.	
12	Patch Panel Keystone Make: D -Link	32 Nos.	
13	Horizontal Cable Organizer 1U Loop	02 Nos.	
14	55 Inch Full HD LED TV Branded	01 Nos.	

15	CAT 6 UTP Cable Make: D-Link	700 Mtrs	
16	HDMI cable	01 Mtrs	
17	Electrical Wire Make: V-Guard/ Havells	400 Mtrs	
18	PVC Conduit	350 Mtrs	
19	Junction box 100*100*70 IP 65 polycarbonate weatherproof	32 Nos.	
20	Any additional accessories required to complete project.		
21	Installation and commissioning cable laying, fixing of cameras, configuration of entire system, testing, training & documentation.		
22	Provision to expand to other buildings.		

**SECTION IV. TECHNICAL SPECIFICATIONS**  
(Aide-Memoire)

Equipments offered are required for Research and Training purposes and should from the manufacturer's own standard of production, in supply and conforming as near as possible.

**SECTION V. MANUFACTURER'S AUTHORIZATION FORM**

No..... dated.....

To

M/s. CIPET: Institute of Plastics Technology (IPT)  
JNM Campus  
Udyogamandal P.O., Eloor  
Cochin – 683501.  
Kerala, INDIA.

Dear Sir

Ref: Bid Reference

We ..... who are established and reputable manufacturers of ..... having factories at .....and.....do hereby authorize M/s..... M/s..... M/s..... etc. (Name and address of Agents) to bid and conclude the contract with you against the above Bid are authorized to bid and conclude the contract in regard to this business against this specific Bid.

We hereby extend our full guarantee and warranty as per clause 8 of the Terms and Conditions of Contract for the goods offered for supply against this invitation for bid by the above firms.

Yours Faithfully,

(Name)  
for and on behalf of M/s.....  
(Name of Manufactures)

**Note:** This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.

**SECTION VI. BID FORM AND PRICE SCHEDULES**

Date: .....

Contract No: .....

To:  
M/s. CIPET: Institute of Plastics Technology (IPT)  
JNM Campus  
Udyogamandal P.O., Eloor  
Cochin – 683501.  
Kerala, INDIA.

Gentlemen:

Having examined the Bidding Documents including Addenda Nos. (insert Numbers), the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver (Description of Goods and Services) in conformity with the said Bidding Documents for the sum of (Total Bid Amount in Words and Figures) or such other sums as may be ascertained in accordance with the schedule of prices attached herewith and made part of this bid.

I/We have examined the details of the equipments to be supplied and have carefully noted the conditions of contract and the specification /drawings with all stipulations of which I/we agreed to comply.

We undertake, if our bid is accepted, to commence delivery within (Number) days and to complete delivery of all the items and perform incidental services as specified in the Contract within (Number) days calculated from the date of receipt of your Notification of Award/Letter of Credit.

If our bid is accepted, we will obtain the guarantee of a bank in a sum not exceeding.....% of the Contract Price for the due performance of the Contract. We agree to abide by this bid for a period of (Numbers) days from the date fixed for bid opening under Clause 9 of the Instruction to Bidders and shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.  
Dated this.....day of.....20.....

Signature: .....

(in the capacity of): .....

Duly Authorized to sign bid for and on behalf of .....

## SECTION VII. CONTRACT FORM

**THIS AGREEMENT** made the ..... day of, .....20.....  
Between **CIPET: Institute of Plastics Technology (IPT), JNM Campus, Udyogamandal P.O, Eloor, Cochin-683501 of India** (hereinafter “the Purchaser”) of one part and (Name of Supplier) of (City and Country of Supplier) hereinafter “the Supplier” of the other part:

**WHEREAS** the Purchaser is desirous that certain equipments and ancillary services should be provided by the Supplier, Viz., (Brief Description of Goods and Services) and has accepted a bid by the Supplier for the supply and services of those Goods and Services in the sum of (Contract Price in Words and Figures) (hereinafter “the Contract Price”).

### **NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contract hereinafter referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) the bid Form and Price schedule submitted by the Bidder;
  - (b) the Schedule of Requirements;
  - (c) the Technical Specifications;
  - (d) terms and Conditions of Contract; and
  - (e) the Purchaser’s Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects there in conformity in all respects with the provisions of the contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the goods and services which shall be supplied/provided by the supplier are as under

<b>SL. No</b>	<b>Brief Description of Goods &amp; Services</b>	<b>Quantity to be supplied</b>	<b>Unit Price in INR</b>	<b>Delivery terms</b>

**Total Value: in INR**

**Delivery Schedule:**

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day, month and year first above written.

Signed, Sealed and delivered by the

Said..... (For the Purchaser)

in the presence of: .....

Signed, Sealed and delivery by the

Said..... (For the Supplier)

in the presence of: .....

## **SECTION VIII**

**(Referred to in clause 7.2 C of Instruction to bidders)**

### **QUALIFICATION CRITERIA**

- (a) The bidder should be a manufacturer/ authorized distributor/ agent of a manufacturer, who must have designed, manufactured, tested and supplied the equipment(s) of similar to the type specified in the Schedule of requirements which shall be in successful operation for at least two years on the date of bid opening.
- (b) The bidder should furnish the information on the past five year's supplies of similar/ same goods/ equipments and satisfactory performance in the proforma given under Section IX.
- (c) Bidders shall invariably furnish documentary evidence (Client's Certificates) in support of the satisfactory operation of the equipment as specified above.
- (d) The bidder should furnish the Scope of Supply in a Separate Sheet.
- (e) The bidder should submit the Technical Catalogue/ Leaflet clearly mentioning the Model number, Name of equipment and technical details.
- (f) An undertaking from the Original Manufacturer of the supply of goods/ equipments (OEM) stating that they would facilitate the bidder on a regular basis with technology/ product update should be submitted.
- (g) The bidder should submit all the documents as mentioned in the check list. In absence of any of these documents, the tender will be liable for rejection.
- (h) Decision of Technical Committee will be final for qualification criteria.



**SECTION IX**

(Please see clause 7.2 (c) of instruction to bidders)

**PROFORMA FOR PERFORMANCE STATEMENT**

(for Similar/ Same Goods/ Equipment for a period of last three years)

Bid No.....Date of opening..... Time..... Hours

Name of the Firm.....

Order placed By .....	Order No and date	Description and quantity of ordered equipment	Value of the order	Date of completion of delivery		Remarks indicating reasons for late delivery, if any	Has the equipment been satisfactorily functioning?
				As per Contract	Actual		
1	2	3	4	5	6	7	8

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Signature and seal of the Bidder

(Please submit the copy of the installation/ commissioning report from minimum 2 buyers.)

**SECTION X**

**PROFORMA FOR DEVIATION STATEMENT**

Please see Clause 8.3 (C) of Instructions to Bidders

Bid Ref No.:

Date of Opening:

Time:

Name of the Firm:

Name of the Equipment quoted:

Model No.:

Purchaser's Specification	Bidder's Specification	Deviation, if any	Justification	Remarks

Note: Separate Deviation statements should be submitted along with the bid for all models / alternative quotes.

**Note: - Further if any e-Tender queries please contact the following officials of tenderwizard Mobile Numbers:**

**1) Tharanatha P - 9746118519 - Cochin. E-mail: [twhelpdesk213@gmail.com](mailto:twhelpdesk213@gmail.com)**

**CIPET: IPT reserves the right to accept or reject any or all tenders either in part or in full without assigning any reasons thereof.**



**CIPET: Institute of Plastics Technology (IPT),  
(Dept. of Chemicals & Petrochemicals,  
Ministry of Chemicals & Fertilizers, Govt. of India)  
Eloor, Udyogamandal P.O, Kochi – 683501.**

Phone: 0484-2555750/ 2541750 Fax: 0484-2551740

E-mail: [cbpst@cipet.gov.in](mailto:cbpst@cipet.gov.in) , [cipetkochi@gmail.com](mailto:cipetkochi@gmail.com)

Web: [www.cipet.gov.in](http://www.cipet.gov.in)

## **Notice Inviting E-Tender**

**Online E-TENDER No.: CIPET/IPT/KOCHI/PUR/TEN/2019-20/05**

CIPET: Institute of Plastics Technology (IPT) invites E-Tender in Two Bid Systems (Technical & Commercial) from Resourceful and Reliable Suppliers / Vendors for supply and installation of IP based CCTV camera system at CIPET: IPT, Udyogamandal, Kochi.

Sl. No	Description	EMD	Last Date for Online Submission	Technical Bid Opening
1	SUPPLY AND INSTALLATION OF IP BASED CCTV CAMERA SYSTEM	NIL	01/10/2019 (05.00 pm)	03/10/2019 (02.00 pm)

Interested and eligible bidders may view and download detailed tender documents from [www.cipet.gov.in](http://www.cipet.gov.in) [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET) & [www.eprocure.gov.in](http://www.eprocure.gov.in). All Bids must be submitted through the online portal [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET). However, Bidders are also requested to submit a copy of the online Technical Bid duly sealed and signed to the Director & Head, CIPET: Institute of Plastics Technology (IPT), JNM Campus, Udyogamandal P.O., Eloor, Cochin – 683501 on or before **03/10/2019 @ 02.00 p.m.**

The Tender Fee will be accepted in the form of Demand Draft drawn on any Indian Nationalized Bank favouring “CIPET: Institute of Plastics Technology (IPT), Kochi” payable at Ernakulam and shall be submitted at CIPET: IPT Kochi as specified, failing which bids will be summarily rejected. However, a soft copy of the Tender Fee shall also be uploaded along with the Technical Bid to be submitted online.

## Salient information about the e-Tender:

1. **Mode of submission:** ONLINE. No offline Tenders will be accepted.
2. **Availability of Tender Documents:** All Bid formats (Technical & Commercial) are available ONLINE at CIPET's e-Tender portal [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET) or [www.cipet.gov.in](http://www.cipet.gov.in) & [www.eprocure.gov.in](http://www.eprocure.gov.in). The registered vendors can download the Bids from these websites.
3. **Who can participate for this e-Tender:** The registered vendors of CIPET through [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET) can only participate in this tender process.
4. **How to register by a vendor:**
  - (a) The prospective bidders have to register with CIPET through the E-tender portal of CIPET at [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/CIPET) by **Online Payment** as applicable to M/s KEONICS LTD. On completion of the registration process, the bidders will be provided user ID and password. After receipt of User ID & Password, Bidders can log on at our e-Tender portal for downloading & uploading tender documents.
  - (b) **Tender Documents Fees** of Rs.590/- is Payable to CIPET: Institute of Plastics Technology (IPT) in the form of Demand Draft of Nationalize Bank not drawn before the Date of Releasing of NIT.
  - (c) Processing Fees is Payable Online separately to M/S KEONICS LTD. based on Estimated Cost of Tender. (Same will be known at Online)
5. **Is there any device requirement for participation in e-Tender:** Yes, Bidders should have valid **Class-III Digital Signature Certificate (DSC) device** for participating in e-Tender. For integrity of data and its authenticity/ non-repudiation of electronic records and in compliance with the IT Act, 2000, it is necessary for each user to have a Digital Certificate (DC), also referred to as Digital Signature Certificate (DSC), of Class-III issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer <http://www.cca.gov.in>].

## Contact details for e-Tender related issue:

Name of the Service Provider: KEONICS		
Contact Person	Telephone/E-mail	Remarks
Local Representative of KEONICS (Cochin): Mr. Tharanatha P	Mobile: 09746118519 E-mail: <a href="mailto:twhelpdesk213@gmail.com">twhelpdesk213@gmail.com</a>	For, Vendor registration/ DSC/any other issue Regarding e-Tender Process, please contact KEONICS as the details given in the previous columns

6. Bidders are hereby informed that all the documents to be scanned and submitted through online only. The Bidder should submit the PRICE BID only in the attached excel format.

7. While uploading/ submitting the documents, it should be ensured that the content should be the name of the document itself.

8. All pages of Tender documents with Addenda/ Corrigenda (if any) must be signed with proper official stamp and date by the Bidders/ or authorized Power of Attorney holders at the lower right hand corner.

9. Bidders are advised to visit CIPET's e-Tender portal regularly for any Addenda/ Corrigenda (if any) with regard to the e- Tender, for which no separate paper advertisement will be published.

**10. Last date of online submission of Tender bid: 01/10/2019 up to 05.00 p.m.**

**11. Date & Time of submission of Tender Fees must be in approved mode and duly signed and filled Technical Bid along with necessary enclosures and check list shall be submitted in physical form (hard copy), in person/ by speed post on or before 03/10/2019 at 02.00 p.m. at CIPET: Institute of Plastics Technology (IPT), Kochi, non-receipt of which the tenders are liable for rejection.**

**12. Date & Time of Technical Bid Opening: 03/10/2019 at 02.00 p.m.**

**13. Date & Time of Commercial Bid Opening:** Technically qualified bidders will be intimated through the e-tender portal.

**CIPET: Institute of Plastics Technology (IPT), reserves the absolute right to accept / reject any or all bids at any stage of the tender process without assigning any reason whatsoever.**

**Principal Director & Head**