

E-TENDER FOR HOSTEL MESS AND STAFF CANTEEN SERVICES

**TENDER NO: CIPET/E-TENDER/CSTS-MDU/MESS/2018-19 DATED 25.02.2019
Due Date: 11.03.2019**



at

**CENTRAL INSTITUTE OF PLASTICS ENGINEERING & TECHNOLOGY (CIPET),
CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS), MADURAI**

Department of Chemicals & Petrochemicals

Ministry of Chemicals & Fertilizers, Govt. of India

Thiruvathavur, Madurai – 625 110

Phone No.: +91-452-2424227, 277, 278, 229

Email.: atpdc.cipetmdu@gmail.com Web.: www.cipet.gov.in

NOTICE FOR INVITING E - TENDER

CIPET Madurai invites E-Tender in two Bid systems (Technical and Commercial) from registered and authorized agencies for providing student Hostel Mess & Staff Canteen Facility at CIPET: CSTS, Madurai.

S. No.	E-Tender No. & Date	Name of the Item / Work	EMD in (Rs.)	Tender Fees in Rs.	Last Date & Time of online Bid submission
1.	CIPET/E-TENDER/CSTS -MDU/ MESS/2018-19 Dated: 25.02.2019	Providing student Hostel Mess & Staff Canteen Facility to CIPET, Thiruvathavur, Madurai	50,000/- (Rupees Fifty Thousand Only)	2950/- (Rupees Two Thousand Nine Hundred and Fifty only)	11/03/2019 17.30Hrs.

Interested & eligible bidders may view and download from detailed tender documents from CIPET's e-Tender portal www.tenderwizard.com/ CIPET or www.cipet.gov.in All Bids must be submitted through online portal www.tenderwizard.com/ CIPET. However, Bidders are also requested to submit a hard copy of the online Technical Bid duly sealed and signed to **The Director & Head**, CIPET, Thiruvathavur, Madurai on or before 11/03/2019 @ 17.30 Hrs.

The Tender Fee and EMD will be accepted in the form of Demand Draft/Banker's Cheque drawn on any Indian Nationalized Bank favoring "CIPET - ATPDC" payable at Madurai should be sent in separate sealed cover within 11/03/2019 @ 17.30 Hrs. failing which bids will be summarily rejected. However, a soft copy of the Tender Fee and EMD shall also be uploaded along with the Technical Bid while submitting in online.

Silent information about the E-Tender:

1. Mode of submission: ONLINE. No offline Tenders will be accepted.
2. Availability of Tender Documents: All Bid formats (Technical & Commercial) are available ONLINE at CIPET's e- Tender portal [www.tenderwizard.com /](http://www.tenderwizard.com/) CIPET or www.cipet.gov.in The registered vendors can download the Bids from these websites.
3. Who can participate for this e-Tender: The registered vendors of CIPET through [www.tenderwizard.com/CIPET](http://www.tenderwizard.com/) can only participate in this tender process.

4. How to register by a vendor:
- The prospective bidders have to register with CIPET through the E-tender portal of CIPET at www.tenderwizard.com/CIPET by Online Payment of Rs. 1,500/- + 18% GST to M/S. KEONICS LTD. On completion of the registration process, the bidders will be provided user ID and password. After receipt of User ID & Password, Bidders can log on at our e-Tender portal for downloading & uploading tender documents.
 - Tender Documents Fees of Rs. 2950/- (Inc. GST) is Payable to CIPET, Madurai in the form of Demand Draft in favour of "CIPET – ATPDC", Madurai from any Nationalized Bank not drawn before the Date of Releasing of NIT.
 - Processing Fees is 0.01% on Annual Turnover (including GST) Payable Online separately to M/S. KEONICS LTD.
5. Is there any device requirement for participation in e-Tender: Yes, Bidders should have valid Class 3 Digital Signature Certificate (DSC) device for participating in e-Tender. For integrity of data and its authenticity/non-repudiation of electronic records and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC), also referred to as Digital Signature Certificate (DSC) of Class-III issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer <http://www.cca.gov.in>].
6. Contact details for e-Tender related issue:

Name of the Service Provider: KEONICS		
Contact Person	Telephone/E-mail	Remarks
Local Representative of KEONICS Mr. Madan	Mobile: 9941947400 Email: madhans19@gmail.com	Vendor registration or any other issues regarding e-Tender Process, please contact: KEONIS as the details given in the previous Columns.
KEONICS's Helpdesk:	Email: cipethelpdesk@gmail.com	

7. Bidders are hereby advised that all the documents to be submitted online are kept scanned and converted to PDF format in a separate folder on their computers before starting online submission. The schedule of rate (Excel Format) may be downloaded and rates may be filled appropriately in this format only. This file may also be saved in a separate folder on your computer.
8. While uploading/submitting the documents, it should be ensured that the file name should be the name of the document itself.

9. All pages of Tender documents with Addenda/Corrigenda (if any) must be signed with proper official stamp and date by the Bidders / or authorized power of attorney holders at the lower right-hand corner.
10. Bidders are advised to visit CIPET's E-Tender portal regularly for any Addenda/Corrigenda (if any) with regard to the e- Tender for which no separate paper advertisement will not be published.
11. Last date of online submission of Tender bid: 11/03/2019 upto 17.30 Hrs.
12. EMD, Tender Fee, with filled Technical Bid must be duly Signed & Sealed in separate cover along and with all necessary enclosures shall be submitted in physical form (hard copy) submitted in person/by speed post on or before 11/03/2019 @ 17.30 Hrs. at CIPET, Madurai. Non-receipt of which the Tenders are liable for rejection.
13. Date & Time of Technical Bid Opening: 12/03/2019 at 15.00 Hrs.
14. Date & Time of Financial Bid Opening: Technically qualified bidders will be intimated the date & time of commercial bis opening after technical bid evaluation through the e-Tender portal.
15. Venue for Opening Bids: CIPET: CSTS, Thiruvathavur, Madurai
Phone No.: +91-452-2424227, 277, 278,229.

CIPET reserves the absolute right to accept/reject any or all bids at any stage of the tender process without assigning any reason whatsoever.

**Director & Head
CIPET, Madurai**

IMPORTANT INFORMATION

S. No.	DESCRIPTION	DATE	TIME
1.	Start date/time of start of online bidding	25/02/2019	14.40 hrs.
2.	Last date/time of download of Tender Document	11/03/2019	17.00 hrs.
3.	Last date/time of submission of Online bid	11/03/2019	17.30 hrs.
4.	Date & Time of opening technical bid	12/03/2019	15.00 hrs.

- Date of Financial Bid opening shall be intimated to the Technically Successful Bidders only.
- Tender Fee – Rs. 2950/- (including GST) (should be submitted along with Technical bid)
- EMD – Rs. 50,000/- (should be submitted along with Technical bid).

ABOUT THE INSTITUTE

CIPET: CSTS, Madurai is a training institute in the field of Plastics and its allied materials. It has Head Office at Chennai and it is under the administrative control of Department of Chemicals and Petrochemicals governed under the Ministry of Chemicals and Fertilizers, Govt. of India. CIPET offers various Diploma courses for benefit of the students. In addition, to that CIPET is conducting various short-term courses to the weaker section of the SC/ST/OBC and Minority students and others including Industrialists. Altogether, more than 400 students are studying in the institute.

SCOPE OF WORKS FOR CANTEEN CATERER

CIPET: CSTS campus comprises of Design/CAD/CAM, Tool Room, two hostels and one guest house with 65 regular faculties, officers, staff and support personnel provided by outsourced service agencies. In addition, the institute is conducting various residential short-term courses. The students are accommodated in two hostel blocks located near to CIPET: CSTS where more than 300 short terms course students are staying in the hostel. While there is a Mess in the Institute's hostel to cater the requirements of students staying in the hostel, and also for the requirements of officers, staff and day scholars. The Canteen also serves tea/coffee/cold drinks, snacks, high tea, lunch/dinner etc. during official meetings, programme, seminars and functions organized by the Institute from time to time. In addition, people visiting CIPET: CSTS campus in connection with various academic activities of the Institute also avail these services.

ELIGIBILITY CONDITIONS FOR PARTICIPATION

BASIC ELIGIBILITY

- (a) The applicant should be in catering business (excluding beverage and snacks services) for a minimum period of three years as on 31.01.2019.
- (b) Experience of having successful run of the catering services during the last three years ending 31.01.2019 as per following:

- 3 similar completed works each having not less than 175 persons on its dining strength.
- 2 similar completed works each having not less than 250 persons on its dining strength.
- 1 similar completed works each having not less than 300 persons on its dining strength.

***Similar nature of work means the running of the Canteens/messes of institutions/ organizations/companies/guest houses.**

(c) Average Financial Turn-Over (Gross)

The bidder's average annual financial turnover (gross) in catering services during the last three financial years, i.e., 2015-16, 2016-17 and 2017-18, duly audited by CA should not be less than 35 Lakhs per year in which no turnover is shown would also be considered for working out the average.

(d) Financial Solvency

The bidder should have solvency of 30% of the cost of the work. A certificate to this effect may be enclosed from the banker.

(e) Performance Certification

The bidders' performance, as per format at Annexure-I for each work completed in the last three years and in hand should be certified by a responsible person from the concerned organization. The certificate should also indicate the compliance of statutory requirements.

(f) Tenders received of incomplete nature or without proper documents, including demand draft, shall be rejected.

ANNEXURE - II

PERMISSIBLE BRANDS OF CONSUMABLES ITEM	BRAND
Salt	Iodized salt, Tata, Annapurna, Saffola, Aashirvad, Nature Fresh or equal brand
Spices	Sakthi, MTR, Aachi & Everest
Oil	Refined sunflower oil, Sundrop, Nature Fresh, Gold winner & sunola
Pickle	Aachi, Ruchi, Anjal & Priya
Pappad	Sri Sastha, Mahilchi, Alagr & Kopuram, Maanmark
Atta	Aashirvad, Pillbury, Nature Fresh & Annapurna
Butter	Aavin, Amul & Britannia
Bread	Branded
Jam	Kissan, Lion & Aachi
Milk	Toned milk of Mother Dairy, AavinMilk & Arokya
Paneer	Amul & Mother Dairy
Tea	Brook Bond, Lipton, Tata & 3 Roses
Coffee	Nescafe, Sun rise & Bru
Biscuits	Britania, Parle & Sunfeast
Ice Cream, Lassi, Curd	Arun, Amul, Kwality & Aavin
Mixtures/Chips	Haldiram or equivalent
Mineral Water	ISI marked Kinley, Bisleri & Aquafina
Besan, Dal	Udhayam, Jayam, Tata, R-Select, Naga, Annapurna
Rice	Boiled Ponni, Aashirvad, Kitchen Brand, Mayil Brand, Cow Brand
Idly Rice	Cow Brand, Yes Brand, SLS Brand, Lotus Brand, Sunflower Brand
Juices	Real, Tropicana,



GOVERNMENT OF INDIA
CENTRAL INSTITUTE OF PLASTICS ENGINEERING & TECHNOLOGY (CIPET)
CENTRE FOR SKILLING AND TECHNICAL SUPPORT (CSTS)
Department of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. of India.
Survey no:489/1,Near Periyar Samathuvapuram, Thiruvathavur, Madurai-625 110
COMMERCIAL BID



TENDER NO.:		CIPET/E-TENDER/CSTS-MDU/MESS/2018-19			
NAME OF THE CONTRACTOR:					
FULL ADDRESS:					
TEL NO., FAX NO. & EMAIL ID:					
Contractor Reference No.:					
(A)	Hostel Mess Rate / Charges Per Student :				
	MENU DETAILS OF STUDENTS HOSTEL MESS				
		BREAKFAST	LUNCH	DINNER	SNACKS
1	MONDAY	POORI-04 Nos. MASALA (Potato)	RICE (Unlimited), POONDU THOKKU, PORIYAL-75 gms, KOOTU-100 gms, APPALAM-01 No, RASAM, BUTTER MILK, PICKLE	IDLI-04 Nos., SAMBAR, PUDHINA/CORIANDER CHUTNEY, CURD RICE	TEA (2 times), GREEN GRAM
2	TUESDAY	VENPONGAL (Unlimited), PARUPPU VADAI-01, SAMBAR, COCUNUT CHUTNEY	RICE(Unlimited), SAMBAR, PORIYAL-75 gms, KOOTU-100gms, APPALAM-01 No, RASAM, BUTTER MILK, PICKLE	CHAPPATHI-04 Nos. CHENA MASALA, CURD RICE	TEA (2 times), BISCUIT (Marie Gold)
3	WEDNESDAY	IDLI -04 Nos, MEDHU VADAI-01, SAMBAR, CURRY LEAVES CHUTNEY	CHAPPATHI-01 No., VEG.BIRIYANI-250 gms, CURD RICE (Unlimited), POTATO CHIPS-05 gms, ONION RAITA,PICKLE	DOSAI-04 Nos., SAMBAR, COCONUT CHUTNEY, CURD RICE	TEA (2 times), PEAS
4	THURSDAY	POORI-04 Nos CHENA MASALA	RICE (Unlimited), KARAKULAMBU,PORIYAL, KOOTU-100 gms, APPALAM-01 No, RASAM, BUTTER MILK, PICKLE	IDLI-04 Nos., SAMBAR, PEANUT CHUTNEY, CURD RICE	TEA (2 times), BISCUIT (Marie Gold)
5	FRIDAY	DOSAI-04 Nos, SAMBAR, TOMATO CHUTNEY	RICE (Unlimited),SAMBAR, PORIYAL-75 gms, KOOTU-100 gms, APPALAM-01 No, RASAM,BUTTERMILK,PICKLE	PAROTTA-04 Nos., CURD RICE, KURUMA	TEA (2 times), SUNDAL
6	SATURDAY	IDLY-04 Nos, SAMBAR, COCUNUT CHUTNEY	RICE (Unlimited), PULIKULAMBU, PORIYAL- 75 gms, KOOTU-100 gms, APPALAM -01 No, RASAM, BUTTERMILK, PICKLE	CHAPPATHI-04 Nos., KURUMA CURD RICE	TEA (2 times), BISCUIT (Marie Gold)
7	SUNDAY	BREAD-06Nos., JAM SACHET- 02 Nos., BUTTER SACHET - 01 No., BANANA -01 No.	VEG.BIRIYANI (Unlimited), KURUMA, RAITHA	DOSAI-04 Nos., SAMBAR, TOMATO CHUTNEY, CURD RICE	TEA (2 times), BENGAL GRAM
Rate per day-Rs. (BREAKFAST, LUNCH,DINNER& SNACKS)		Remarks (if any)			
		Rate (Rs.)		REMARKS	
(B)	SPECIAL OCCASION	IDLY -2NOS, POORI -1 NO. RAVAKESARI- 75 GMS, MEDHU VADAI-01			
		CHICKEN BIRIYANI/ VEG BIRIYANI, DHALCHA, RAITHA, CHICKEN 65- 100gms (Boneless)/ Gobi 65- 100gms , Gulab Jamoon -01 Nos.			
		CHICKEN 65- 100gms (Boneless)/ Gobi 65- 100gms Chicken Masala- 150 gms			
(c)	REFRESHMENT	TEA (150ML)			
		COFFEE (150ML)			
		MILK (300ML)			
		Mineral Water, Cold Drinks & Snacks packets etc.	as per MRP Price		
		Puff / Sandwich / Samosa (2Piece) with Sauce / Bread & Jam / Sweets			
		Veg Sandwich/ Grilled Veg Sandwich/ Chilli Cheese Toast/Bread Omelette (to be available daily)			

*The Menu may subject to Change

NOTE

Mess out will be granted for minimum 5 days subject to the information to Hostel Warden and the students can avail 10 days per semester.

There will be two semester breaks in a year

Duration	Months
2 Weeks	Jan / Feb
3 Weeks	Jul / Aug.

I hereby agreed to provide and serve the items as mentioned above as per price quoted by me as per the terms and conditions. The rate quoted is inclusive of all material as per annexure-II, fuel, cooking and all services, all statutory taxes including service tax, duties and levies etc. except water and electricity.

Name	
Telephone No	

Tenderer Signature with Seal