



Advanced Polymer Design & Development Research Laboratory (APDDRL)
Central Institute of Plastics Engineering and Technology (CIPET)

(Department of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. of India), #488-B, 4th Floor, Block-2, KIADB Building,
14th Cross, Peenya 2nd Stage, Bengaluru – 560058

Annexure to EOI No. CIPET/APDDRL/EVENT/DEC/19-20/02

Scope of Work: Event Management Service for Inauguration of CIPET APDDRL at Devanahalli, Bengaluru (Stage/Building/Venue Decoration & Lightings, Audio-Visual System for Slide Presentation, Live Streaming, Cultural Programmes, Stage & Venue Backdrop/Banner, Display Boards, Emcee, Counters, Stalls, Poster Boards/Stands, hiring of Furniture & Electronic & Electrical Items and any other associated Work/Supply required for the Event and Catering Service)

“VENDOR REGISTRATION FORM”

“General Information”

Bidders/Firm Name:

Bidders/Firm Details*

Postal Address (Registered/Branch office):

Contact Number:

Email ID:

Website:

*Enclose Company Profile with registration details:

Establishment Year:

Proprietor/Contact Person Name:

Designation:

Mobile No:

Telephone No:

VENDOR DETAILS

Fax No:		
Email ID:		
Type of Firm: (Tick only)	Sole Proprietor	[]
	Partnership	[]
	Private Limited Co.	[]
	Public Limited Co.	[]
	Public Sector	[]
	Any other	[]
Nature of Business/Services Offered: (Tick only)	Event Management & Catering Service	[]
Business Profile & events organized in last 3 Financial years	Provide Customer List, available facilities and other details along with supporting documents.	
Similar work experience in last 3 Financial years. (Enclose Work Orders/ Work Completion Report etc)		
Enclose Performance Certificates from Clients		

“Financial Information”

Details of Bank Account	Name of Bank:	
	Branch:	
	Address:	
	Contact:	
	Email ID:	
	IFSC Code:	
	MICR Code:	
	Account Name:	
	Account Number:	
Account Type:		
GST No. (Enclose Copy)		
PAN No: (Enclose Copy)		
IT Return of last 3 years (Enclose Copy)		
Average Audited	F. Y. 2018-19	Rs. (In Lacs)



VENDOR DETAILS

Annual Turn Over of last 3 Years: (Please Mention)	F. Y. 2017-18	Rs. (In Lacs)
	F. Y. 2016-17	Rs. (In Lacs)

DECLARATION

The above information is true to the best of my knowledge and we undertake to inform CIPET APDDRL for any change in our business details.

Place:
Date:

Authorized Signature
with seal

(FOR OFFICE USE ONLY)

As Presented by Vendor/Bidder:

Technical Capability: Satisfactory/Not Satisfactory
Present Customer list: Satisfactory/Not Satisfactory
Facilities Available: Satisfactory/Not Satisfactory
Financial Status: Satisfactory/Not Satisfactory

Whether vendor/Bidder can be registered/Qualified: Yes/No

Date:

Signature of Approving Authority

NOTE

1. The envelope should be Superscripted with the **EOI No.**
2. All Services shall be engaged as per established procedures.
3. CIPET APDDRL reserves the right to accept or reject any Vendor/Bidder application form without assigning any reasons thereof.