

CIPET: IPT, AHMEDABAD



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ONLINE TENDER FOR **SUPPLY, INSTALLATION, TESTING & COMMISSIONING** **OF**

Sr. No.	Name of Equipment	E-Tender No.
1.	Vector Network Analyzer USB	CIPET/AHD/NA/2019/01

LAST DATE FOR SUBMISSION OF ONLINE BID: 01.03.2019: 13:00 Hrs.

CIPET: INSTITUTE OF PLASTICS TECHNOLOGY (IPT),

(Department of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. of India)

Plot No 630, Phase IV, GIDC Vatva, Ahmedabad - 382445

E-mail: cipetahmd@gmail.com

Website: www.cipet.gov.in

Ph. No.: 079-40103903/32/04, Fax: 079-40083905/06

Notice Inviting Online E-Tender

E-Tender No.: CIPET/AHD/NA/2019/01

Date: 16.02.2019

CIPET: IPT, Ahmedabad invites E-Tender in two Bid systems (Technical and Commercial) for Supply, Installation, Testing & Commissioning of the following equipment at CIPET: IPT, Ahmedabad.

Sl. No.	Description	EMD (Rs.)	Eligibility	Tender Fee (Rs.)
1.	Vector Network Analyzer USB	35,000	Authorized Manufacturer/Dealer	1,000

Interested and eligible bidders may view and download detailed tender documents from CIPET's e-Tender

Portal www.tenderwizard.com/CIPET. **All Bids must be submitted through online**

portal www.tenderwizard.com/CIPET. However, Bidders are also requested to submit a hard copy of the online Technical Bid duly sealed and send to the The Principal Director & Head, Plot No 630, Phase IV, GIDC Vatva, Ahmedabad - 382445 **on or before 01.03.2019 @ 13:00 Hrs.**

The Tender Fee will be accepted in the form of Demand Draft drawn through any Indian Nationalized Bank Favoring "**CIPET**" **payable at Ahmedabad** and shall be submitted at CIPET: IPT, Ahmedabad as specified on or before **01.03.2019 up to 13:00 Hrs.** in separate sealed cover failing which bids will be summarily rejected. **However, a soft copy of the Tender Fee shall also be uploaded along with the Technical Bid online.**

Salient information about E-Tender:

- 1. Mode of submission: ONLINE.** No offline Tenders will be accepted.
- 2. Availability of Tender Documents:** All Bid formats (Technical & Commercial) are available online at CIPET's e-Tender portal www.tenderwizard.com/CIPET.
- 3. Who can participate for this e-Tender:** The registered vendors of CIPET through www.tenderwizard.com/CIPET can only participate in this tender process.
- 4. How to register as a vendor:**
 - (a) The prospective bidders have to register with CIPET through the E-tender portal of CIPET. On completion of the registration process, the bidders will be provided user ID and password. After receipt of User ID & Password, Bidders can log on at our e-Tender portal www.tenderwizard.com/CIPET for downloading & uploading tender documents.
 - (b) Tender Document Fee of Rs. 1,000 (Non-Refundable) will be payable to CIPET in the form of Demand Draft (DD) drawn from any Nationalized Bank.
- 5. Is there any device requirement for participation in e-Tender: Yes,** Bidders should have valid Class III Digital Signature Certificate (D.S.C) device for participating in e-Tender. For integrity of data and its authenticity/non- repudiation of electronic records and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Signature Certificate (DSC) issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA).

6. Contact details for e-Tendering Process:

Name of the Service Provider: KEONICS LTD		
Representative Contact Person of M/S KEONICS LTD CIPET: IPT, Ahmedabad	Mr. Sunil Kumar Patel	Telephone/E-mail
		Mobile : 9624981992 & 9714881992
		Email id : twhelpdesk426@gmail.com

7. Bidders are hereby advised that all the documents to be submitted online are kept scanned and converted to PDF format in a separate folder on their computers before starting online submission.
8. While uploading/submitted the documents, it should be ensured that the file name should be the name of the document itself.
9. All pages of Tender documents must be signed with proper official stamp and date by the Bidders / or authorized power of attorney holders at the lower right hand corner.
10. Bidders are advised to visit CIPET's e-Tender portal regularly for any Corrigendum with regard to the e- Tender for which no separate paper advertisement will be published.
11. Tender Fee must be submitted in approved mode and duly Signed and Sealed in separate cover along with filled Technical Bid and with necessary enclosures shall be submitted in physical form (Hard Copy), in Person/by speed post on or before 01.03.2019 @ 13:00 Hrs. at CIPET: IPT, Ahmedabad. Non receipt of the same will lead to rejection of the tender document.
12. Date & Time of Technical Bid Opening: 01.03.2019 at 15:00 Hrs.
13. Date & Time of Commercial Bid Opening: Technically qualified bidders will be intimated about the date & time after technical bid evaluation through the e-Tender portal/mail.
14. **Venue for Opening of Bids:** CIPET: IPT, Ahmedabad, Plot No 630, Phase IV, G.I.D.C Vatva, Ahmedabad.

15. Eligibility Criteria:

- Age of the Firm : Minimum 05 years as on 31.01.2019
- Average Annual Turnover : **25 Lakhs**
years along with Income Tax Return (ITR), Balance Sheet, Profit & Loss
and above in the last 03 financial
A/c & Trading A/c).
- Individual Work Order/Purchase Order : Similar experience of supply & installation of **R&D Equipment's** to other organizations during last 05 years along with Purchase Order copies.
- Registration Certificate : Firm establishment, GST & Others etc. Attach Photocopy of all Certificates.
- PAN No. : The firm should have valid PAN No (Attach Photocopy).

Firm should not have Black listing History with Govt., Semi Govt., Boards, and Corporations.

CIPET: IPT, Ahmedabad reserves the absolute right to accept/reject any or all bids at any stage of the tender process without assigning any reason whatsoever.

Principal Director & Head

THIS TENDER DOCUMENT FORM CONTAINS

SECTION I TO IX

SECTION I

INTRODUCTION

Central Institute of Plastics Engineering & Technology (CIPET) was established in 1968 by Government of India with the assistance of United Nations Development Programme (UNDP) at Chennai. The main objective of setting up of the institute was to develop manpower in different disciplines of Plastics Engineering & Technology as no similar institute was in existence in the country. International Labour Organization (ILO) served as the executing agency. During the initial project period between 1968 and 1973, the institute achieved the targets envisaged and was rated as one of the most successful UNDP projects implemented worldwide. Today CIPET is a premier national institution under the aegis of the Ministry of Chemicals & Fertilizers, Govt. of India fully devoted to Skill Development, Technology Support Services, Academic and Research (STAR). CIPET operates from various locations spread across the country catering to the needs of Polymer and allied industries.

CIPET stands tall not only as a premier institute in the country but also emerged as a global institution renowned for its research & development in the niche areas of Polymer Science & Technology and high quality Education & Skill development in the field of plastics. CIPET has been accredited with ISO 9001:2008 QMS, ISO/IEC - 17025, ISO/IEC - 17020 certification on Design, Development and Conduct of specialized training courses in Plastics Engineering & Technology and rendering technical /consultancy services in design, tooling, plastics processing & testing for the benefit of plastics & allied industry. Besides, STAR activities, CIPET also plays pivotal role in generating employment opportunities especially for unemployed and underemployed youth, promoting entrepreneurs through various skill development training programs.

Headquartered in Chennai, CIPET has centres at Ahmedabad, Amritsar, Aurangabad, Agartala, Baddi, Balasore, Bengaluru, Bhopal, Bhubaneswar, Chandrapur, Chennai, Dehradun, Gurgaon, Guwahati, Gwalior, Hyderabad, Hajipur, Haldia, Imphal, Jaipur, Kochi, Lucknow, Madurai, Murthal, Mysore, Raipur, Ranchi, Valsad and Vijayawada. All the state-of-the-art centers are equipped with excellent infrastructure facilities in the areas of Design, CAD/CAM/CAE, Tooling & Mould Manufacturing, Plastics processing, Testing and Quality Assurance with plan fund support from Government of India. The infrastructure facilities in terms machinery, equipments and technology are continuously upgraded and modernized in tune with needs of plastics & allied industries.

CIPET renders Technology Support Service in the areas of design, tooling, plastics processing and testing and quality assurance in India and abroad. CIPET has been in the forefront of strengthening the technological capabilities and has been constantly building capacities and leveraging its expertise, caliber and skill sets to meet the emerging and evolving needs of the industries.

CIPET works in close liaison with industries to implement its initiatives in the areas of Polymer and allied industries in accordance with the environmental policies of the country. CIPET's sustained efforts in creating awareness on environmental issues towards plastics and plastics waste management has been very well received by the industry.

SECTION : II

INSTRUCTIONS TO BIDDER

1. The Tenderer is advised to examine all instructions, forms, terms & conditions and specifications in the Tender Documents. Failure to furnish all information required for the Tender Documents or submission of a Tender not substantially responsive to the Tender Documents in every respect will be at the Tenderer's risk and may result in rejection of the Tender.
2. The Tenderer shall complete the Tender Form and fill the price bid online only Furnished in the Tender Documents, indicating for the goods to be supplied, a brief description of the Goods, and their country of origin, quantity and prices.
3. The cost of tender document is **Rs. 1,000 (Non Refundable)** and Tenderer's is requested to submit the tender fees in the form of Demand Draft drawn in favour of "**CIPET**" payable at **Ahmedabad** on or before **01.03.2019 @ 13.00** hrs. failing which the tender will be rejected.

4. Offer should be of two parts Viz., “**TECHNICAL BID**” and “**COMMERCIAL BID**” and all bids must be submitted through the online portal www.tenderwizard.com/CIPET.

- 4.1 Detailed specification of the base equipment’s along with the specification of accessories, which are included in the Base unit.
- 4.2 Product Literature
- 4.3 Proforma for Performance Statement
- 4.4 Qualification Criteria
- 4.5 List of spare parts included.
- 4.6 List of optional accessories with their technical specification.
- 4.7 Manufacturer’s Authorization Form (M.A.F)
- 4.8 Deviation Statement
- 4.9 Demand Draft of Tender Fees of Rs.1 , 0 0 0 and DD of EMD
- 4.10 Certificates of GST Registration
- 4.11 Registration Certificate in support of establishment of the firm.
- 4.12 PAN No. Registration Copy
- 4.13 Experience of having successfully supplied & installation of R&D Equipment’s during last 05 financial years along with Purchase Order copies.
- 4.14 The firm should enclose Income Tax Return during the last Three Financial Years (2015-16, 2016-17 & 2017-18) along with Balance Sheet, Profit & Loss A/c & Trading A/c.
- 4.15 Delivery Period of the Equipment along with all terms & conditions.

Any other information which the bidder would like to state about the technicality of the equipment.

5. Financial Bid (Price Schedule) should be submitted online only.
6. Any Tender received by the CIPET IPT Ahmedabad after the deadline for submission of E-Tenders prescribed by CIPET, will be rejected.
7. Tenders shall remain valid for period of 120 days from the date of opening of E-Tender.
8. CIPET will notify the successful tenderer in writing by a registered letter /e-mail to confirm that his tender has been accepted.

9. Government Taxes will be deducted as per prevailing rules and regulations of the Government.
10. No extra supply/work shall be done without the written permission of CIPET. We shall not be responsible if the bidder executes any extra work without written order.
11. **PENALTY CLAUSE**: The supply/work should be completed within 30 days from the date of award of purchase order. Failure to do so will attract penalty @ 5% of the purchase order value inclusive of all taxes per week, maximum to 4 weeks. Additional time will not be granted in any circumstances and in such cases EMD will be forfeited.
12. Tenderer/Supplier has to submit original and three copies of the invoice showing goods description, quantity, unit price, total amount along with Manufacturer's / Supplier's guarantee Certificate and Inspection Certificate issued by the nominated inspection agency.
13. In the case of dispute or differences arising between CIPET and qualified bidder relating to any matter connected with this tender, such dispute or differences shall be settled within the Jurisdiction of Court, Ahmedabad, Gujarat.
14. 80% amount shall be paid on supply of the R&D Equipment's at CIPET IPT, Ahmedabad and balance 15% amount shall be paid on completion of Installation, Testing and Commissioning of machine at site along with the certificates. The remaining 05% after completion of Performance Guarantee.
15. The Bank Guarantee and Manufacturers Authorization Form (M.A.F) has to be given separately for every item.
16. The Principal Director & Head CIPET IPT, Ahmedabad reserves the right to accept or reject any tender or all tenders at any time, prior to award of contract without assigning any reasons whatsoever and no correspondence shall be entertained in this regard.

17. **Bank Guarantee:** It has to be submitted within 07 days on receipt of Purchase Order, the bidder shall furnish Bank Guarantee to CIPET: IPT, Ahmedabad for an amount of 05% of the Purchase Order value and same shall be returned on Completion of performance Obligations including warranty obligations.

18. Other General Terms:

1. Equipment wherein the computer systems & Printers are to be supplied with original and latest operating systems, MS Office and the operating software for the equipment. Separate Pen drive /CD to be supplied consisting the software of the equipment to enable for re-installation of software in case of requirement including all necessary accessories like key board, mouse, mouse pad, DVD drives, Monitor etc. required for computer systems.
2. Necessary safety accessories/items for operating the equipment also to be supplied.
3. Equipment installation manual, Operating procedure manual, Maintenance Manual etc should be provided both in hard and soft copies.
4. Calibration certificates (wherever required) should be on the name of CIPET: IPT, Ahmedabad and consists of NABL Emblem.
5. 1 year warranty/guarantee to be given on the equipment.
6. The bidder has to submit individual Bank Guarantee, Manufacturer Authorization Form (M.A.F), Performance Statement and Deviation Statement of individual items.

SECTION : III

SCHEDULE OF REQUIRMENT (SOR)

Name of the Project: Supply, Installation, Testing & Commissioning of Vector Network Analyzer USB at CIPE T: IPT, Ahmedabad

Sr. No.	Description of the Item	Qty.
1.	Vector Network Analyzer USB	01

NOTE: The bidder has to quote separately for any additional /optional accessories.

SECTION : IV
TECHNICAL BID – VECTOR NETWORK ANALYZER USB

Name of the Project: Supply, Installation, Testing & Commissioning of Vector Network Analyzer USB at CIPET : IPT, Ahmedabad

Sr. No.	Particulars
1	Name of the Supplier / Manufacturer
2	Postal address
3	Telephone No. with STD code
4	Fax with STD code
5	Name of Contact person
6	Mobile No.
7	E-Mail ID
8	Following Documents To Be Scanned And Uploaded on the Website www.tenderwizard.com/CIPET
9	The firm should have valid registration certificate in support of establishment of the firm.
10	Permanent Account Number (PAN) Registration
11	Certificates of GST Registration
12	The firm should be the Manufacturer, Authorized Dealer/Distributor/Supplier of the R&D Equipment's.
13	Similar Experience of having successfully supplied & installation of R&D Equipment's to other organization during last 05 year along with Purchase Order copies.
14	The firm should enclose Annual Turnover valuing more than Rs. 25 Lakhs and above during the last 03 financial years (2015-16, 2016-17 & 2017-18) in prescribed format (Annexure-I) and with CA Certified Turnover certificate.
15	The firm should enclose Final Account (Balance Sheet, Profit & Loss A/c & Trading A/c) during the last Three Financial Years (2015-16, 2016-17 & 2017-18)
16	The firm should enclose Income Tax Return during the last Three Assessment Years (2015-16, 2016-17 & 2017-18)
17	Performa For Performance Statement
18	Demand Draft No. & Date of Tender Fee of Rs. 1,000/- Demand Draft No. & Date for EMD of Rs 35,000/-
19	Delivery Period of the equipment along with all terms & conditions
20	List of Customers
21	Validity of offer

Date:

Seal & Sign. of bidder

SECTION : V

MANUFACTURER'S/ DEALER'S AUTHORIZATION FORM

No.....Date.....

To,
M/s. CIPET: Institute of Plastics Technology (IPT), Ahmedabad
Plot No 630, Phase IV, GIDC Vatva, Ahmedabad - 382445

Dear Sir

Ref: Bid Reference:

We who are established and reputable manufacturers of
.....having factories atand.....do
hereby authorize M/s.....
(Name and address of Agents) to bid, negotiate and conclude the contract with your organization for the
above Bid.

No company or firm or individual other than M/s.....
are authorized to bid, negotiate and conclude the contract in regard to tender No CIPET/AHD/NA/2019/01.

We hereby extend our full guarantee and warranty as per Terms and Conditions of Contract for the goods
offered for supply against this invitation for bid by CIPET: IPT, Ahmedabad for supply of Vector Network
Analyzer USB.

Yours Faithfully,

(Name)

For and on behalf of M/s.....

(Name of Manufactures)

**Note: This letter of authority should be on the letterhead of the manufacturing concern and should
be signed by a person competent and having the power of attorney to bind the manufacturer.**

SECTION VI

BANK GUARANTEE FORM

**M/s. CIPET: Institute of Plastics Technology (IPT), Ahmedabad
Plot No 630, Phase IV, GIDC Vatva, Ahmedabad – 382445.**

WHEREAS(Name of Bidder)

Hereinafter called “the Supplier” has undertaken, in pursuance of Notification of Contract No **CIPET/AHD/NA/2019/01** dated **16.02.2019** to supply and installation of **Vector Network Analyzer USB** to CIPET IPT, Ahmedabad.

AND WHEREAS it has stipulated by you with a Bank Guarantee issue by Nationalized Bank recognized bank for the sum specified therein as security for compliance with the Supplier’s performance obligations in accordance with the Tender. AND WHEREAS we have agreed to give the Supplier a Bank Guarantee.

Therefore We hereby affirm that we are Guarantors are responsible to you, on behalf of the Supplier, up to a total of (5% of Purchase Order value inclusive of all taxes) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without any argument, any sum of (5% of Purchase order value inclusive of all taxes) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....20.....

Signature and Seal of Guarantors

.....
.....

Date

Address:

SECTION VII

PROFORMA OF PERFORMANCE STATEMENT

(For Equipment for a period of last three years)

Bid No: CIPET/AHD/NA/2019/01 Dated 16.02.2018

Date of Opening.....TimeHours

Name of the Firm

Order placed by (Full Address of Purchaser)	Order No and date	Description & Quantity of ordered equipment	Value of order	Date of completion of delivery As per Contract	Delivery (actual)	Remarks indicating reasons for late delivery, if any	Has the equipment been satisfactorily Functioning ?
1	2	3	4	5	6	7	8

Signature and Seal of the Bidder

SECTION VIII

PROFORMA OF DEVIATION STATEMENT

Bid Ref No:

Date of Opening:

Time:

Name of the Firm:

Name of the Equipment quoted:

Model No.:

Purchaser's Specification	Bidders Specification	Deviation, if any	Justification	Remarks

SECTION: IX

CHECK LIST

E-TENDER No.: CIPET/AHD/NA/2019/01

1. Have you deposited requisite Tender Fees?
2. Have you enclosed requisite EMD?
3. Have you enclosed valid Registration Certificate of Establishment of Firm?
4. Have you enclosed your PAN Certificate?
5. Have you enclosed Income Tax Return (ITR) Certificate for last 3 years?
6. Have you enclosed Registration Certificate of GST?
7. Have you sealed & signed all the pages of Tender document?
8. Have you enclosed experience certificate/work orders copies?
9. Have you enclosed Annual Turnover Certificate issued by Chartered Accountant?
10. Have you enclosed Product Literature?
11. Have you enclosed Proforma of Performance Statement?
12. Have you enclosed Manufacturer's Authorization Form (M.A.F)?
13. Have you enclosed Deviation Statement?

ANNEXURE-I

CERTIFICATION OF VERIFICATION BY THE CHARTERED ACCOUNTANT

This is to certify that the total annual turnover from business furnished by M/s..... for the last three years i.e. 2015-16, 2016-17 & 2017-18 is as detailed below and as furnished in the enclosed statement of accounts, is verified by us and found correct.

S. No.	Financial Year	Annual Turnover (In Lakhs)
1	2015-2016	
2	2016-2017	
3	2017-2018	

CHARTERED ACCOUNTANT
SIGNATURE WITH SEAL

MY MEMBERSHIP NO: _____

ADDRESS: _____

