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| CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY  cid:image001.png@01D96D58.C920CD20  **Terms and Conditions**  **for**  **SUPPLY OF HDPE/PP Push Plug Inner Venting Part (Part 2)**      **Department: Processing** |

**ATC**

**List of Documents to be uploaded online**

E.M.D Rs. 18000/- (Eighteen Thousand only) (Online Transfer on CIPET CSTS Aurangabad Holding Account, Canara bank A/c No- 120028052862 IFSC – CNRB0003916

**(Bidder Registered Under Micro & Small Enterprise (MSE’s) as defined as MSE Procurement policy issued by department of MSME or register with central purchase Organization will be considered for relaxation of EMD If proper certificate is enclosed.)**

01. (**Annexure I) :-** Company Profile with product brochure and Valid license copy of registration of the firm /company, PAN,GST and authorization certificate of dealer Distributor etc. No. of years of experience details in related to service in Govt/Pvt Organization.

02. . **(Annexure II) :-** Copy of Similar supply/Purchase Order done in Industry /institute in last 3 years

03. **(Annexure III)** :- Copy of the last Three Financial year audited balance sheet,P/L A/c and Income Tax Returns i.e. F.Y.2020 - 21, 2021-22 and 2022-23 along with income Tax returns

04. **(Annexure IV)** :- Sign with stamp / seal Copy of Declaration.

05. **(Annexure V) :-** Self Declaration/ Undertaking on own letter head regarding not black listed by any Govt/ Pvt Organization

06. **(Annexure VI) :-Proforma for Performance Statement**

The Bidder has the financial, technical, and production capability necessary to perform the Contract and meets the criteria outlined in the qualification criteria specified in **(Annexure VI)** (Bidders should furnish information on their past performance at least 03 Years and as per Proforma in Annexure VI) .

07. Client/Customer Certificates (At Least Two) in support of satisfactory operation of the product in line with performance statement and purchase order copy.

08.Name and addresses of bankers with whom the account is maintained.

09. Annual Turnover Certificate Certified by Chartered Accountants of last three years

10. Sign with stamp / seal Copy of General Terms and Condition.

11. The bidder/s have to submit the declaration on the company letter head agreeing to supply the product strictly as per published specification and drawings.(The content of the specification and drawings to be mentioned with signed and stamp

12. **Technical Qualification (Main Criteria)**

**The technically qualified bidder/s have to submit the sample as per specification and Drawings within 7 days from the date of communication, failed to submit the sample within the prescribed period will lead to disqualification in the technical evaluation itself.**

Note:

All Technical details (eg. Documents Comprising the Technical Bid (as mentioned above)) should be uploaded in eligibility bid of GeM portal, failing which the bid stands invalid & rejected.

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| |  |  |  |  | | --- | --- | --- | --- | | (A) Profile of the Firm (Annexure I) | | | | | i) | Name of the Firm | : |  | | ii) | Complete Address with Pin code | : |  | | iii) | Phone / Fax Nos. | : |  | | iv) | E – mail id (if any) | : |  | | v) | Detail of Experience in the field of operation | : |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Name & Capacity (Proprietor / Partner etc.) | | Address | | | Qualification | Experience (in years) | |  | |  | | |  |  | |  | |  | | |  |  | |  | |  | | |  |  | |  | |  | | |  |  | | vi) | No. of employees working in the firm | | : |  | | | | | vii) | Firm’s registration No. & details | | : |  | | | | | viii) | GST/ Sales tax / VAT / ST registration no. & details Please | | : |  | | | | | ix) | PAN / TAN no. | | : |  | | | | | x) | Additional information if  Any  (Please attach additional sheet if required) | | : |  | | | | |

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| |  | | --- | | (B) Annexure II  Details of similar supply carried out during the last 3 years (Copy of PO to be enclosed)  Annexure III  Details of Last Three Years i.e.2020-21, 2021-22, 2022-23 audited balance sheet ,P/L Account along with Income Tax Returns. |  |  | | --- | |  | |

**Annexure IV**

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| |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | DECLARATION  I / We, Mr. / Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Son / Daughter / Wife of Sri \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of (Address) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  on behalf of my / our firm, hereby declare that the information’s furnished in this document are true and correct to the best of my knowledge. I will be liable for prosecution if any of my information’s is found to be incorrect. I have read the Terms & Conditions of this tender document and have understood them fully.     |  |  | | --- | --- | |  | Signature of the proprietor / Authorised signatory | |  | Name: | |  | Address: | |  | Phone (O): | |  | Phone (R): | |  | Mobile: |   Date: | |

**Annexure V**

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| |  | | --- | | **UNDERTAKING REGARDING NOT BEING BLACKLISTING**  It is hereby certified that, I/we \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ are not blacklisted by any  Ministry/ Departments of Central/ State Government, International bodies like United Nations, World Bank or any other organisation/ Funding Agencies as on date. The Organisation will immediately inform to  CIPET:CSTS Aurangabad in case of any change in the situation any time here in after.  Place: \_\_\_\_\_\_\_\_\_\_  Signature of Authorized Signatory  Date: \_\_/\_\_\_/\_\_\_\_  Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Designation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Seal: | |

**Annexure VI**

PROFORMA FOR PERFORMANCE STATEMENT

(for Similar/Same Goods/Equipment for a period of last three years)

Bid No………………………………Date of opening……………..Time……………….Hours

Name of the Firm…………………………………………………………………………………………...

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| Order Placed by  Full Address of Purchaser | Order No.and Date | Description and Quantity ordered | Value of Order (Optional) | Date of Completion As per contract | Date of Completion Actual | Remarks indicating reasons for late delivery if any | Has the equipment /product been satisfactorily functioning? |
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Signature and seal of the bidder

**Technical Specification**

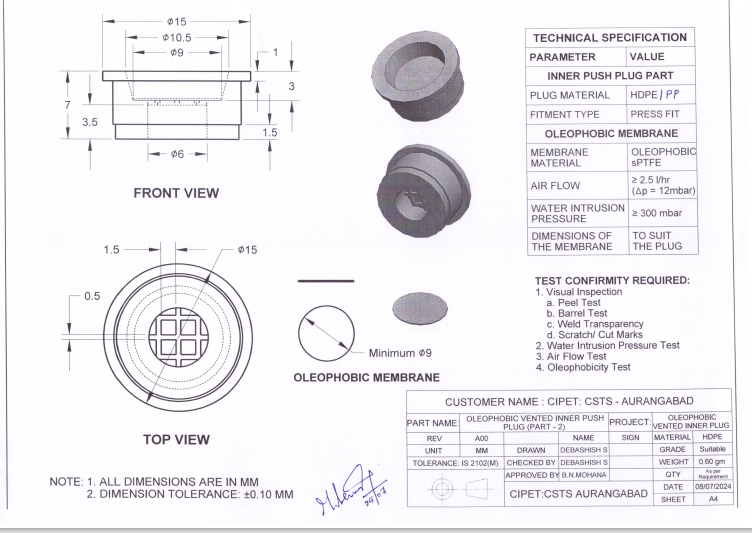
INNER PUSH PLUG

1. Plug Material- HDPE/PP
2. FITMENT TYPE: Press Fit

Oleophobic Membrane

1. Membrane Material :Oleophobic Sptfe
2. Air Flow: ≥2.5l/hr (▲p=12mbar)
3. Water Intrusion Pressure : ≥ 300mbar
4. Dimensions of the membrane :To suit the plug

**Drawings mentioned below**

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| General Terms & Conditions  1. Bidder registered under Micro & Small Enterprise (MSEs) as defined in MSE procurement policy issued by department of MSME or register with central purchase organization will be considered for relaxation of EMD 2. All the required  **HDPE/PP Push Plug Inner/ Functional Venting Part** quantity should be supplied within 10-15 Days from issue of Purchase order. Any deviation from the delivery period should be communicated in writing with suitable reasons. 3. INCREASE OR DECREASE IN THE TENDER QUANTITY:   The quantity shown in the BID is only approximate which can be altered at any stage based on the requirement of production unit. CIPET reserves the right of accepting any increase or decrease in quantity as per the requirement from time to time. Tenderer will not be having any claim on extra   1. The rates quoted should be on FOR CIPET Aurangabad basis (At CIPET Stores) 2. Taxes, levies, other duties shall be quoted separately or inclusive. 3. The rates quoted shall be valid till the contract period as per Purchase Order. 4. Payment Terms: 100 % Payment shall be released within 30 days of receipt of materials in good condition & bill at our site and verification / certification / after quality inspection and acceptance report certified by our authorized person. 5. Income tax TDS /GST TDS shall be deducted as per rules. 6. **EVALUATION AND COMPARISON OF SUBSTANTIALLY RESPONSIVE BIDS**   Only those bid which qualified for the Technical part will be considered for examination in the financial part.  If there is a tie in the rates offered, the bid scrutiny committee decides the awarding the contract depending upon their  1. Last three years Annual Turnover.  2.Nos of Years of Experience in related service in Govt/Pvt Organization.  3.The decision of Director & Head shall be final in this regard.   1. **SUMMARY- REJECTION OF BIDS**   Any one or more than one of the following actions / commissions are likely to cause rejection of Bid:   1. Any bid received after due date & Time 2. Any bid not accompanied by required bid security or received with shorter validity period or insufficient amount of security. 3. Any bid received offline. 4. Any conditional bid. 5. Any bid in which rates have not been quoted in accordance with specified formats / details as specified in tender document. 6. Any bid received not signed by duly authorized signatory at all appropriate places. 7. The bidder/s have to submit the declaration on the company letter head agreeing to supply the product strictly as per published specification and drawings.(The content of the specification and drawings to be mentioned with signed and stamp) 8. **Technical Qualification :**   **The technically qualified bidder/s have to submit the sample as per specification within 7 days from the date of communication, failed to submit the sample within the prescribed period will lead to disqualification in the technical evaluation itself.**   1. All legal matter will be under Aurangabad Judiciary only. |

